

AGENDA
REGULAR MEETING OF THE
AIRPORT ADVISORY COMMITTEE
MONDAY, MAY 14, 2018
6:00 P.M.

Council Chambers, City Hall
212 S. Vanderhurst Avenue, King City, CA

1. **CALL TO ORDER**

2. **ROLL CALL:**

Advisory Members: Jeff Francis, David LeBarre, Bill Casey, Chris Madson, and Scott Prewitt

3. **FLAG SALUTE**

4. **PUBLIC COMMENTS**

Any person may comment on any item not on the agenda. PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD. Action may not be taken on the topic, unless deemed an urgency matter by a majority vote of the Airport Advisory Committee. Topics not considered an urgency matter might be referred to City staff and placed on a future agenda, by a majority vote of the Airport Advisory Committee.

5. **PRESENTATION**

A. None

6. **CONSENT AGENDA**

All matters listed under the Consent Agenda are considered routine and may be approved by one action of the Airport Advisory Committee, unless any member of the Airport Advisory Committee wishes to remove an item for separate consideration.

A. Approval of Minutes: March 12, 2018

7. **REGULAR BUSINESS**

A. Airport Layout Plan Update (AIP 2016)

Recommendation: Receive Update and Discussion

B. Airfield Electrical Improvement Design Update (AIP 2017)

Recommendation: Receive Update and Discussion

C. Airport Advisory Committee Member Reports

D. Director's Report

E. Written Correspondence

F. Closed Session

Announcement(s) of any reportable action(s) taken in Closed Session will be made in open session and repeated at the beginning of the next Regular meeting as this portion of the meeting is not recorded.

G. Adjournment

NOTES

WRITTEN MATERIAL: Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the Airport Advisory Committee after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the Community Development Department, 212 S. Vanderhurst Avenue, King City, Ca, during normal business hours, and may be posted on the City's website identified above.

AGENDA ITEM SPEAKING TIME: The Airport Advisory Committee may limit persons speaking on an agenda item to three (3) minutes per item.

AMERICANS WITH DISABILITIES ACT: Any individual, who because of a disability needs special assistance to attend or participate in this meeting, may request assistance by contacting the City Clerk's Office (831) 385.3281. Whenever possible, requests should be made four (4) working days in advance of the meeting

UPCOMING REGULAR MEETINGS

<u>May 2018</u>		
May 1 st	6:00 p.m.	Planning Commission
May 8 th	6:00p.m.	City Council
May 14 th	6:00p.m.	Airport Advisory Committee
May 15 th	6:00 p.m.	Planning Commission
May 21 st	6:00p.m.	Recreation Commission
May 22 nd	6:00 p.m.	City Council

<u>June 2018</u>		
June 5 th	6:00 p.m.	Planning Commission
June 11 th	6:00p.m.	Airport Advisory Committee
June 12 th	6:00p.m.	City Council
June 18 th	6:00 p.m.	Recreation Commission
June 19 th	6:00p.m.	Planning Commission
June 26 th	6:00 p.m.	City Council

**AIRPORT ADVISORY COMMITTEE
MONDAY, MARCH 12, 2018**

MINUTES

1. CALL TO ORDER

The meeting was called to order by Acting Chairperson LeBarre at 6:00 p.m.

2. ROLL CALL:

Committee Members: David LeBarre, Jeff Francis and Bill Casey

Advisory Member Chris Madson and Scott Prewitt was absent.
Motion to excuse Member Prewitt made by Member LeBarre.
Seconded by Member Francis. Motion carried 2-0.

Staff: City Manager Steven Adams, City Engineer Octavio Hurtado,
Assistant Planner, Maricruz Aguilar-Navarro

3. FLAG SALUTE

4. PUBLIC COMMENTS

None

5. SELECTION OF CHAIR AND VICE CHAIR

A. Oath of Office for new member Bill Casey

Airport Manager/City Manager Adams swore in Mr. Casey.

