

AGENDA
REGULAR MEETING OF THE
CITY OF KING CITY COUNCIL
AND
Sitting as SUCCESSOR AGENCY OF
THE RDA FOR THE CITY OF KING

TUESDAY JUNE 14, 2016
6:00 P.M.

CITY HALL
212 S. VANDERHURST AVENUE
KING CITY, CALIFORNIA 93930

**Spanish interpretation services will be available at meeting*

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a City meeting, Please contact the City Clerk's Office (831-386-5925) at least 48 hours prior to the Meeting to ensure that reasonable arrangements can be made to provide accessibility to the meeting.

** Please submit all correspondence for City Council PRIOR to the meeting with a copy to the City Clerk.*

1. CALL TO ORDER

- 2. ROLL CALL:** Council Members Darlene Acosta, Belinda Hendrickson, Mike LeBarre, Mayor Pro Temp. Karen Jernigan, and Mayor Robert Cullen

3. FLAG SALUTE

4. CLOSED SESSION ANNOUNCEMENTS

5. SPECIAL PRESENTATIONS

None

6. PUBLIC COMMENT

Any member of the public may address the Council for a period not to exceed *three minutes* total on any item of interest within the jurisdiction of this Council that is not on the agenda. The Council will listen to all communications; however, in compliance with the Brown Act, the Council cannot act on items not on the agenda. Comments should be directed to the Council as a whole and not to any individual Council Member. Slanderous, profane or personal remarks against any Council Member, staff member or member of the audience is not permitted.

7. COUNCIL COMMUNICATIONS & COMMITTEE REPORTS

Individual Council Members may comment on Council business, his or her Council activities, City operations, projects or other items of community interest. Council Members may also request staff to report back at a subsequent meeting on any matter or take action to direct staff to prepare a staff report for a future agenda.

8. STAFF COMMUNICATIONS

Comments presented by the City Manager, City Attorney or other staff on City business and/or announcements.

9. CONSENT AGENDA

The following items listed below are scheduled for consideration as a group. The recommendations for each item are noted. Members of the audience may speak on any item(s) listed on the Consent Agenda. Any Council Member, the City Manager, or the City Attorney may request that an item be withdrawn from the Consent Agenda to allow for full discussion. The Council may approve the remainder of the Consent Agenda on one motion. Items withdrawn from the Consent Agenda may be considered by separate motions at the conclusion of the discussion of each item.

A. Meeting Minutes of May 24, 2016 Council Meeting

Recommendation: approve and file.

B. Consideration: City Check Register – Current

Recommendation: receive and file.

C. Consideration: Successor Agency Check Register – Current

Recommendation: receive and file.

D. Consideration: Public Financing Authority Check Register – Current

Recommendation: receive and file.

E. Consideration: Full-Time Recreation Coordinator Position

Recommendation: 1) adopt a Resolution creating a full-time Recreation Coordinator position; and 2) approve the job description

F. Consideration: Specific Plan Amendment, No. 3 for Arboleda Specific Plan

Recommendation: Conduct the second reading, by title only and adopt Ordinance.

G. Consideration: Purchase of New Telephone System

Recommendation: 1) authorize the City Manager to execute an agreement with Xtelesis for a new telephone system in a form approved by the City Attorney; and 2) authorize the City Manager to execute an agreement with CMS Capital, LLC for a 5-year lease purchase of the system in a form approved by the City Attorney.

H. Consideration: Purchase of Riding Lawn Mower

Recommendation: 1) approve purchase of a riding lawn mower from Hydro Turf, Inc. in the amount of \$18,628.43; and 2) approve expenditure of the funds from the Non-Departmental Computer Equipment account.

I. Consideration: Agreement for City Engineering Services – Hanna & Brunnetti

Recommendation: direct City Manager to execute contract upon approval as to form by the City Attorney.

J. Consideration: Award Pocket Park Mural Project

Recommendation: direct staff to award the Pocket Park Mural project to John Cerney Murals in the amount of \$8,000 and allocate \$6,000 for time and materials for classroom art education and tile painting instructions.

10. PUBLIC HEARINGS

- A. Consideration: Adjustments to Master Fee Schedule
Recommendation: Continue this item to the July 12, 2016 meeting.
- B. Consideration: FY 2016-17 Annual Budget and Appropriations Limit
Recommendation: 1) Adopt a Resolution approving the FY 2016-17 Annual Budget;
2) adopt a Resolution approving the appropriation limit from tax proceeds for FY 2016-17.

11. REGULAR BUSINESS

- A. Consideration: Adopt an Ordinance Establishing a City Council District Electoral System and the City Council District Maps
Recommendation: Adopt an Ordinance establishing a City Council district electoral system and the City Council district maps.
- B. Consideration: Broadway Street City Entrance Sign and Landscaping Plan
Recommendation: 1) approve the Broadway Street City entrance sign and landscaping plan recommended by the City Council Subcommittee; and 2) authorize staff to solicit bids for the project.

12. CITY COUNCIL CLOSED SESSION

Announcement(s) of any reportable action(s) taken in Closed Session will be made in open session, and repeated at the beginning of the next Regular City Council meeting as this portion of the meeting is not recorded.

- A. Existing Litigation
Gov. Code Section 54956(d)(1)
Garcia vs. City of King et.al.
- B. Lease Negotiation for Airport Property
Property: A portion of the airport property located south of APN 0126-351-007 along Airport Road frontage outside of the airport perimeter fence.
Lessee Negotiator: Claude Hoover
Agency Negotiator: Steven Adams, City Manager

13. ADJOURNMENT

**Minutes
City Council Meeting
May 24, 2016**

1. CALL TO ORDER:

Meeting was called to order at 6:00 PM by Mayor Rob Cullen.

2. FLAG SALUTE:

The flag salute was led by Mayor Cullen.

3. ROLL CALL:

RJ Rivera announced that there are translating services available.

City Manager Adams conducted roll call.

- City Council: Council Members Acosta, LeBarre, Hendrickson, Mayor Pro Tem Jernigan, and Mayor Cullen
- City Staff: City Manager Steven Adams, Attorney Martin Koczanowicz Assistant City Attorney David Hale

4. CLOSED SESSION ANNOUNCEMENTS:

None

5. PRESENTATIONS:

None

6. PUBLIC COMMUNICATIONS:

None

7. COUNCIL COMMUNICATIONS:

Mayor Pro Tem Jernigan met with Council Member LeBarre along with City staff for the design of a new sign on the corner of Broadway and San Antonio Dr. she is excited that that is in the works. She attended a Pinnacles Gateway Partners meeting on a presentation about Juan Bautista de Anza historic trail which is a linear National Park which runs through our missions. It has the potential to attach King City to a National Park. The coordinator is willing to speak with the City Council on how King City could be connected to the National Parks. She attended the fourth grade history jamboree. She was impressed with what the students are learning about California history. She also saw the downed tree. She walked on the Salinas River trail in Paso Robles, Don Funk (King City Planner) was instrumental in developing that trail and a trail like that in King City has potential for promoting King City. She requested an update from Cal Trans on what they committed to us when the eucalyptus trees were taken out. She also heard loud music coming from down the street, City Council needs to be sensitive to how we can allow people to enjoy their homes but not disturb the public.

Council Member LeBarre stated that last Wednesday was his last day on the High School board as they are taking local control back. TAMC tomorrow.

Mayor Cullen stated Council Member LeBarre will be presenting a proclamation at Memorial Day in the Mayors place. He will not be here for the June 14th meeting. He encouraged participating in the Aides Lifecycle Ride Monday June 6th, commenting on his own experience. This Wednesday was the first Farmer's Market, every Wednesday from 4-7p.m. Salinas Valley Fair Board meeting this week. June 3rd Mayors Association meeting. Ag Employee Housing discussions at Mayors and Managers meeting.

8. CITY STAFF REPORTS AND COMMENTS:

City Manager Adams stated the budget will be ready for adoption on June 14th. He mentioned developing an Economic Development brochure in partnership with the Chamber of Commerce and a draft will be coming to the Council soon. Pools opening June 4th. Ribbon cutting Opterra starting up soon.

City Attorney Martin Koczanowicz stated Attorney General's office called and we will be receiving a check for \$3900.00 as a settlement on class action claims.

9. CONSENT AGENDA

- A. Meeting Minutes of May 10, 2016 Council Meeting
- B. Meeting Minutes of May 16, 2016 Special Council Meeting
- C. Consideration: City Check Register – Current
- D. Consideration: Successor Agency Check Register – Current
- E. Consideration: Public Financing Authority Check Register – Current
- F. City Monthly Treasurer's Report- April 2016
- G. Successor Agency Monthly Treasurer's Report- April 2016
- H. Public Financing Authority Monthly Treasurer's Report- April 2016
- I. Consideration: Text Amendment to the City of King Municipal Code, amending sections 17.09.050 and 17.09.060 of Chapter 17.09. Ordinance Addressing Car Canopies, Sheds and Shade Structures
- J. Consideration: King City Chamber of Commerce & Agriculture City-wide Yard Sale and Sidewalk Sale
- K. Consideration: Refund of the 2011 Tax Allocation Bonds
- L. Consideration: King City Emergency Operations Plan

Action: Motion to approve consent agenda items by LeBarre and seconded by Acosta

AYES: Council Members: Mayor Cullen, Mayor Pro Tem Jernigan, Acosta, LeBarre and Hendrickson

NOES: Council Members:

ABSENT: Council Members:

ABSTAIN: Council Members:

Mayor Pro Tem Jernigan appreciates better descriptions on the check register. She appreciates ordinances that are easy to understand. She appreciated all the work on the Emergency Plan. She wanted to remind City Council of all the dead and dry wood in the river bottom that is a potential for fire.

Council Member Acosta would like to give significance to the City-wide Yard Sale and Side-walk Sale the community really gets involved in.

Mayor Pro Tem Jernigan reminded of the Beautification Week June 18- June 26.

10. PUBLIC HEARINGS:

10a. Consideration: Ordinance Establishing City Council District Electoral System and Establishing District Boundary Maps

Doug Johnson, consultant did an overview of the process. He stated he would be working with Monterey County Elections for district lines.

Mayor Cullen asked if there were any comments since the last meeting from the public. City Manager Adams stated no.

Mayor Cullen opened the public hearing and seeing no one coming forward, closed the public hearing.

Council Discussion:

Mayor Cullen expressed his appreciation on all the work put into this process.

Council Member Acosta expressed her appreciation for all the hard work that went into this.

Mayor Pro Tem Jernigan feels that what has been come up with is logical and simple. She appreciates the work done on this project and also encouraged the community to be candidates. She will be talking to the High School Civics classes and taking maps to explain what has been done, encouraging the students to participate in government.

Council Member Hendrickson thanked Carlos for bringing Map D3 to our attention.

Council Member LeBarre feels everyone has been working hard showing Councils commitment to the community.

Doug Johnson, consultant stated that he would be sending the clerk a link to be placed on the City website for the map so people could put in their address and they would be able see what district they are in.

Mayor Cullen ask for a motion.

Action: Motion by Mayor Pro Tem Jernigan to introduce and conduct the first reading of the Ordinance, by title only, and set the second reading and adoption for the next regularly scheduled Council meeting of June 14, 2016, seconded by Hendrickson

AYES: Council Members: Mayor Cullen, Mayor Pro Tem Jernigan, Acosta LeBarre, and Hendrickson

NOES: Council Members:

ABSENT: Council Members:

ABSTAIN: Council Members:

10b. Consideration: Specific Plan Amendment, No. 3 for Arboleda Specific Plan

Mayor Pro Tem Jernigan recused herself as she has a business relationship with Nino Homes and left the Council Chambers.

