

# AGENDA

## REGULAR MEETING OF THE AIRPORT ADVISORY COMMITTEE

MONDAY, MARCH 8, 2021  
6:00 P.M.

Council Chambers, City Hall  
212 S. Vanderhurst Avenue, King City, CA

*\*Teleconference and Conference call services will be available for the meeting.*

*To join the meeting, select ONE of the options below:*

- 1) Copy and paste the full link highlighted below into your internet browser to  
Join Zoom Meeting

<https://us02web.zoom.us/j/87661837638?pwd=c2VLRlZQR0gydmNuWGlx1dpMm5PZz09>

**2)-OR- Call the following number +16699009128**

Meeting ID: 876 6183 7638  
and put in Passcode: 512834

1. **CALL TO ORDER**

2. **ROLL CALL:**

**Advisory Members:** Jeff Francis, David LeBarre, Bill Casey, Chris Madson, and Scott Prewitt

3. **FLAG SALUTE**

4. **PUBLIC COMMENTS**

*Any person may comment on any item not on the agenda. **PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD.** Action may not be taken on the topic, unless deemed an urgency matter by a majority vote of the Airport Advisory Committee. Topics not considered an urgency matter might be referred to City staff and placed on a future agenda, by a majority vote of the Airport Advisory Committee.*

5. **PRESENTATION**

A. None

6. **CONSENT AGENDA**

*All matters listed under the Consent Agenda are considered routine and may be approved by one action of the Airport Advisory Committee, unless any member of the Airport Advisory Committee wishes to remove an item for separate consideration.*

A. **Approval of Minutes: February 08, 2020**

B. **Approval of Minutes: February 18, 2020**

7. **REGULAR BUSINESS**

A. **Establishment of Instrument Approach Flight Procedures**

*Recommendation: Approve recommendation for procedures.*

**B. Update on Gate Replacement**

*Recommendation: Receive report.*

**8. AIRPORT ADVISORY COMMITTEE MEMBER REPORTS**

**9. AIRPORT MANAGER REPORT**

Announcement(s) of any reportable action(s) taken in Closed Session will be made in open session and repeated at the beginning of the next Regular meeting as this portion of the meeting is not recorded.

**10. ADJOURNMENT**

**AIRPORT ADVISORY COMMITTEE  
MONDAY, FEBRUARY 08, 2021**

**MINUTES**

**1. CALL TO ORDER**

The meeting was called to order by Vice Chair LeBarre at 6:05 p.m.

**2. ROLL CALL:**

Committee Members: David LeBarre, Chris Madson, Jeff Francis (All Virtually)

Staff: Airport Manager Steven Adams (Virtually), City Engineer Octavio Hurtado (Virtually),

Advisory Committee Members Scott Prewitt, Bill Casey, are absent.

**3. FLAG SALUTE**

**4. PUBLIC COMMENTS**

None

**5. PRESENTATION**

None

**6. CONSENT AGENDA**

A. Approval of Minutes: October 12, 2020.

Motion made by Chair Francis and second by Vice Chair LeBarre approving the minutes.  
Motion carried 3-0.

**7. REGULAR BUSINESS**

**a. AIP 2018 Grant - PAPI Flight Check Update**

City Engineer Octavio Hurtado presented this item.

**b. AIP 2020 Grant -Taxiway Rehabilitation Design Project Update**

City Engineer Octavio Hurtado presented this item.

**8. AIRPORT ADVISORY COMMITTEE MEMBER REPORTS**

Chair Frances asked about status of gate. Airport Manager Adams reported that 2 bids have been received for replacement.

Committee Member Casey joined the meeting.

**9. AIRPORT MANAGER REPORT**

Airport Manager Adams reported that terms will expire March 31<sup>st</sup> for Chair Francis, Committee Member Casey and Committee Member Prewitt. Chair Francis and Committee Member Casey indicated they would be interested in serving another term.

**10. ADJOURNMENT**

The meeting was adjourned at 6:28 p.m.

Approved Signatures:

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Chair, Jeff Francis  
City of King

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Airport Manager, Steven Adams  
City of King

**AIRPORT ADVISORY COMMITTEE  
MONDAY, FEBRUARY 18, 2021  
Special Meeting**

**MINUTES**

**1. CALL TO ORDER**

The meeting was called to order by Vice Chair LeBarre at 12:00 p.m.

**2. ROLL CALL:**

Committee Members: David LeBarre, Chris Madson, Jeff Francis (All Virtually)

Staff: Airport Manager Steven Adams (Virtually), City Engineer Octavio Hurtado (Virtually),

Advisory Member Bill Casey and Chris Madson are absent.

Advisory Chair Jeff Francis made a motion to excuse Advisory Committee Member Bill Casey, and Advisory Committee Member Chris Madson, seconded by Advisory Member Scott Prewitt. Motion carried 3-0.

**3. FLAG SALUTE**

**4. PUBLIC COMMENTS**

None

**5. REGULAR BUSINESS**

**A. CHP and City MOU for Above Ground Fuel Tank**

City Engineer Octavio Hurtado presented this item.

Advisory member Chris Madson joined the meeting.

Public Works Special Projects Manager Geoff English was available for questions and presented the request from the CHP.

Advisory member Prewitt was wondering if the tank would be in the way of taxing planes from the hangars. City Engineer stated that the tank could be moved a little to the north to make sure there was clearance. Advisory member Prewitt wondered how often the CHP would be filling up the aircraft. Special Project Manager English stated that he didn't think it would be that often and that it would be mainly for emergency situations.

Chair Advisory member Francis was concerned that it may interfere with the Forestry operations at the airport during fire season if there were lots of fires.

Chair Advisory member Francis made a motion recommending the agreement be approved by the Airport Manager. Seconded by Advisory Member LeBarre. Motion carried 4-0.

**6. ADJOURNMENT**

The meeting was adjourned at 12:14 p.m.

Approved Signatures:

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Chair, Jeff Francis  
City of King

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Airport Manager, Steven Adams  
City of King