

# AGENDA

## REGULAR MEETING OF THE AIRPORT ADVISORY COMMITTEE

MONDAY, DECEMBER 12, 2016  
6:00 P.M.

Council Chambers, City Hall  
212 S. Vanderhurst Avenue, King City, CA

1. **CALL TO ORDER**

2. **ROLL CALL:**

**Advisory Members: Mark LaMascus, Jeff Francis, David LeBarre, Chris Madsen, and Chairperson John McElmoyl**

3. **FLAG SALUTE**

4. **PUBLIC COMMENTS**

*Any person may comment on any item not on the agenda. **PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD.** Action may not be taken on the topic, unless deemed an urgency matter by a majority vote of the Airport Advisory Committee. Topics not considered an urgency matter might be referred to City staff and placed on a future agenda, by a majority vote of the Airport Advisory Committee.*

5. **PRESENTATIONS**

*None*

6. **CONSENT AGENDA**

*All matters listed under the Consent Agenda are considered routine and may be approved by one action of the Airport Advisory Committee, unless any member of the Airport Advisory Committee wishes to remove an item for separate consideration.*

**a. Approval of Minutes:** November 14, 2016

7. **REGULAR BUSINESS**

**a. Airport Layout Plan – AIP Grant Number 3-06-0113-012-2016** Consideration of Award of Contract for Consulting Services

*Recommendation: Receive update and make a recommendation to City Council*

**b. Airport Capital Improvement Program (ACIP)**

*Recommendation: Receive update and discussion*

8. **AIRPORT ADVISORY COMMITTEE MEMBER REPORTS**

9. **DIRECTOR'S REPORT**

10. **WRITTEN CORRESPONDENCE**

11. **CLOSED SESSION**

*Announcement(s) of any reportable action(s) taken in Closed Session will be made in open session, and repeated at the beginning of the next Regular meeting as this portion of the meeting is not recorded.*

12. **ADJOURNMENT**

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**NOTES**

**WRITTEN MATERIAL:** Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the Airport Advisory Committee after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the Community Development Department, 212 S. Vanderhurst Avenue, King City, Ca, during normal business hours, and may be posted on the City's website identified above.

**AGENDA ITEM SPEAKING TIME:** The Airport Advisory Committee may limit persons speaking on an agenda item to three (3) minutes per item.

**AMERICANS WITH DISABILITIES ACT:** Any individual, who because of a disability needs special assistance to attend or participate in this meeting, may request assistance by contacting the City Clerk's Office (831) 385.3281. Whenever possible, requests should be made four (4) working days in advance of the meeting

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**UPCOMING REGULAR MEETINGS**

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<b><u>DECEMBER 2016</u></b>		
December 13 <sup>th</sup>	6:00 p.m.	City Council
December 20 <sup>th</sup>	6:00 p.m.	Planning Commission
December 27 <sup>th</sup>	6:00 p.m.	City Council (Canceled)
<b><u>JANUARY 2017</u></b>		
January 3 <sup>rd</sup>	6:00 p.m.	Planning Commission
January 9 <sup>th</sup>	6:00 p.m.	Airport Advisory
January 10 <sup>th</sup>	6:00 p.m.	City Council
January 17 <sup>th</sup>	6:00 p.m.	Planning Commission
January 24 <sup>th</sup>	6:00 p.m.	City Council

**AIRPORT ADVISORY COMMITTEE  
MONDAY, NOVEMBER 14, 2016**

**MINUTES**

**1. CALL TO ORDER**

The meeting was called to order at 6:00 p.m.

**2. ROLL CALL:**

Committee Members: Mark LaMascus, Jeff Francis, David LeBarre, Chris Madsen, and Chairperson John McElmoyl

Staff: City Manager Steven Adams, City Engineer Octavio Hurtado

**3. FLAG SALUTE**

**4. PUBLIC COMMENTS**

None

**5. PRESENTATIONS**

None

**6. CONSENT AGENDA**

None

**7. REGULAR BUSINESS**

**a. Terms of Committee Members**

City Manager Adams presented recommendations for specified terms for Committee Members, which included:

John McElmoyl	March 31, 2019
David LeBarre	March 31, 2019
Chris Madsen	March 31, 2019
Jeff Francis	March 31, 2017
Mark La Mascus	March 31, 2017

The committee concurred with the recommendation that will be made to the Council.

**b. Update on Lease Agreement of Airport Property**

City Manager Adams reported on the status of the negotiations with Rava Farms for lease of an area for a new Airport Hangar. The appraisal has been completed and the City is waiting for a proposal from Rava Farms.

**c. Airport Layout Plan – ALP Grant**

City Engineer Hurtado briefed the Committee on the status of the Airport Layout Plan and distributed the capital project list for discussion. The need to add to the list rewiring of the runway lights was identified. Pilot activated lighting was also identified as a desired project to add to the list. Lastly, new hangars were also suggested.

**d. Airport Pavement Rehabilitation - Caltrans**

City Engineer Hurtado reported that Caltrans has identified additional funding to utilize for paving at the Airport.

**e. Airport Entrance Gate**

City Engineer Hurtado presented a proposed plan for moving the entrance gate. Concerns were expressed regarding the proximity to the fuel tanks, but agreement was reached to proceed with planning efforts on the project.

**f. Update Airport Hangar Leases and Fee Schedule:**

City Manager reported on the status of collecting past due bills on existing airport hangars, to update leases, increase fees, and to bring all leases current.

**8. AIRPORT ADVISORY COMMITTEE MEMBER REPORTS**

No reports.

**9. DIRECTOR'S REPORT**

No additional report.

**10. WRITTEN CORRESPONDENCE**

None

**11. CLOSED SESSION**

None

**12. ADJOURNMENT**

The meeting was adjourned at 6:55 p.m.

Approved Signatures:

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Chair, John McElmoyl  
City of King

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Director, Steven Adams  
City of King