Scott Bruce Planner introduced this item Arboleda Specific Plan Amendment No. 3 (Applicant: Nino Family II, LP). There has been a math error so the 1300 and 1400 square feet in size need 1482 square feet which will be a 7 square foot increase, but does not change the foot print or impermeable area.

Mike Nino presented his plans proposing the addition of two additional Lane Home plans to the Arboleda Specific Plan. The 2-story plans are 1238 and 1314 square feet; they have 3 bedrooms with 2 baths with

an attached 2 car garage. Symmetry by Design calculated the impermeable area of the existing plans to be 1475 square feet. The new plans with a longer approach have the same impermeable area. This was accomplished by creating a smaller foot print for the home and utilizing more second story space including some area over the connected garage. The new plans include a longer approach off the attached garage and allow for the side patio/yard area. The longer approach will help with the parking by providing additional parking in the rear of the home instead of on the street. Each plan has two elevations using the current Specific Plan design styles of California and Monterey.

Council Member LeBarre echoed the Mayor and thanked the developer.

Council Member Acosta and Council Member Hendrickson thanked the developer and told him how they appreciated his designs.

Mayor Cullen opened the public hearing and seeing no one coming forward, closed the public hearing to June 14th meeting.

Mayor Cullen ask for a motion.

Action: Motion by LeBarre to introduce and conduct the first reading of the Ordinance with amendments as presented, by title, and set the second reading and adoption for the next regularly scheduled Council meeting of June 14, 2016, seconded by Acosta

AYES: Council Members: Mayor Cullen, Acosta, LeBarre, and Hendrickson

NOES: Council Members:

ABSENT: Council Members:

ABSTAIN: Council Members:

Mayor Pro Tem Jernigan returned to the meeting.

11. REGULAR BUSINESS:

11a. Consideration: Provisions to Include in an Amended Medical Marijuana Regulatory Ordinance

City Manager Adams introduced the item.

Assistant Attorney David Hale went over the recommended items to be addressed as listed in the staff report.

Mayor Cullen stated that this item has been discussed since last year. He explained that Council is giving guidance on the construction of the ordinance.

Council Member Acosta is concerned about the stacking and feels that it could grow to a larger than their license.

Mayor Cullen clarified for Council Member Acosta stating that as long as the license is a certain square footage and they don't go over that square footage they could do stacking to achieve the square footage. One of the benefits would presumably it would conserve water.

Council Member Acosta will move forward cautiously however she is concerned with the honey oil extraction. She is concerned about the volatile process component. She would like to not move forward with the honey oil extraction.

Mayor Cullen asked for public comment.

Jo Koester would like to know how many crops they are getting out of this.

A young gentlemen had a couple of comments stating that he is concerned about security even though it is in the industrial area and not in residential, people that who can't afford it may want to steal the marijuana.

Darla Hinderscheid is concerned about children getting their hands on medical marijuana. She is also concerned about it being grown in City limits.

Brandon Gesicki, grower spoke on who is handling what licenses. He feels that King City is a head of the curve. It will be grown indoors with high security. He feels that the draft ordinance is good and that staff has done a lot of work. He would like to see staff consider adding food grade alcohol. They will have testers that will need licenses.

Mayor Cullen clarified for Ms. Hinderscheid that City Council only has jurisdiction in City Limits it is in industrial zones, applicants need to come to the City to get a permit, running through security protocol and subject to inspections.

Mayor Cullen went on to say that due to the unemployment rate the City is moving forward as this provides jobs and bringing in people to buy of property, build etc. Only allowing growing indoors for reasons of security for our children.

Council Member LeBarre clarified that indoor operations, crops are grown 3 or 4 cycles a year.

Mayor Pro Tem Jernigan she is concerned about all the regulations are going to be hard to enforce. She would like to be business friendly, not over regulating, she wants language and words that are more understandable in the ordinance, she is concerned about cost for the City and we have not brought in a penny, she is happy that Mr. Gesicki is happy with language of the ordinance. She likes the video surveillance part of the ordinance. She is cautiously hopeful we are moving in the right direction.

Council Member Hendrickson is comfortable with the recommendation. She asked Mr. Gesicki about the alcohol license. Mr. Gesicki explained that it is food grade alcohol that is used in coffee and other food.

Mayor stated that they could direct staff to work with Brandon to get additional information. Assistant Attorney stated that they would check with the State for additional information.

Council Member Acosta clarified that the grower doesn't want volatile he said right nothing that explodes?

Mayor Cullen called for a Motion.

Action: Motion by LeBarre to direct to proceed with the recommendations in the staff report additional information on food grade alcohol staff Medical Marijuana Tax Ballot Measure Ordinance and Regulations regarding Transportation of Medical Marijuana seconded by Hendrickson

AYES: Council Members: Mayor Cullen, Acosta, LeBarre, and Hendrickson

NOES: Council Members:

ABSENT: Council Members:

ABSTAIN: Council Members: Mayor Pro Tem Jernigan

11b. Consideration: Draft Medical Marijuana Tax Ballot Measure

City Manager Adams introduced this item.

Mayor Pro Tem Jernigan would like the wording for the ordinance to be simplified as she found it confusing. Mayor Pro Tem Jernigan needed clarification on the ordinance wording and ballot measure wording.

City Manager Adams clarified that the ballot measure will be a little different wording so it will be clear and understandable.

Mayor Pro Tem Jernigan asked about the language and wanted it double checked on the wording from 1996 where the voters of the King City approved proposition 215.

Council Member LeBarre gave a recommendation 5.14030 b. in definitions speaking about cannabis use generalization or to mention designation of both strains. Definitions O, doesn't feel the language is necessary for floors of carports, garages, or similar structures. Q and R consistency including non-medical. 5.14.070 a. language needs to be worked on to be clear. Ballot measure language needs to state square foot of the license.

11c. Consideration: City Council Stipends

City Manager Adams introduced this item explaining the stipends being waived and how they can be reinstated by resolution. City Manager Adams gave the amounts that are in place now and what they could be going up to or reduced:

Mayor Cullen gave some background on this item. He feels we should bring stipends back to entice more people to run for council.

Mayor Cullen suggested that the stipend be \$300.00 for Council Members and \$400.00 for the Mayor. Mayor Pro Tem Jernigan suggested that the stipend be \$400.00 straight across and the Mayor be rotated so all get a chance to be Mayor.

Council Member LeBarre would like it to be done by Resolution and starting January 1, 2017. He will support the will of the Council.

Council Member Acosta stated that the Council came into this knowing that there was no money. She favors stipends be reinstated and that the Mayor getting more at whatever level.

Mayor Cullen likes January 1, 2017 with \$300.00 and \$400.00 brought back for approval.

City Attorney Martin Koczanowicz clarified that this is the process of reinstating stipends that were suspended in the recession.

Mayor Pro Tem Jernigan recommends \$375.00 and \$475.00. Council Member Acosta feels it should be reinstated at the same level the Mayor making a little more.

Mayor Cullen would like it to be brought back \$350.00 and \$450.00 for discussion. Consensus by council.

ADJOURNMENT:

There being no further business to come before the City Council, Mayor Cullen adjourned the meeting at 8:19 pm. to Closed Session.

Approved Signatures:

**Mayor, Robert Cullen
City of King**

**City Clerk, Steven Adams
City of King**



Item No **9 (B)**

REPORT TO THE CITY COUNCIL

DATE: JUNE 14, 2016
TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
FROM: STEVEN ADAMS, CITY MANAGER
BY: PATRICIA GRAINGER, ACCOUNTANT
RE: CITY CHECK REGISTER

RECOMMENDATION:

It is recommended City Council receive and file.

BACKGROUND:

At least once a month, the City Treasurer shall submit to the City Council, a copy of the check register.

DISCUSSION:

The purpose of this item is to provide the Council an opportunity to review and monitor ongoing expenditures. These documents are attached.

COST ANALYSIS:

There is no fiscal impact as a result of this action.

ALTERNATIVES:

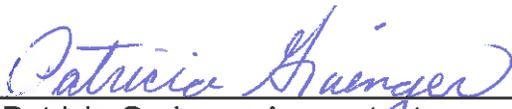
The following alternatives are provided for Council consideration:

