

**AGENDA**  
**REGULAR MEETING OF THE**  
**AIRPORT ADVISORY COMMITTEE**  
**MONDAY, AUGUST 13, 2018**  
**6:00 P.M.**  
  
**Council Chambers, City Hall**  
**212 S. Vanderhurst Avenue, King City, CA**

1. **CALL TO ORDER**

2. **ROLL CALL:**

**Advisory Members:** Jeff Francis, David LeBarre, Bill Casey, Chris Madson, and Scott Prewitt

3. **FLAG SALUTE**

4. **PUBLIC COMMENTS**

*Any person may comment on any item not on the agenda. PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD. Action may not be taken on the topic, unless deemed an urgency matter by a majority vote of the Airport Advisory Committee. Topics not considered an urgency matter might be referred to City staff and placed on a future agenda, by a majority vote of the Airport Advisory Committee.*

5. **PRESENTATION**

A. None

6. **CONSENT AGENDA**

*All matters listed under the Consent Agenda are considered routine and may be approved by one action of the Airport Advisory Committee, unless any member of the Airport Advisory Committee wishes to remove an item for separate consideration.*

A. **Approval of Minutes: May 14, 2018**

7. **REGULAR BUSINESS**

A. **Airfield Electrical Improvement Design Update (AIP 2017)**

*Recommendation: Receive Update and Discussion*

B. **Airport Layout Plan Update (AIP 2016)**

*Recommendation: Receive Update and Discussion*

C. **Consideration of Request to Utilize Airport for Air Strip Attack Speed Car Event**

*Recommendation: Discussion and Direction*

D. **Airport Advisory Committee Member Reports**

E. **Director's Report**

F. **Written Correspondence**

G. **Closed Session**

Announcement(s) of any reportable action(s) taken in Closed Session will be made in open session and repeated at the beginning of the next Regular meeting as this portion of the meeting is not recorded.

H. **Adjournment**

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**NOTES**

**WRITTEN MATERIAL:** Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the Airport Advisory Committee after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the Community Development Department, 212 S. Vanderhurst Avenue, King City, Ca, during normal business hours, and may be posted on the City's website identified above.

**AGENDA ITEM SPEAKING TIME:** The Airport Advisory Committee may limit persons speaking on an agenda item to three (3) minutes per item.

**AMERICANS WITH DISABILITIES ACT:** Any individual, who because of a disability needs special assistance to attend or participate in this meeting, may request assistance by contacting the City Clerk's Office (831) 385.3281. Whenever possible, requests should be made four (4) working days in advance of the meeting

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**UPCOMING REGULAR MEETINGS**

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**August 2018**

<b><u>August 2018</u></b>		
August 7 <sup>th</sup>	6:00 p.m.	Planning Commission
August 13 <sup>th</sup>	6:00p.m.	Airport Advisory Committee
August 14 <sup>th</sup>	6:00p.m.	City Council
August 20 <sup>th</sup>	6:00 p.m.	Recreation Commission
August 21st	6:00p.m.	Planning Commission
August 28th	6:00 p.m.	City Council

**September 2018**

<b><u>September 2018</u></b>		
Sept. 4 <sup>th</sup>	6:00 p.m.	Planning Commission
Sept. 10 <sup>th</sup>	6:00 p.m.	Airport Advisory Committee
Sept. 11 <sup>th</sup>	6:00 p.m.	City Council
Sept. 17 <sup>th</sup>	6:00 p.m.	Recreation Commission
Sept. 18 <sup>th</sup>	6:00 p.m.	Planning Commission
Sept. 25 <sup>th</sup>	6:00 p.m.	City Council

**AIRPORT ADVISORY COMMITTEE  
MONDAY, MAY 14, 2018**

**MINUTES**

**1. CALL TO ORDER**

The meeting was called to order by Chairperson Francis at 6:00 p.m.

**2. ROLL CALL:**

Committee Members: David LeBarre, Jeff Francis, Bill Casey, Chris Madson, Scott Prewitt

Staff: City Manager Steven Adams, City Engineer Octavio Hurtado,  
Assistant Planner, Maricruz Aguilar-Navarro

**3. FLAG SALUTE**

**4. PUBLIC COMMENTS**

None

**5. PRESENTATION**

None

**6. CONSENT AGENDA**

A. Approval of Minutes: March 12, 2018 Minutes

**Action:** Motion made by Committee Member Prewitt to approve minutes of March 12, 2018 Minutes. Seconded by Committee Member Lebarre. Motion carried 5-0.

**7. REGULAR BUSINESS**

**a. Airport Layout Plan Update (AIP 2016)**

Mr. Hurtado introduced stated that the AIP has been submitted officially to the FAA and as of today we are still waiting on that to review. Once they do they will provide us with comments.

**b. Airfield Electrical Improvement Design Update (AIP 2017)**

Mr. Hurtado stated Airfield Electrical Improvement Design went out for bid and we received bids. The grant was more that the cost of the Electrical Improvement Design so they did additional design to move the control panel in a separate building, did some design work to put REIL's and PAPI's at the north end of the runway. They did a bid item to make improvements to the taxiways for signage that would put us in compliance. They put a bid package of base bid, bid alternate 1,2 and 3.

Results are in and Kimley Horn reviewed them. The base bid came in higher than what we were given in the grant. The PAPI and the REIL's came in at \$267,000 but we couldn't use the sole source according for FAA. The cost for the additional building (control panel) came in at \$267,000 and the cost for bid alternate 3 (signage) came in at \$26,000. A submission for the whole packet minus the PAPI and the REIL's will be sent off. The project maybe repackaged and resubmitted but we will wait and see.

Mr. Hurtado went of the range of bids.

PAPI and REIL configuration are included in the base bid. The idea is to get the PAPI to turn off on their own.

The Airport Advisory Committee is in consensus to turn in the application and see what we get approved for.

Staff will be looking for a Cal trans match for the construction.

**8. AIRPORT ADVISORY COMMITTEE MEMBER REPORTS**

Advisory Member Prewitt brought up the weeds in the taxiway are so bad.

Chair Francis stated that he would think that spraying the weeds would be a good way to go.

Mr. Hurtado stated that they are aware and will be crack sealing after they get the weeds out.

**9. DIRECTOR'S REPORT**

Mr. Adams hangar inspections are going slowly but proceeding. Scheduling on a volunteer basis at this point.

2 hangars have not returned updated leases so will move forward with revoking the lease on those.

FBO agreement is being updated.

**10. WRITTEN CORRESPONDENCE**

None

**11. CLOSED SESSION**

None

**12. ADJOURNMENT**

The meeting was adjourned at 6:24 p.m.

Approved Signatures:

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Chair, Jeff Francis  
City of King

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Airport Manager, Steven Adams  
City of King