B. Selection of a Chairperson and Vice Chairperson by a vote of the committee for a period of one year. Per Municipal Code §2.30.340 Airport Advisory Committee, at the first meeting of each calendar year, the committee shall elect a chairperson and a vice chairperson within its membership, who shall serve until the first meeting of the following year. A chairperson and vice chairperson may be elected for successive terms, without restriction as to number.

Committee Member Casey nominated Committee Member Francis Chair, Committee Member Francis accepted Seconded by Committee Member Francis and he was approved unanimously.

Committee Member Casey nominated Committee Member LeBarre Vice Chair, Committee Member LeBarre accepted Seconded by Committee Member Francis and he was approved unanimously.

6. PRESENTATION

A. Board member of the Association of California Airports – Rayvon Williams

Mr. Hurtado introduced Mr. Williams.

Mr. Williams explained the Association of California Airports and he invited Octavio to go the conference in Lake Tahoe.

Mr. Williams started in 2011 as Airport Manager, he gave a back ground on the history of Watsonville airport. There is a strong navy history there. He suggested that King City check in with Cal-trans for \$10,000 grant for maintenance. He represents King City. He covers Watsonville, Hollister, Frasier Lake, Marina, Monterey, Salinas, Paso Robles, San Luis Obispo, King City.

He would encourage King City to know all the people in FAA.

He spoke to how to make revenue. He spoke to the STEM program working at the Airport with the youth. He spoke to the open house that they had. They had 8,000 people. They do it on 4th of

July bringing in all the emergency services and fireworks at the end.

He feels that King City asset is the tenants, reach out to them to see what they are interested in and use the STEM program. Call ALOPA and ask them to reach out to the tenants. Jeff in Marina would be a good go to person. We have a good aerobatic pilot here in King City already with Sean Tucker that should be used. California Land Use handbook.

7. CONSENT AGENDA

A. Approval of Minutes: November 13, 2017 and January 8, 2018

Action: Motion made by Committee Member LeBarre to approve minutes of November 13, 2017 and January 8, 2018. Seconded by Committee Member Casey. Motion carried 3-0.

8. REGULAR BUSINESS

a. Airport Layout Plan Update (AIP 2016)

Mr. Hurtado introduced Erin Sheehan, Kimbley Horn, she went over the AIP, stating that this item will go to the City Council on 27th of March.

Advisory member LeBarre made a motion to accept the AIP and have it go to Council on the 27th. Seconded by Chair Francis. Motion carried 3-0.

Advisory member Casey ask for clarification on the fence line and property line.

b. Airfield Electrical Improvement Design Update (AIP 2017)

Mr. Hurtado presented this item. Joe Bradshaw gave a review of the Airfield Electrical Improvement Design. 3 alternate bids were discussed. (GET FROM BID PACKET)

Mr. Hurtado further explained that the PAPI on runway 11 could be added later so the design can be done now. Design will also be done for foundation for signs and a building that when we have money later a new building could be build. The plans will be on the shelf for a later project. The reels will be angled differently for the existing PAPI as they were set a zero. The lamps have burnt out on the PAPI from them being on all the time so they are being looked into to see if timers could be use.

Advisory Member LeBarre made a motion to approve staff's recommendations and it was seconded by Chair Francis. Approved 3-0.

9. AIRPORT ADVISORY COMMITTEE MEMBER REPORTS

10. DIRECTOR'S REPORT

Mr. Adams stated that we are doing hangar inspections. Leases continue to be updated. Contract with the FBO is being updated.

Mr. Francis ask about the waiting list. Mr. Adams stated that it is going down a little but we still have a pretty good list.

Mr. Francis was asking if there would a possibility of having a rental plane to do flight training.

11. WRITTEN CORRESPONDENCE

None

12. CLOSED SESSION

None

13. ADJOURNMENT

The meeting was adjourned at 7:13 p.m.

Approved Signatures:

Chair, Jeff Francis
City of King

Airport Manager, Steven Adams
City of King