1. Receive and file the report; or
2. Provide other direction to staff regarding requests for additional information.

**CITY COUNCIL/CITY
CITY CHECK REGISTER
JUNE 14, 2016
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Exhibit(S)

1. Check Register Report

Submitted by: 
Patricia Grainger, Accountant

Approved by: 
Steven Adams, City Manager

Check Register Report

Date: 06/08/2016

Time: 8:26 am

Page: 1

KING CITY CITY HALL

BANK: WELLS FARGO BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
WELLS FARGO BANK Checks							
57675	05/12/2016	Printed		FOUR POINT	FOUR POINTS BY SHERATON	Lodging - Orozco/Kennedy	1,392.78
57676	05/12/2016	Printed		KENEDY	RYAN KENEDY	Training Meals	150.00
57677	05/12/2016	Printed		OROZCOS	STEVE OROZCO	Training Meals	150.00
57678	05/12/2016	Printed		S.B.R.P.S.	S.B.R.P.S.T.	Interview & Interogation	346.00
57679	05/23/2016	Printed		ADAMSS	STEVEN ADAMS	CM Travel Reimbursement	199.80
57681	05/23/2016	Printed		ALVAREZ	ALVAREZ TECHNOLOGY GROUP INC	Monitor - Chief Engles	7,032.31
57682	05/23/2016	Printed		AM SUPPLY	AMERICAN SUPPLY CO.	Disposable gloves	1,315.02
57683	05/23/2016	Printed		ANDRIOLA	JOSEPH ANDRIOLA	Commuter Lunch -	8.00
57684	05/23/2016	Printed		AT & T	AT & T	Monthly Service -	3,081.07
57685	05/23/2016	Printed		AT&T - C	AT&T	Phone Bill -	128.92
57686	05/23/2016	Printed		BESTWEST	BEST WESTERN PLUS	Lodging - J Perez(Firearms Tr.	1,458.44
57687	05/23/2016	Printed		ACME	BILL KORETOFF	Main Broom for Sweeper	613.41
57688	05/23/2016	Printed		CNAUTO	C & N AUTOMOTIVE ELECTRIC	Mix Oil	105.83
57689	05/23/2016	Printed		CAL WATER	CALIFORNIA WATER SERVICE CO.	City's Monthly Water Service.	9,471.89
57690	05/23/2016	Printed		CASEY PRIN	CASEY PRINTING, INC.	Day Camp Flyers	224.90
57691	05/23/2016	Printed		CCSF-TR	CCSF TRAINING REIMBURSEMENT	Media Relations Course	250.00
57692	05/23/2016	Printed		COASTAL	COASTAL TRACTOR	Tractor Rental for Airport	654.75
57693	05/23/2016	Printed		INTERACT P	COLOSSUS INCORPORATED	Maint. 10 Mobile Cop.	1,825.62
57694	05/23/2016	Printed		CRIMESTAR	CRIMESTAR CORPORATION	Annual Fee Renewal	1,500.00
57695	05/23/2016	Printed		DAVID ORTI	DAVID ORTIZ	Umpire Softball -	22.50
57696	05/23/2016	Printed		DEPT ACCNT	DEPARTMENT OF JUSTICE	Summer Day Camp	81.00
57697	05/23/2016	Printed		POTTER	ELIZABETH S. CURBELO	Replace Cameras, Patrol	867.27
57698	05/23/2016	Printed		EMBASSY	EMBASSY SUITES BY HILTON	Lodging & Parking	783.97
57699	05/23/2016	Printed		ENGLESD	DARIUS ENGLS	Lodging - D Engles -	302.94
57700	05/23/2016	Printed		FLORESTH	THOMAS FLORES	Softball Umpire -	47.50
57701	05/23/2016	Printed		GIS	GONZALES IRRIGATION SYSTEMS,	Pool repair.	1,078.16
57702	05/23/2016	Printed		HINDERLITE	HINDERLITER, DELLAMAS & ASSOC	Sales Trans & Audit	1,405.58
57703	05/23/2016	Printed		HUDSONE	EDWARD HUDSON	Consulting	295.00
57704	05/23/2016	Printed		JBTIRE	MIGUEL JACOBO	2005 Ford Crown Vic -	301.84
57705	05/23/2016	Printed		GARDINERA	JAMES GARDINER ASSOCIATES	Background -	3,497.71
57706	05/23/2016	Printed		MIKET	JESUS REYES	Tow- Unit #105	205.00
57707	05/23/2016	Printed		KRKC	KING CITY COMMUNICATIONS CORP	Summer Ads	194.94
57708	05/23/2016	Printed		KC IND	KING CITY INDUSTRIAL SUPPLY	Repair Gate	251.97
57710	05/23/2016	Printed		KC TRUE	KING CITY TRUE VALUE	Batteries for Airmask	353.33
57711	05/23/2016	Printed		LINCOLN	LINCOLN AQUATICS	Pool Chemicals	4,312.06
57712	05/23/2016	Printed		MCKNEELY	DAMARLON MCKNEELY	Training/Meals	100.00
57713	05/23/2016	Printed		MO CO INFO	MO CO INFORMATION TECHNOLOGY	Network Access March 2016	3,891.80
57714	05/23/2016	Printed		MO BAY SYS	MONTEREY BAY OFFICE PRODUCTS	Monthly IT Service	614.39
57715	05/23/2016	Printed		CO MONTERE	MONTEREY COUNTY DA	Asset Forfeiture -	1,825.22
57716	05/23/2016	Printed		OFFICE DEP	OFFICE DEPOT	Calculator & Dusting Supplies	585.03
57717	05/23/2016	Printed		PACIFIC CR	PACIFIC CREST ENGINEERING INC.	Ground Water Monitoring	4,950.00
57718	05/23/2016	Printed		PARTIDAJ	JOSHUE PARTIDA	Commuter Lunch -	8.00
57719	05/23/2016	Printed		PURE WATER	PENINSULA PURE WATER INC.	April Water	37.75
57720	05/23/2016	Printed		PEREZJOSE	JOSE PEREZ	Training Meals	450.00
57721	05/23/2016	Printed		PERSONNEL	PERSONNEL CONCEPTS INC	Labor Law Posters	167.87
57722	05/23/2016	Printed		PETTY CASH	PETTY CASH-PATRICIA GRAINGER	Laundry, Lunch Meeting,	273.55
57723	05/23/2016	Printed		PAC	PG&E	Gas & Electric - City Hall	40,485.75
57724	05/23/2016	Printed		POLYT	POLYTRON CORPORATION	Body Worn Camera	12,212.26
57725	05/23/2016	Printed		QUILL CORP	QUILL CORPORATION	Supplies for MC, CC, CM	1,058.46
57726	05/23/2016	Printed		RAINBOW	RAINBOW PRINTING	Animal Control Forms	340.59
57727	05/23/2016	Printed		ROBLES	RICARDO ROBLES	Commuter Lunch -	8.00
57728	05/23/2016	Printed		ROWE	ALLEN ROWE	Service Vehicle - Pre Trip	556.89
57729	05/23/2016	Printed		S.B.R.P.S.	S.B.R.P.S.T.	Firearms Instructor Training	450.00

Check Register Report

Date: 06/08/2016

Time: 8:26 am

Page: 2

KING CITY CITY HALL

BANK: WELLS FARGO BANK

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
WELLS FARGO BANK Checks							
57730	05/23/2016	Printed		SO CO NEWS	SO CO NEWSPAPERS	Construction and Demolition	1,040.00
57731	05/23/2016	Printed		SPEAK	SPEAKWRITE BILLING DEPT	April Services	76.24
57732	05/23/2016	Printed		SUN BADGE	SUN BADGE COMPANY	Captain Badge	92.90
57733	05/23/2016	Printed		LABOR	THE LABOR COMPLIANCE MANAGERS	Long Term Monitoring	5,035.00
57734	05/23/2016	Printed		SPCA	THE SPCA FOR MONTEREY COUNTY	Service for April 2016	5,780.00
57735	05/23/2016	Printed		ZAPPIA	THE ZAPPIA LAW FIRM, APC	KCEEA MOU - Legal Service	1,932.20
57736	05/23/2016	Printed		TORO	TORO PETROLEUM CORP.	Monthly Gasoline-	2,268.02
57737	05/23/2016	Printed		TRANSU	TRANSUNION RISK AND ALTERNATIV	April 2016 - Allen Rowe	25.00
57738	05/23/2016	Printed		U.S. BANCO	U.S. BANCORP EQUIPMENT FINANCE	Copier Contract -	278.42
57739	05/23/2016	Printed		U.S. BAN	U.S. BANK CORP PAYMENT SYSTEM	Google E Mail Mothly Service	5,238.08
57740	05/23/2016	Printed		WASSON'S C	WASSON'S CONSTRUCTION	Fire Board Up	380.00
57741	05/23/2016	Printed		WSCS	WATER SYSTEM COMPLIANCE SERVIC	Coverage When Sal was on	7,200.00
57742	06/03/2016	Printed		KCPHOTO	ALEX ARCE	Lobby Pictures -	1,723.40
57743	06/03/2016	Printed		ALVAREZ	ALVAREZ TECHNOLOGY GROUP INC	May 2016 Monthly Computer	5,474.00
57744	06/03/2016	Printed		GONZALES	CITY OF GONZALES	Grant Writing for BSCC -	1,250.00
57745	06/03/2016	Printed		GIS	GONZALES IRRIGATION SYSTEMS,	Pipe & Fittings	65.38
57746	06/03/2016	Printed		GREEN'S	GREEN'S ACCOUNTING	March/April Accounting	23,369.88
57747	06/03/2016	Printed		HYDRO TURF	HYDRO TURF, INC.	Sprinkler	719.30
57748	06/03/2016	Printed		RODJOSE	JOSE LUIS O RODRIGUEZ	Refund Bank Charge	30.00
57749	06/03/2016	Printed		KOCZANOWIK	LAW OFFICE OF	May 2016 Monthly Legal	6,776.50
57750	06/03/2016	Printed		M BASIA	MBASIA	Claim #MBA14-0814 -	3,604.01
57751	06/03/2016	Printed		OFFICE DEP	OFFICE DEPOT	Office Supplies -	248.19
57752	06/03/2016	Printed		PGE CFM	PG&E CFM PPC DEPARTMENT	Relocate Gas Line	7,032.14
57753	06/03/2016	Printed		PBGFS	PITNEY BOWES GLOBAL	Leasing Charges -	630.87
57754	06/03/2016	Printed		PURCHASE P	PURCHASE POWER*PITNEY BOWES	Postage Meter	201.00
57755	06/03/2016	Printed		SIEMENS	SIEMENS INDUSTRY INC.	Traffic Signal Maintenance	97.19
57756	06/03/2016	Printed		SPRINT	SPRINT	City Hall Long Distance	219.45
57757	06/03/2016	Printed		TORO	TORO PETROLEUM CORP.	City's Monthly Gasoline	2,122.72
57758	06/03/2016	Printed		U.S. BANCO	U.S. BANCORP EQUIPMENT FINANCE	Konica, City Hall Copier	330.32
57759	06/03/2016	Printed		U.S. BAN	U.S. BANK CORP PAYMENT SYSTEM	Training for Robles, Andriola	1,315.50
57760	06/03/2016	Printed		VERIZON WI	VERIZON WIRELESS	City's Monthly Cell Phone Chgs	132.98
57761	06/03/2016	Printed		SOILSERV	WILBUR-ELLIS COMPANY	Roundup, Rely	1,199.73

Total Checks: 85 **Checks Total (excluding void checks): 197,813.49**

Total Payments: 85 **Bank Total (excluding void checks): 197,813.49**

Total Payments: 85 **Grand Total (excluding void checks): 197,813.48**



Item No **9 (C)**

REPORT TO THE CITY COUNCIL

DATE: JUNE 14, 2016

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: STEVEN ADAMS, CITY MANAGER

BY: PATRICIA GRAINGER, ACCOUNTANT

RE: SUCCESSOR AGENCY CHECK REGISTER

RECOMMENDATION:

It is recommended City Council receive and file.

BACKGROUND:

At least once a month, the City Treasurer shall submit to the City Council, a copy of the check register and invoice approval fund list.

DISCUSSION:

The purpose of this item is to provide the Council an opportunity to review and monitor ongoing expenditures. These documents for the Successor Agency are attached.

COST ANALYSIS:

There is no fiscal impact as a result of this action.

ALTERNATIVES:

The following alternatives are provided for Council consideration:

1. Receive and file the report; or
2. Provide other direction to staff regarding requests for additional information.

**CITY COUNCIL/SUCCESSOR AGENCY
SUCCESSOR AGENCY CHECK REGISTER
JUNE 14, 2016
PAGE 2 OF 2**

Exhibit(S)

1. Check Register Report

Submitted by: Patricia Grainger
Patricia Grainger, Accountant

Approved by: Steven Adams
Steven Adams, City Manager

Check Register Report

Date: 06/08/2016

Time: 8:31 am

Page: 1

KING CITY CITY HALL

BANK: SUCCESSOR AGENCY OF

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
SUCCESSOR AGENCY OF Checks							
183	06/03/2016	Printed		GREEN'S	GREEN'S ACCOUNTING	March/April Accounting - SA	1,080.00
184	06/03/2016	Printed		KOCZANOWIK	LAW OFFICE OF	SA May 2016 - Monthly	1,008.00
185	06/03/2016	Printed		URBAN	URBAN FUTURES INCORPORATED	Professional Service Fee	1,750.00
Total Checks: 3						Checks Total (excluding void checks):	3,838.00
Total Payments: 3						Bank Total (excluding void checks):	3,838.00
Total Payments: 3						Grand Total (excluding void checks):	3,838.00



Item No **9 (D)**

REPORT TO THE PUBLIC FINANCING AUTHORITY

DATE: JUNE 14, 2016
TO: HONORABLE CHAIR AND MEMBERS OF THE AUTHORITY
FROM: STEVEN ADAMS, SECRETARY
BY: PATRICIA GRAINGER, ACCOUNTANT
RE: PUBLIC FINANCING AUTHORITY CHECK REGISTER

RECOMMENDATION:

It is recommended City Council receive and file.

BACKGROUND:

At least once a month, the City Treasurer shall submit to the City Council, a copy of the check register.

DISCUSSION:

The purpose of this item is to provide the Council an opportunity to review and monitor ongoing expenditures. These documents for the Public Financing Authority are attached.

COST ANALYSIS:

There is no fiscal impact as a result of this action.

ALTERNATIVES:

The following alternatives are provided for Council consideration:

1. Receive and file the report; or
2. Provide other direction to staff regarding requests for additional information.

CITY COUNCIL/PUBLIC FINANCING AUTHORITY
PUBLIC FINANCING AUTHORITY CHECK REGISTER
JUNE 14, 2016
PAGE 2 OF 2

Exhibit (s)

1. Check Register Report

Submitted by: 
Patricia Grainger, Accountant

Approved by: 
Steven Adams, Secretary

Check Register Report

Date: 06/08/2016

Time: 8:32 am

Page: 1

KING CITY CITY HALL

BANK: KING CITY FINANCE AUTHORITY

Check Number	Check Date	Status	Void/Stop Date	Vendor Number	Vendor Name	Check Description	Amount
--------------	------------	--------	----------------	---------------	-------------	-------------------	--------

KING CITY FINANCE AUTHORITY Checks

302	05/23/2016	Printed		WFBCTS	WELLS FARGO BANK	Acct #23463600	2,000.00
303	06/03/2016	Printed		URBAN	URBAN FUTURES INCORPORATED	Professional Service Fee	1,500.00

Total Checks: 2	Checks Total (excluding void checks):	3,500.00
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Total Payments: 2	Bank Total (excluding void checks):	3,500.00
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Total Payments: 2	Grand Total (excluding void checks):	3,500.00
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Item No. **9 (E)**

REPORT TO THE CITY COUNCIL

DATE: JUNE 14, 2016

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: STEVEN ADAMS, CITY MANAGER

**RE: CONSIDERATION OF CREATION OF RECREATION
COORDINATOR POSITION**

RECOMMENDATION:

It is recommended the City Council: 1) adopt a Resolution creating a full-time Recreation Coordinator position; and 2) approve the job description.

BACKGROUND:

The City currently has an existing part-time Recreation Coordinator position, which oversees all recreation programs and services, including operation of the City pool complex. In FY 2015-16, the hours for the position were increased utilizing funding from the Local Sales Tax measure, but it remained a position without benefits or permanent full-time status.

DISCUSSION:

The City Council has placed a high priority on recreation services, particularly the provision of constructive activities for youth. The City hopes to continue to expand youth services as part of its gang prevention efforts.

The program has reached a point where it is necessary for a full-time coordinator position in order to maintain the existing services. The pool facility is particularly labor intensive and includes a high level of liability issues if appropriate supervision and coordination is not provided. Therefore, it is proposed to expand the current Recreation Coordinator position to full-time. It is also proposed the position be a Fair Labor Standards Act (FLSA) exempt position under the King City Confidential Employees' Memorandum of Understanding (MOU).

**CITY COUNCIL
CONSIDERATION OF CREATION OF FULL-TIME RECREATION
COORDINATOR POSITION
JUNE 14, 2016
PAGE 2 OF 2**

COST ANALYSIS:

The estimated cost of increasing the position to full-time is approximately \$22,000. The salary range has been established roughly equal to a similar position that exists in the City of Gonzales. Funding has been included in the recommended FY 2016-17 Annual Budget for the full-time position.

ALTERNATIVES:

The following alternatives have been identified for City Council consideration:

- 1) Approve creation of the Recreation Coordinator position;
- 2) Request changes be made to the job description and/or salary range;
- 3) Do not approve the position and reduce the recreation program; or
- 4) Provide staff other direction.

Prepared and Approved by:



Steven Adams, City Manager

RESOLUTION NO. _____

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KING
CREATING A FULL-TIME RECREATION COORDINATOR POSITION**

WHEREAS, the City of King maintains a comprehensive recreation program, including operation of a City pool complex; and

WHEREAS, the City has placed a priority on sponsoring and expanding recreation programs, particularly to provide healthy and constructive activities for youth in the community; and

WHEREAS, the City's recreation program has expanded to where a full-time position is needed to oversee and coordinate it; and

WHEREAS, the City Council desires to create a full-time Recreation Coordinator position to perform these functions; and

WHEREAS, the City Council has determined that the position should be exempt under FLSA; and

NOW, THEREFORE, BE IT HEREBY RESOLVED that the City Council of the City of King approves the creation of a full-time Recreation Coordinator position and the corresponding job description attached hereto in Exhibit A and the corresponding salary in Exhibit B.

This resolution was passed and adopted this **14th** day of **June** by the following vote:

AYES, Council Members:

NAYS, Council Members:

ABSENT, Council Members:

ABSTAIN, Council Members:

APPROVED:

Robert Cullen, Mayor

ATTEST:

Steven Adams, City Clerk

APPROVED AS TO FORM:

Martin Koczanowicz, City Attorney



JOB DESCRIPTION

JOB TITLE: RECREATION COORDINATOR
REPORTS TO: CITY MANAGER
FLSA STATUS: EXEMPT
DEPARTMENT: RECREATION
APPROVED,
BY CITY COUNCIL:

DEFINITION: Under administrative direction, plans, organizes, coordinates and directs assigned recreation programs. This position performs administrative duties in support of recreational offerings. It requires knowledge of recreation principles and methods, organizational and programming skills.

SUPERVISION RECEIVED: Works under administrative supervision within a framework of standard policies and procedures.

SUPERVISION EXERCISED: Supervises the work of part-time recreation assistants, pool staff, aides and volunteers.

ESSENTIAL DUTIES AND RESPONSIBILITIES: Include the following. Other duties may be assigned.

- Plans organizes, coordinates, and directs assigned programs which may include youth and teen programs, adult and senior programs, and special events.
- Recruits, recommends for hire, trains, directs and supervises the work of part-time recreation assistants and volunteers.
- Recommends fees and prepares budgets; ensures that programs stay within approved budgeting guidelines.
- Ensures that programs are in compliance with appropriate licensing and/or safety regulations and standards.
- Reserves facilities for recreation programs; coordinates preparation and use of facilities with Public Works personnel.

EXAMPLES OF DUTIES:

- Promote department activities and events; prepare marketing material; provide information to the public and media.
- Maintain accurate records of program operations, activities, funds and staff.
- Evaluate assigned programs and staff.
- Assess equipment needs and make purchases.
- Represent the department at meeting events, and with community groups; promotes activities and encourages participation.
- Prepares reports, correspondence, manuals and handbooks.
- Oversees supervision and operation of pool and staff.

CONDITIONS OF EMPLOYMENT: All required background checks must be successfully completed and maintained, including a fingerprint check.

QUALIFICATIONS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education/Experience:

- Education – Bachelor’s degree in recreation administration, child development, physical education or a related field.
- Experience – At least two years of progressively responsible experience in recreation programming.
- OR an equivalent combination of education and experience.

Certificates and Licenses: Valid California Driver’s License and a satisfactory driving record; possess or obtain prior to completion of probationary period First Aid & CPR certificates; and any other appropriate professional certifications.

PHYSICAL DEMANDS:

Must possess mobility to work in a recreation and office environment. In the recreation environment, the employee is required to participate in recreation activities that include sitting, standing, walking, use of hands, reaching with hands and arms, climbing or bending. In an office setting, is required to use standard office equipment, including a computer. The employee is occasionally required to lift up to 25 pounds and required to drive a vehicle. Must possess vision to read printed materials and a computer screen; and hearing and speech to communicate in person and over the telephone.

**RECREATION COORDINATOR POSITION
SALARY RANGE**

Effective July 1, 2016

1	\$55,839
2	\$58,630
3	\$61,562
4	\$64,640
5	\$67,872
6	\$71,266

Effective July 1, 2017

1	\$57,514
2	\$60,389
3	\$63,409
4	\$66,579
5	\$69,908
6	\$73,404

Effective July 1, 2017

1	\$59,240
2	\$62,201
3	\$65,311
4	\$68,577
5	\$72,005
6	\$75,606



REPORT TO THE CITY COUNCIL

DATE: JUNE 14, 2016

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: DOREEN LIBERTO-BLANCK, AICP, COMMUNITY DEVELOPMENT DIRECTOR, SCOTT BRUCE, PRINCIPAL PLANNER

SUBJECT: SECOND READING AND ADOPTION OF ORDINANCE AMENDING ARBOLEDA SPECIFIC PLAN (Amendment 3)

RECOMMENDATION:

It is recommended that the City Council conduct the second reading, by title only, and adopt Ordinance No. 2016-725, amending the Arboleda Specific Plan.

BACKGROUND:

The City Council conducted the first reading on Tuesday, May 24, 2016 and voted four to zero with one Council Member recusing to adopt the ordinance amending the Arboleda Specific Plan. There was no public testimony regarding the proposed Amendment. The proposed Amendment had been noticed in an eight-page ad in the newspaper and had been heard before the Planning Commission on May 03, 2016. At that Hearing, the Commission approved Resolution 2016 – 049, recommending approval.

At the May 24 Hearing, staff introduced a minor change to the allowed square footages of the proposed units. The change, which did not affect the language of the Ordinance, was read into the public record.

DISCUSSION:

The Ordinance will amend the Arboleda Specific Plan (**SPA-3**), adding two Lane Home foot prints and elevations. The new plans are presented as having the same permeable area as the old plans.

In the previous Staff Report, the impermeable area of the plan types was identified as 1475 square feet. However, prior to the Hearing it became clear that the impervious area of the existing plan types was 1482 square feet. This information was presented / read into the record at the May 24 Hearing. **See Exhibit 2.**

CITY COUNCIL

June 14, 2016

**CONSIDERATION OF ORDINANCE AMENDING ARBOLEDA SPECIFIC PLAN
(SPA-3)**

PAGE 2 OF 2

The impermeable areas of the new plan types are 1474 SF (plan 1238) and 1480 SF (plan 1314). Both of these plans comply with the maximum impermeable area of 1482 SF. This information was also introduced / read into the record on May 24.

COST ANALYSIS:

There is no direct cost to the City from adoption of the Ordinance.

ALTERNATIVES:

The following alternatives are provided for City Council consideration:

1. Adopt the Ordinance;
2. Direct staff to make changes to the Ordinance and return for reintroduction;
3. Do not adopt the Ordinance; or
4. Provide staff other direction.

Exhibits:

1. Ordinance No. 2016-725
2. Impermeable Area Table

Submitted by: _____

Doreen Liberto-Blanck, Community Development Director

Approved by: _____



Steven Adams, City Manager

Exhibit 1

ORDINANCE NO. 2016-725

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF KING, CALIFORNIA APPROVING THE ARBOLEDA SPECIFIC PLAN AMENDMENT, CASE NO. SPA 2015-002 (NINO FAMILY II, L.P., A CALIFORNIA LIMITED PARTNERSHIP)

WHEREAS, on July 24, 2004, the City Council ("**Council**") certified the Arboleda Project Environmental Impact Report ("**EIR**") in accordance with the California Environmental Quality Act, and adopted a Statement of Overriding Considerations;

WHEREAS, on July 24, 2004, the Council approved a general plan amendment, adopted the Arboleda Specific Plan ("**A-SP**") and Vesting Tentative Map ("**VTM**") that included the planning, development, construction, operation and maintenance of up to four hundred (400) residential units, associated open space, parks and public improvements;

WHEREAS, on June 10, 2014, the Council approved a three (3) year extension of time for the VTM (which automatically extends the A-SP);

WHEREAS, Nino Family II, L.P., a California Limited Partnership ("**Applicant**") submitted an application, **Case No. SPA-2015-002 ("SPA - No. 3")** to the City of King to make various changes to the Arboleda Specific Plan, attached as **Exhibits 1 and 2**;

WHEREAS, on **May 03, 2016**, the City of King Planning Commission ("**Commission**") conducted a public hearing, accepted testimony, and based on the evidence, adopted Resolution No. 2016-0149 attached as **Exhibit 4**, which recommended the Council approve the Specific Plan Amendments to the A-SP;

WHEREAS, staff prepared an Initial Study checklist, attached as **Exhibit 5**, and determined that pursuant to the California Environmental Quality Act ("**CEQA**"), findings required by CEQA Guidelines §15162 (Subsequent EIRs) could be made in the affirmative, as follows:

1. There are no substantial changes to the proposed project that will require major revisions to the certified EIR or increase the severity of previously identified significant effects.
2. There are no substantial changes due to circumstances under which the proposed project is undertaken that require modifications to the certified EIR, due to new significant environmental effects or increase in severity of previous impacts.
3. There is no new information that was not analyzed in the certified EIR.

WHEREAS, based on the above findings of fact the SPA-No. 3 will not have the potential to result in significant adverse environmental impacts. All the conditions of approval and mitigation measures adopted in 2004 apply to the SPA-No. 3. Therefore, the issues associated with the SPA are adequately addressed in the 2004 certified EIR and no additional environmental assessment pursuant to CEQA is needed; and

WHEREAS, as part of SPA-No. 3, the following conditions of approval are applicable:

1. **Conditions of Approval/Mitigation Measures:** All conditions of approval, mitigation measures and other regulations of the Arboleda Specific Plan are applicable with this approval.
2. **Payment of Fees: Prior to the issuance of the first building permit after the SPA approval**, the Applicant shall pay all applicable staff/consultant processing fees for this application,
3. **Changes to Specific Plan: Prior to submitting final Specific Plan**, the following corrections shall be submitted as part of the final Specific Plan package:
 - a. Home models shall have correct square footage and correct plan type number.
4. **Copies of Final Specific Plan: Within thirty (30) days of final approval**, the

applicant shall submit ten (10) electronic and ten (10) paper copies of the amended Arboleda Specific Plan.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF KING DOES ORDAIN AS FOLLOWS:

SECTION 1. The City Council finds for the reasons stated in the staff report presented **May 24, 2016**, that the Specific Plan Amendment is:

- a. Consistent with the objectives, policies and programs in the City of King General Plan, consistent with all parts of the Arboleda Specific Plan, and the King City Municipal Code; and
- b. Within the scope of the Environmental Impact Report for the project previously approved by the City Council, pursuant to §15162 of the State of California CEQA Guidelines.

SECTION 2. The City Council hereby approves **Case No. SPA 2015 - 002** by and between the City of King and the Applicant, attached as **Exhibit 1**.

SECTION 3. In accordance with §36933 of the California Government Code, within fifteen (15) days after passage, the City Clerk shall cause this ordinance to be posted in three (3) publicly accessible locations in the City.

SECTION 4. This ordinance shall go into effect and be in full force and effect at 12:01 a.m. on the thirty-first (31st) day after its passage.

SECTION 5. Savings and Interpretation Clause. This ordinance shall not be interpreted in any manner to conflict with controlling provisions of state law, including, without limitation, the Government Code of the State of California. If any section, subsection or clause of this ordinance shall be deemed to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections and clauses shall not be affected thereby. If this ordinance, or any section, subsection or clause of this ordinance shall be deemed unconstitutional or invalid as applied to particular appeal, the validity of this ordinance and its sections, subsections and clauses in regards to other contracts, shall not be affected.

INTRODUCED at a regular meeting of the City Council held this **24th day of May 2016** on motion of Councilmember _____, seconded by Councilmember _____, and on the following roll call vote, to wit:

- AYES:**
- NOES:**
- ABSENT:**
- ABSTAIN:**

PASSED AND ADOPTED at the regular meeting of the City Council held this **14th day of June 2016** on motion of Councilmember _____, seconded by Councilmember _____, and on the following roll call vote, to wit:

- AYES:**
- NOES:**
- ABSENT:**
- ABSTAIN:**

ATTEST:

Steve Adams, City Clerk

Robert Cullen, Mayor

APPROVED AS TO FORM:

Martin Koczanowicz, City Attorney

	DWELLING	PORCH	GARAGE	APPROACH	TOTAL
ORIGINAL	802	72	441	167	1482
PLAN 1314	644	81	428	327	1480
PLAN 1238	609	60	478	327	1474



Item No. **9 (G)**

REPORT TO THE CITY COUNCIL

DATE: JUNE 14, 2016

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: STEVEN ADAMS, CITY MANAGER

RE: CONSIDERATION OF PURCHASE OF NEW TELEPHONE SYSTEM

RECOMMENDATION:

It is recommended the City Council: 1) authorize the City Manager to execute an agreement with Xtelesis for a new telephone system in a form approved by the City Attorney; and 2) authorize the City Manager to execute an agreement with CMS Capital, LLC for a 5-year lease purchase of the system in a form approved by the City Attorney.

BACKGROUND:

The City's current telephone system, as well as the data and telephone plan, are outdated. The system was first purchased in 2001. A number of problems have been experienced recently and the capabilities are limited, which impacts the City's ability to use state-of-the-art technology to improve efficiency and customer service. Proposals were recently requested and received from three firms. One included upgrade of the current NEC system and the other two were for new systems. These systems were Avaya and Shoretel, two of the leading phone systems in the country.

A staff committee was formed to recommend award of the contract, which included representatives from the City Manager's Office, Finance Department, and Police Department. The Committee reviewed the proposals, interviewed representatives from two finalists, and agreed on a recommendation.

DISCUSSION:

The recommended system is Shoretel. It provides voice over internet state-of-the-art technology, which increases capabilities of the system and allows for easier modifications. Concurrently, the City's AT&T plan and data connections would be

**CITY COUNCIL
CONSIDERATION OF PURCHASE OF NEW TELEPHONE SYSTEM
JUNE 14, 2016
PAGE 2 OF 2**

updated, which will also reduce costs and increase data speed. Shoretel is currently used by 83 cities in California and Xtelesis is one of the leading providers of Shoretel systems in the country. Upgrade of the system will also include all new handsets and the addition of conference phone equipment in the Council Chambers.

This proposal is a higher cost than the other two options. However, staff believes the technology will prove more cost effective in the long-term, and it represents a more comprehensive approach to upgrading both the City's telephone and data systems. The contract includes five years of service and software upgrades are provided at no cost to the City. Therefore, the technology and system will prevent the City's current situation of having an outdated system that needs to be fully replaced. It also includes higher grade equipment and a number of other features not included in the other proposals. Since the system results in an ongoing savings rather than cost, staff believes it is in the City's interest to select the overall proposal that best meets the current and future needs of the City.

COST ANALYSIS:

The total equipment cost of the proposed system is higher than the other two system proposals. However, difference in the monthly costs of the three proposals are relatively minor when the financing and all other factors of the proposals are considered. The total cost of the new equipment is \$52,594. It is proposed to be purchased through a 5-year lease. The lease payments will be paid from savings generated by updating the City's AT&T plan, as well as a reduction in maintenance costs. There will be a net annual savings of approximately \$550 per month.

ALTERNATIVES:

The following alternatives are provided for City Council consideration:

1. Approve the recommendations;
2. Direct staff to instead proceed with the Avaya proposal, which is lower cost, but does not contain all the features of the Shoretel system;
3. Do not approve a new telephone system; or
4. Provide staff with other direction.

Attachments:

1. Xtelesis Proposal

Prepared and Approved by:



Steven Adams, City Manager



**AN IP COMMUNICATIONS PROPOSAL
FOR**



KING CITY

SHORETEL/BROCADE/XTELVoIP

PRESENTED BY:

**G. David Anderson
Senior Account Manager
800 Airport Blvd. Suite 417
Burlingame, CA 94010**

gdanderson@xtelesis.com

650-239-1478

April 5, 2016

The contents of this proposal are proprietary and confidential and are for the benefit of the company named above and not to be disclosed to any third-party without prior consent of an officer of Xtelesis Corporation

Xtelesis Overview

Xtelesis

Xtelesis is unique, instead of talking less, less, less, we talk better, better, best. Best focus, expertise, and excellence. We are a ShoreTel Platinum Dealer, a perennial ShoreTel Circle of Excellence recipient, including, again, this year. We score in the high 97+ on ShoreTel's customer satisfaction ratings.



Our difference, and the major advantage to you, isn't the size of the dealer, it is our focus on ShoreTel, the quality of our people and our engineering excellence.

First is our focus. We only sell ShoreTel for our premise system solutions. We have done that for over a dozen years. That means everyone in our Voice Communications practice is a ShoreTel expert, Sales, Project Management, Technical People, Executive Level, all ShoreTel experts. We practice selling, installing, supporting, teaching, and learning ShoreTel, every hour, every day.

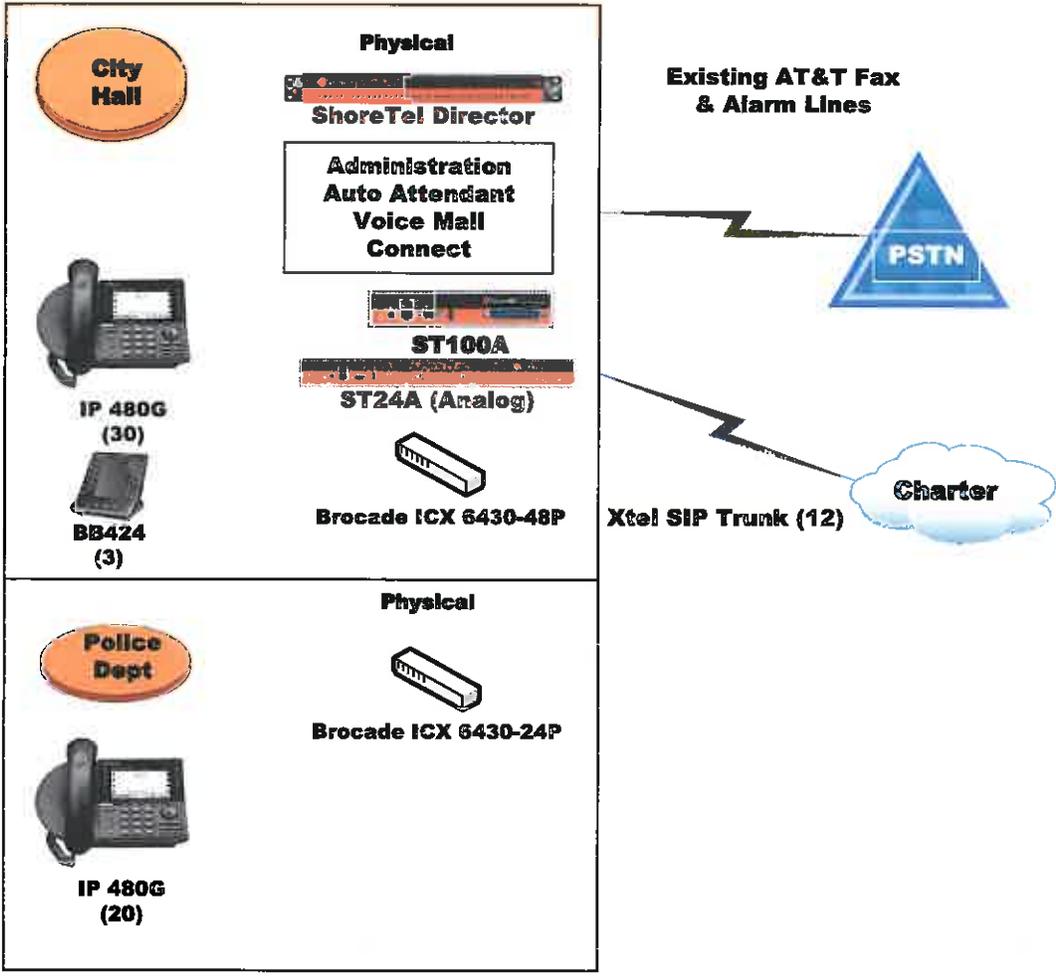
Second is our expertise. You know that when you call us you are talking to a ShoreTel expert, someone who works on ShoreTel every day on the job. This means more experience, more solution knowledge, and that translates to better, faster trouble resolution. Our ShoreTel technical people average over eight years of ShoreTel system experience. Others may have more, none have better.

Third is our service excellence. Our expertise builds service excellence. Our focus and ShoreTel expertise means faster service response for trouble tickets. In an emergency, when every minute counts, why wait an hour for a callback and four hours for someone to show up, when you can get help in 30 minutes and on-site technical response in three hours? Why wait 12 hours for non-emergency support when you can get help in 8 business hours

Xtelesis' motto is "Our service will knock your socks off". That is what we do best, service. We do it so well that sales and customers follow. Customers like it that we when we say we will fix something, we actually do, even when a bigger seller of the same product, can't or doesn't.

Finally, in our discussions with the King City's staff we together a solution which offers a completely new phone system, and upgraded data infrastructure that will save almost \$750 per month. This includes the phone system, components, and on-site instruction to maximize your satisfaction and the needed data infrastructure upgrade with future benefits to King City. Our network solutions leverage Charter High-speed Internet access with XteleVoIP SIP (Session Initiated Protocol) trunks.

**SHORETEL SYSTEM DESIGN
 FOR
 CITY OF KING**



ShoreTel

ShoreTel has been an industry leader, almost from the day their product hit the market. Designed as a clean piece of paper solution, the ShoreTel solution was revolutionary in its ease of use, ease of support, unparalleled reliability, all with the lowest Total Cost of Ownership. The ShoreTel system became the one that no one wanted to compete against. The ShoreTel solutions have consistently score in Gartner's "Magic Quadrant" for Unified Communications.

ShoreTel, based in Sunnyvale, has grown and evolved over the years, to be consistently one of the top three players in the IP Communications marketplace, especially in the United States. ShoreTel is financial stable, well-managed, and growing.

ShoreTel is continues to innovate, being the first to market with hybrid premise solutions that combine hardened survivable nodes with virtualization that offers seamless cloud-based options. Offer the City of King City the best of all worlds. The ShoreTel solution combined with the with a needed data infrastructure upgrade will allow the City of King City the option of selecting an advanced, best solution communication system, designed for the 2016 and beyond, instead of obsolete digital technology. In fact, the ShoreTel phone system could be the last phone the City of King City would need to buy for this decade, and the next. Unlike digital systems which are rapidly being discontinued and no longer supported. If the City of King City selects a digital system using last century's technology, it will be far more likely to have to by an new system, in less than five years than not. Just as there is someone who was the last person to buy a new rotary dial phone, there will be someone, soon, who will be the last to pay retail for a digital based phones system.

ShoreTel VoIP system is reliable, far more reliable than you may think. Because our solution is connected directly to your AT&T phones, this means that your ShoreTel system will still be able to make and receive calls even if your internet is down. However, because we ARE an IP solution, you will be able to take advantage of the new, cost-reducing Internet phone calling capability. And because of our design if one site has a problem all the other sites will remain unaffected.

The ShoreTel appliances are incredibly reliable; each has a mean time between failure of over 17 years. In our over a dozen years of installing ShoreTel we have had just four appliances fail. Plus, 98% of our ShoreTel trouble tickets are resolved over the phone, or by computer. In fact after installation of the system you may never see an Xtelesis technician ever again, but we will be just a phone call away, 24 hours a day, and seven days a week.

Over 80 Cities in the State of California alone, big and small, urban and rural have selected ShoreTel as their communications platform. We have attached a list of them.

83 California Cities Love the ShoreTel Advantage

Agoura Hills	Emeryville	Livingston	Rosemead
American Canyon	Fernley	Loma Linda	Salinas
Arcata	Firebaugh	Madera	Sausalito
Arroyo Grande	Fortuna	Manteca	San Luis Obispo
Atherton	Foster City	Menlo Park	San Rafael
Banning	Fowler	Montebello	Santa Clara
Beaumont	Glendora	Mountain View	Santa Clarita
Bell Gardens	Hanford	Newman	Santa Rosa
Belmont	Hemet	Novato	Saratoga
Burlingame	Hillsborough	Oakdale	Sausalito
Calimesa	Imperial	Oakland	Tamecula
Camarillo	Indian Wells	Oceanside	Thousand Oaks
Chowchilla	Indio	Orange	Tulare
Claremont	La Canada	Palm Desert	Tustin
Coachella	La Mirada	Parris	Vacaville
Colma	La Palma	Pleasanton	Vallejo
Cotati	La Quinta	Pomona	Ventura
Dana Point	La Verne	Porterville	West Covina
Delano	Laguna Beach	Redlands	Winters
Dublin	Laguna Hills	Redwood City	Woodland
El Cajon	Lancaster	Richmond	

Why Xtelesis?

- ShoreTel Platinum Certified Partner
 - This means the highest level of manufacturer support and best pricing.
- Perennial ShoreTel Circle of Excellence Partner, including again, this year.
 - This means we are outstanding at providing ShoreTel support
- ShoreTel is our only IP Communications premise solution we offer
 - This means we are focused on provided the best service and solutions for ShoreTel
- ShoreTel Partner for over a dozen years.
 - We have committed to ShoreTel, and we KNOW ShoreTel
 - Combined 60 years of sales and technical experience (36 of it technical) with the ShoreTel System
- We are data experts, which is key to successful VoIP implementations
 - 14 year history in Data Networking
- Our ShoreTel solution is 21st Century technology, not 20th Century technology
- The ShoreTel solution is not the manufacturer's "other" product, but its main, best and only solution.
- Our solution offers a complete phone and data infrastructure upgrade.
- Our solution truly offers a "one-tie-to-tug-on", "one-throat-to-choke" support option.

Xtelesis Client Logos



Solution Overview

ShoreTel IP Phone System Overview

Designed from the ground up to streamline the work of administrators and end users alike, the built-in unified communications (UC) capabilities of ShoreTel's VoIP phone system are transforming the way people work. By integrating communication tasks currently performed with separate tools, such as video conferencing, IM and online collaboration, ShoreTel's brilliantly simple solution helps boost productivity and reduce costs.

The first key component in the ShoreTel Phone System is the ShoreTel Core Software which leverages the distributed single-image architecture to deliver voice calling, features, and applications. The second key component is the ShoreTel Voice Switches, which run the call processing software, are distributed and offer N+1 redundancy. Although the switches work together, the system's intelligence is distributed across the architecture so in the event of a WAN failure, each site can function independently.

Voice applications, including rich calling features, voice messaging, and auto-attendant are similarly deployed throughout the network. This makes for both a single applications environment and stand-alone reliability at every location.

ShoreTel has received the highest customer satisfaction ratings among the top business IP telephony and unified communications providers. A recent 2015 report, from Nemertes Research, surveyed thousands of IT decision makers to rate IP telephony vendors. The results showed that ShoreTel beat all competitors in ALL categories for the seventh year in a row, beating out Cisco, Avaya, Mitel and others.

Below is a list of the top reasons why a ShoreTel IP Phone System beats out the competition.

- **Low Cost** – Guaranteed to have the lowest total cost of ownership, low upfront costs, and helps lower long distance, operational and maintenance costs.
- **No Single Point of Failure** – Each voice switch has imprinted routing information in order to operate as a standalone PBX. Should a site become cut off from the backbone, this structure will provide the highest level of uptime at 99.999%.
- **Redundancy** – ShoreTel offers N+1 redundancy in case of IP phone failure; with N+1 you only need one switch to back up any other switch on the system, increasing uptime to 7 nines at a lower cost than competitors.
- **Seamless integration** – Open API and pre-build integration with Microsoft Outlook, Salesforce.com, Microsoft Dynamics CRM, NetSuite CRM, Copitrak, Equitrac, and many others. Simple intuitive design – ShoreTel IP phone system is simple to install, manage, use, and scale.
- **Mobility** – Access desk phone features through cellular or wifi on mobile devices such as, Blackberry, iPhone, Nokia and DECT cordless premise based IP handsets.

ShoreTel IP Phone System Architecture

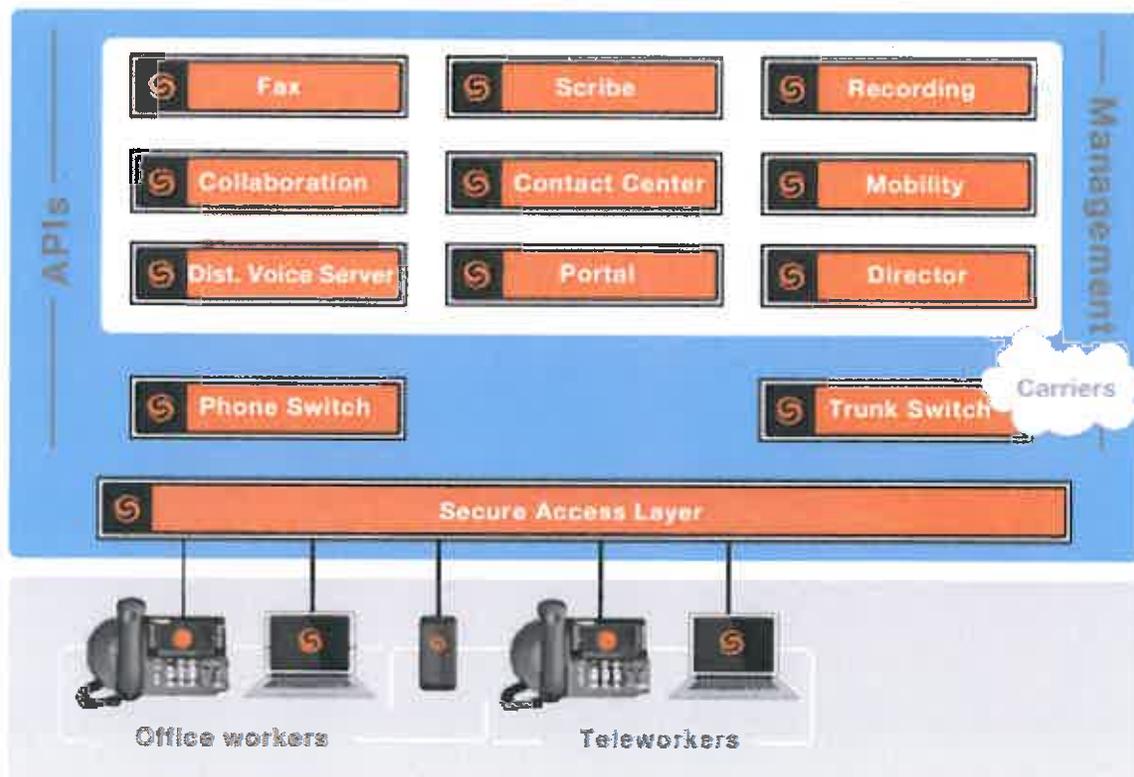
ShoreTel's architecture combines unprecedented reliability with a brilliantly simple design at a low total cost of ownership. ShoreTel designed a pure IP telephony solution from the start – instead of having to convert an existing TDM product to a hybrid (TDM and IP) solution. This approach gives ShoreTel built-in mechanisms that quickly and cost effectively route communications over a customer WAN and deliver the necessary enterprise-level reliability.

ShoreTel's distributed architecture provides a single-image system that allows businesses to be served by a single communication system unifying the enterprise and spanning any geography. ShoreTel delivers reliability through an appliance approach for IP networks, offers multiple failover mechanisms which add resiliency and flexibility, and comprehensive disaster recovery solutions that deliver enterprise caliber reliability.

The system's distributed architecture and applications, and its N+1 redundancy help provide seven-nines availability for mission-critical business continuity. The switch-based hardware platform helps ensure that in the event of a WAN failure, the phone system continues to place and receive calls on the Public Switched Telephone Network (PSTN).

When you choose ShoreTel you have the flexibility to essentially create your own systems by choosing from the following needs:

- Distributed or centralized architecture
- The appropriate level of redundancy and cost
- The applications needed and the level of availability
- The level and type of disaster recovery needed



ShoreTel Unified Communications System Components

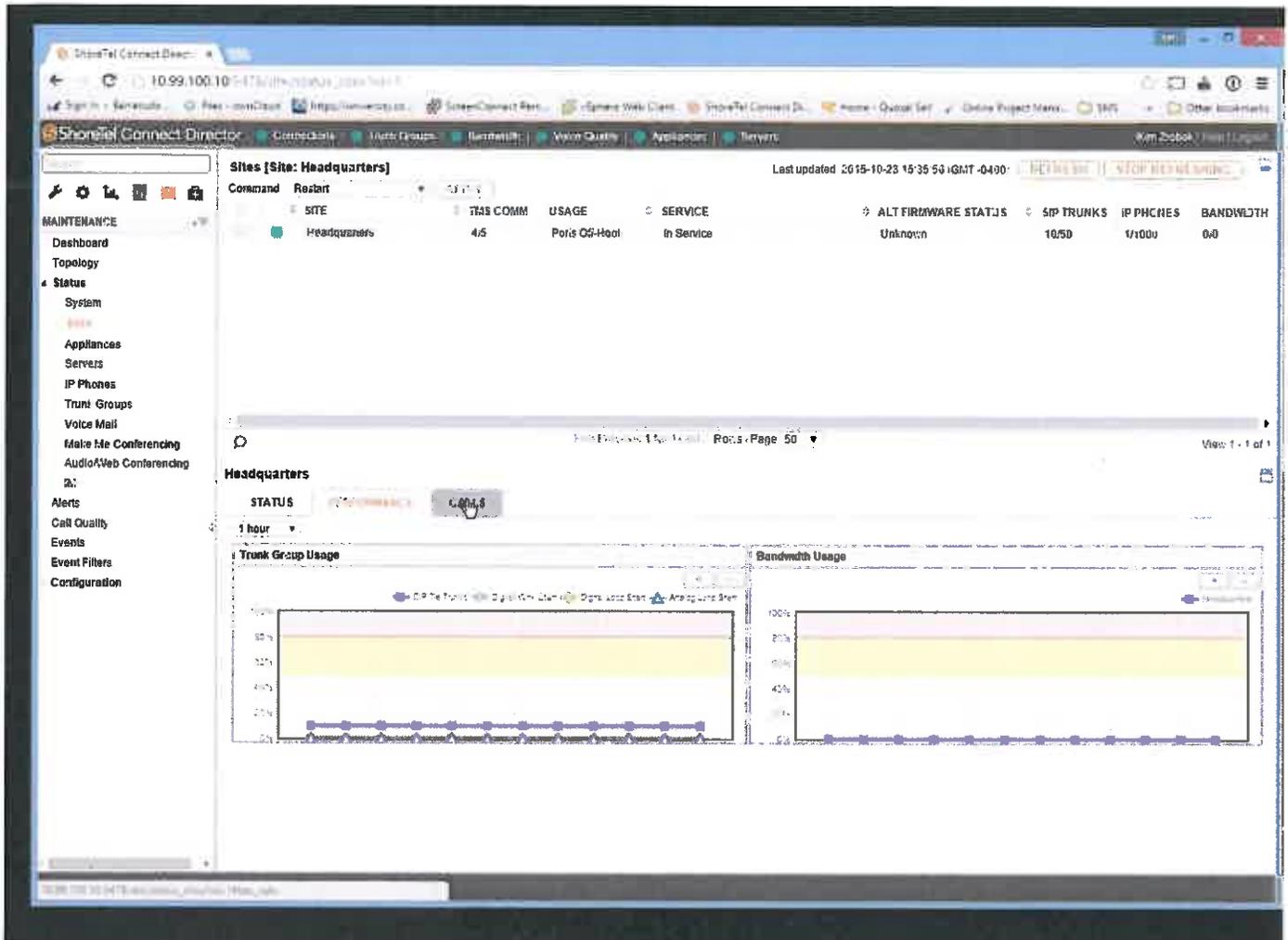
ShoreTel Voice Appliances

ShoreTel Voice appliances are key building blocks of the ShoreTel Unified Communications (UC) system and deliver UC to organizations of every size —from large enterprises to small and medium businesses. Highly reliable and intelligent, these switches unify communications across multiple enterprise locations, supporting IP phones, analog devices, and a variety of trunk interfaces. ShoreTel Voice appliances manage ShoreTel IP Phones and analog lines, as well as PSTN and ITSP trunks.



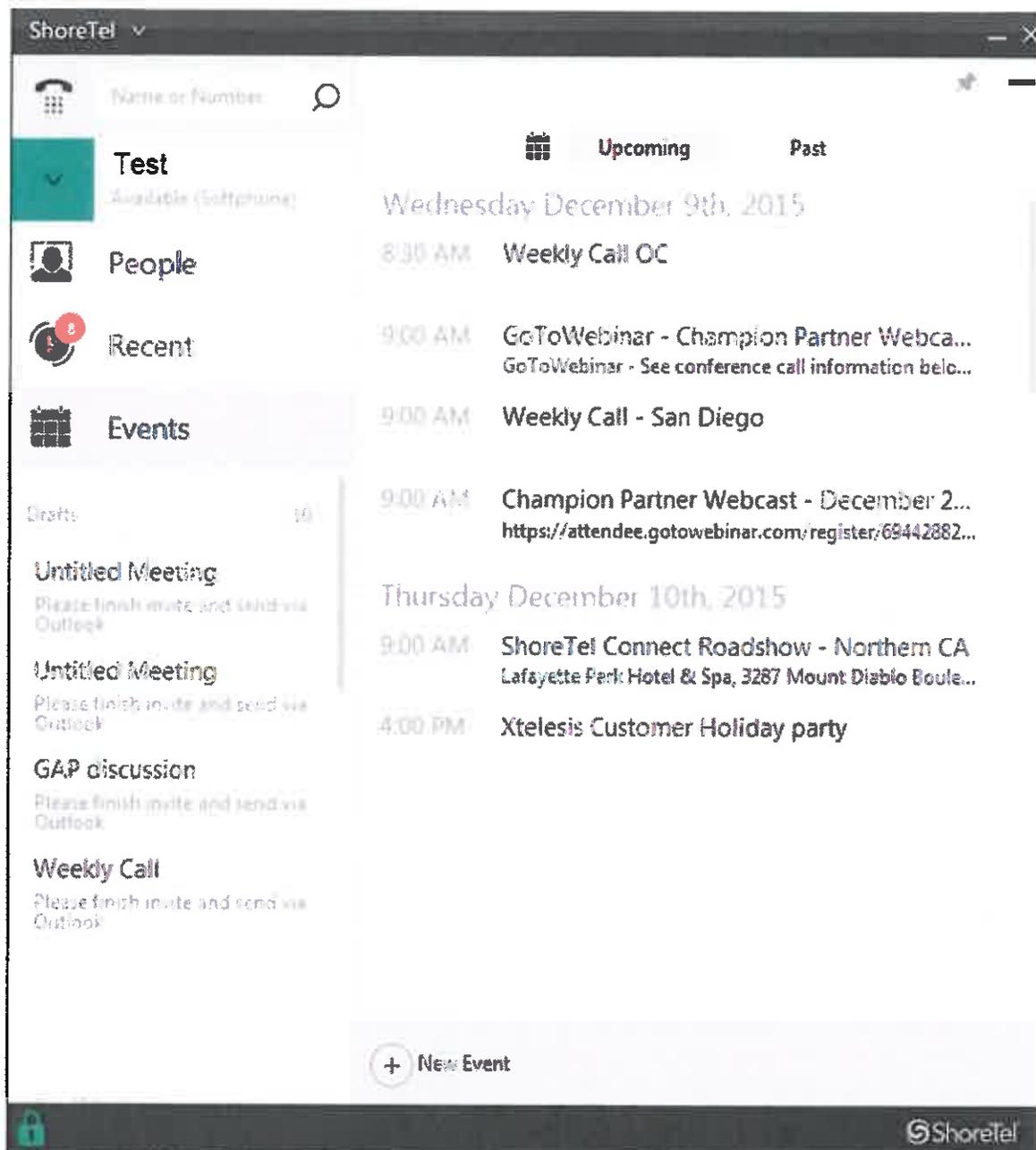
ShoreTel Director

ShoreTel Director is a Web-based tool that provides a single management interface for all voice applications, across all locations. Users can manage voice routing, voicemail, auto-attendant, and basic automated call distribution (ACD) capabilities for every site in the network. This eliminates the need for multiple management systems for different PBXs, sites, and basic applications. Extremely easy to learn and use, ShoreTel Director helps to improve administrator productivity, lowers ownership costs, and reduces strain on IT resources.



ShoreTel Connect

ShoreTel Connect presents end-users a single interface to manage communications using their ShoreTel desk phone, computer, mobile phone, or home telephone. The application integrates with Microsoft Outlook, and provides visual voicemail, call notes, and routing information. Rich features enable on-site and remote users alike to see who is available choose how best to reach them, and make and receive audio and video calls transparently as though they were at their desks. It also improves productivity by providing seamless remote access to voicemail, directories and address books, call history, and call-routing settings.



The screenshot displays the ShoreTel Connect application window. At the top, there is a search bar labeled "Name or Number" with a magnifying glass icon. Below this, a navigation sidebar on the left contains icons and labels for "Test" (with a dropdown arrow), "People", "Recent" (with a notification badge showing "5"), "Events", "Drafts" (with a notification badge showing "10"), and several "Untitled Meeting" entries with instructions to finish invites and send via Outlook. The main content area shows a calendar view with tabs for "Upcoming" and "Past". The calendar displays events for Wednesday, December 9th, 2015, and Thursday, December 10th, 2015. A "New Event" button is located at the bottom of the calendar view. The ShoreTel logo is visible in the bottom right corner of the application window.

Date	Time	Event Name
Wednesday, December 9th, 2015	8:30 AM	Weekly Call OC
Wednesday, December 9th, 2015	9:00 AM	GoToWebinar - Champion Partner Webca... GoToWebinar - See conference call information belo...
Wednesday, December 9th, 2015	9:00 AM	Weekly Call - San Diego
Wednesday, December 9th, 2015	9:00 AM	Champion Partner Webcast - December 2... https://attendee.gotowebinar.com/register/69442882...
Thursday, December 10th, 2015	9:00 AM	ShoreTel Connect Roadshow - Northern CA Lafayette Park Hotel & Spa, 3287 Mount Diablo Boule...
Thursday, December 10th, 2015	4:00 PM	Xtelesis Customer Holiday party

ShoreTel Phones

ShoreTel offers a wide range of telephones for use within its business communication solution, each designed to help boost productivity and meet the needs of every user—from busy executive to remote worker, and from operator to contact center agent. Each phone is preconfigured for quick and easy installation with the ShoreTel Unified Communications (UC) system and offers all the advanced features, high performance and quality required in today's constantly connected workplace.

- Ergonomic design optimized for comfort, sound and usability
- Plug-and-play simplicity lowers management resource needs
- Available in a wide range of models to meet all enterprise requirements
- Quick and intuitive access to ShoreTel's feature-rich communication capabilities

Executive Suite

ShoreTel Dock:



The ShoreTel Dock is the first and only business-grade device that transforms the Apple® iPad® and iPhone® into desk phones for the mobile generation. It fuses together what users like about their desk phones with the convenience of their mobile devices. It is designed from the ground up to support both the iPhone and iPad and includes an articulating arm that allows users to rotate their iPad into landscape orientation if desired. It is designed to support both Bluetooth connectivity and direct connectivity through the Apple 30-pin or Lightning connector to deliver the best audio quality possible while charging the mobile device. When coupled with ShoreTel Mobility it extends UC communications applications such as IM, location aware presence and allows users to use as their primary communications device.

IP Phone 655:



A twelve-line telephone ideal for executives and executive assistants. The IP 655 provides 12-line appearances, a large backlit touch color display and haptic (vibrational) feedback. Advanced microphone technology delivers superb speakerphone capability for offices and small and midsize conference rooms when used with the optional extension microphone accessories.

Professional Suite

IP Phone 480 & 480G:



An eight line phone with 5 context-sensitive soft keys, Visual voice mail feature for easy voice mail listening and management, smaller footprint for less desktop space. Ideal for call center agents, professional managers and executives. The 480G model offers gigabit connectivity.

IP Phone 485G:



An eight line gigabit phone with 5 context-sensitive soft keys, Visual voice mail feature for easy voice mail listening and management, smaller footprint for less desktop space. Ideal for professional managers and executives who prefer color screens.

IP Phone 420:



A two line phone that is ideal for open areas including lobbies, visitor offices, classrooms and dorm rooms. It offers three way control, a smaller foot print, feature keys for common operations, a two line appearance and 2 line display that shows caller ID, date and time, and a speaker for one-way intercom communication.

IP Phone 930D:



The ShoreTel IP Phone 930D (IP 930D) is a cordless phone solution ideally suited for those needing a full telephony feature set in a wireless mobile device. The ShoreTel IP Phone 930D delivers generous talk time (12 hours) and standby times (5 days) and was designed to have feature-parity with the ShoreTel IP Phone 230 desk phone. Each base supports up to 4 handsets for a total of 40 handsets. Repeaters are available to extend the distance users can roam from their base station.

Essential Suite

IP Phone 110:



A cost-effective, single line phone that is ideal for open areas including lobbies, visitor offices, classrooms and dorm rooms. It offers six feature keys for common operations, a one-line display that shows caller ID, date and time, and a speaker for one-way intercom communication.

Programmable Button Box

IP Phone BB 24:



Features at-a-glance presence information and fast, one-button feature access with the only IP-based button device on the market. Buttons can be customized and self-labeling keys eliminate paper labels. Also includes an Ethernet switch which provides Power over Ethernet (PoE) forwarding for one downstream device.

Conference Phones

IP Phone 655:



This telephone with its advanced microphone technology is ideally suited for small to medium conference rooms when deployed with optional extension microphones. Users can access the full telephony feature set as well as directory information in the conference room. Up to two (2) Extension Mic's may be added for larger conference rooms.

Implementation Process

The goal of the Xtelesis Professional Services team is to make the implementation of your new solution as smooth and seamless as possible. What follows is a list of the steps we take to help us achieve this goal.

Kick-off Meeting - The sales consultant and a member of our team review your stated needs and why you choose the solution you did. Takes place within 24-48 hours after you sign your agreement with Xtelesis.

Assign Project Manager - A project manager who best fits your project will be assigned. The project manager will be there as your assistant and guide throughout the implementation process. Takes place within 48 hours of the project kick-off meeting.

Determine Project Timeline - Determining the deployment plan and timeline are based on dial tone changes and/or requirements, size, critical nature of each site, and any other customer business influences. Takes place within 10 days.

System Design Meeting - This is where you tell us how you want it all to work and installation due dates and milestones will be discussed. During this meeting your project manager will review: phone design, voicemail system structure, call routing and handling procedures, training needs, and the physical deployment of equipment. Takes place within the first 10 days.

Review of Circuit Orders - Whether or not we place the orders for your dial tone it is our policy to review what was ordered and confirm that it will meet the specifications of the solution. We will also provide your carrier with all information required for proper circuit configuration and delivery. Takes place within the first 5 days.

Pre-field/ Site Survey - We will complete a walk-through of your site to get familiar with whether equipment is to be deployed and how access is gained to areas such as electrical rooms or Telco closet. Takes place within first 10 days.

Cabling Assessment - During our site survey we will also do a general inspection of the cabling plant to ensure that the current infrastructure will support the solution we are implementing. Takes place within the first 10 days.

Design and Implementation - A formal design and implementation plan is created after all information has been gathered. The plan will include such things as timelines, voicemail scripts, number and extension assignment and call flow diagrams. We will review with you and once approved we will set the official "cut-over" or installation date. Takes place within the first 15 days.

Bench Testing (Burn-in) of Equipment - In order to prepare your core system we turn-up the system, install all hardware modules, and software licenses. We also install all current manufacturer software patches and recommended upgrades. The system is left on our bench to run or "burn-in" for a minimum of 5 days to help ensure system stability. Takes place within first 10-15 days.

System Programming - This is where we program all data related to your specific design. This includes: custom call routing menus, auto-attendant setting, user names, and individual telephone settings. Tests are then run to ensure that calls are being handled properly. This takes place within the first 20 days.

User Training - Our main goal with user training is to get your staff to understand how to use the new phones and voicemail system. We take the time to learn how users have been handling calls in order to help them apply the skills they currently possess to the new technology. Takes place either on cutover or 1-3 days prior to install.

Telco Carrier Coordination - Prior to commencement of installation a final check will be made with your carrier to confirm that all circuits are configured correctly and delivered to the proper location. Takes place 3-7 days before system installation.

Installation - Preparations for system installation includes another check of the environment, finalizing equipment placement details, and preparing you and your staff for the conversion. Common equipment is installed, telephone lines are connected, and phones are placed. Each phone is tested to ensure it has internal and external dial tone

and that all settings are correct. All voicemail functionality is also tested at this time. Unless you request otherwise the installation will occur during "non-business" hours. Usually takes place 4 weeks after you sign the contract with Xtelesis.

Post Cut Coverage - In order to provide you with the best possible "cut coverage" we deploy a minimum of one team member (size dependant) to your site prior to your business opening. This person will monitor system operations, address any technical issues, and address any user questions. Takes place the first day the system goes live.

Post Cut 'As-Built' - An Install Binder will be included with documentation of all users built in the system, all call flows (in graphical format), hunt groups created, Telco/dial tone information, class of service groups, licensing counts, scripts, and IP addresses used in the programming of the system. Takes place the first day the system goes live.

Administrative Training - We provide training for admin personnel to make sure they are completely comfortable with making programming changes, troubleshooting basic technical issues, how to reach us for any issues or changes that may require assistance from Xtelesis. Takes place 3-7 business days after the system is installed.

First 30 Days - Your project manager will still remain in close contact with you during this time to help you with any
Needs you may have

FINANCIAL SUMMARY

Existing and Proposed Services	Current AT&T/RedShift	Xtelesis Proposed
AT&T PRI	\$1,148.06	
AT&T - T-1 for PRI remove	\$339.40	
AT&T - Misc Copper Lines - Change Plan	\$651.82	\$400.00
AT&T Fax/DSL remove	\$54.89	
AT&T Police Data Line - Leave	\$44.76	\$44.76
RedShift Internet	\$100.90	
Xtelesis Carrier Recommendation Charter 60Mb Internet Service (estimate)		\$75.00
XteleVOIP SIP Trunks (14Trunks) including estimated taxes and usage		\$185.00
Xtelesis recommended ShoreTel system all new equipment - Full Five year warranty - own all equipment at end of term		\$1,080.00
Option Totals	\$2,339.83	\$1,784.76
Savings vs Current		\$555.07

Xtelesis Corporation

800 Airport Blvd., Suite 417

Phone: - Fax: 1-650-239-1410 - Email: gdanderson@xtelesis.com



Date	Quote #
06/06/16	XTLQ30662-03

Sold To: City of King
 Steve Adams
 212 S. Vanderhurst
 King City, CA 93930
 United States

Phone: 831-386-5925
Fax:

Ship To: City of King
 Steve Adams
 212 S. Vanderhurst
 King City, CA 93930
 United States

Phone: 831-386-5925
Fax:

Terms	Rep	P.O. Number	Ship Via
One payment in advance	gdanderson		Ground

Ln #	Qty	Mfg. Part Number	Description	Unit Price	Ext. Price	Tax?
1	1	60196	Connect Small Business Edition 100 SW bundle, 50 users. Includes 50 Essential, 1 Courtesy license bundles, 1 Operator license, 24 SIP Trunk licenses, 4 Additional Site license. Requires HW bundle (SKU 60183-60186). One SW bundle per SBE 100 system only.	\$5,500.00	\$5,500.00	N
2	1	60187	Connect Small Business Edition 100 HW bundle, analog trunking with server. Includes ST100A, UC Server 25 and rack-mount tray. Requires Connect SBE SW bundle (SKUs 60193-60196, or 60203). One HW bundle per SBE 100 system only.	\$1,421.00	\$1,421.00	Y
3	1	10531	ShoreTel Voice Switch ST24A - Requires Connect ONSITE	\$1,950.00	\$1,950.00	Y
4	2	60047	Analog Harmonica and Telco cable (FF)	\$85.00	\$170.00	Y
5	4	30145	Connect ONSITE Courtesy license. Includes Extension Only with no Connect client capability.	\$64.00	\$256.00	Y
6	10	30146	Connect ONSITE Telephony license. Includes Ext+Mbx with no Connect client capability.	\$103.00	\$1,030.00	Y
7	1	80133	Ingate SIParator 21 Bundle with failover, includes a failover appliance, 25 Traversal Licenses & SIP trunking module	\$2,000.00	\$2,000.00	Y
8	1	10429	ShoreTel IP Phone IP655, with anti-glare screen, 10/100/1000	\$485.00	\$485.00	Y
9	1	10401	Satellite microphones for ShoreTel IP Phone 655, Qty 2	\$127.00	\$127.00	Y
10	28	10497	ShoreTel IP Phone IP480g, 10/100/1000	\$233.00	\$6,524.00	Y
11	19	10496	ShoreTel IP Phone IP480, 10/100	\$195.00	\$3,705.00	Y

Ln #	Qty	Mfg. Part Number	Description	Unit Price	Ext. Price	Tax?
12	3	10495	ShoreTel IP Phone IP420, 10/100	\$123.00	\$369.00	Y
13	2	10518	ShoreTel IP Phone BB424 for IP 480g - Requires Connect ONSITE	\$220.00	\$440.00	Y
14			SubTotal		\$23,977.00	
15	1	XTL-SHORETEL-INST-SBE	Xtelesis Installation of SBE ShoreTel System - SBE Base System Installation Services for systems configured with 50 phones or less. \$2750	\$5,525.00	\$5,525.00	N
16	1	XTL-TRAVEL	Travel Expenses: Xtelesis cost for traveling to and from the installation site.	\$500.00	\$500.00	N
17	6	XTL-SHORETEL-GRPTRN	ShoreTel Group Training. Single 1 1/2 Hour Class, up to 10 students. \$225	\$190.00	\$1,140.00	N
18	1	XTL-SHORETEL-ADMTRN	ShoreTel Administrator Training - Up to 4 People per Session \$495	\$421.00	\$421.00	N
19	1	XTL-PREFERRED 5 YEAR 2016	Xtelesis Preferred ShoreTel Support - 5 Year 2016. Does not include Phones which is optional. See Attached Support Matrix for details	\$9,955.00	\$9,955.00	N
20			Power Over Ethernet Switches - Turnkey System Install			
21	2	10088003	Brocade ICX 6430-48P Ethernet Switch - 48 Ports - Manageable - Stack Port - 4 x Expansion Slots - 10/100/1000Base-T - 4 x SFP Slots - 2 Layer Supported - Redundant Power Supply - DesktopLifetime Limited Warranty	\$2,499.00	\$4,998.00	Y
22	10	XTL-NETWORK-ENG	Network Engineering - Hourly Rate \$225	\$191.00	\$1,910.00	N
23	1	PL-024	Phybridge Ethernet Switch - 24 Ports - Manageable - 2 x Expansion Slots - 10/100/1000Base-T, 1000Base-SX, 1000Base-LX, 1000Base-EX, 1000Base-ZX, 1000Base-LHX - Uplink Port - 2 x SFP Slots - 2 Layer Supported - 1U High - Rack-mountable, Shelf Mountable, Desktop	\$1,999.00	\$1,999.00	Y
24	21	LB-PA111-1I	Phybridge PhyAdapter Telephone Adapter - Phone Line (RJ-11)	\$86.00	\$1,806.00	Y
25	1	CE7330	APC Smart-UPS 2200VA Tower UPS - 2200 VA/1980 W - 120 V AC - Tower - 8 x NEMA 5-20R, 2 x NEMA 5-15R	\$899.00	\$899.00	Y
26	9	XTL-SHORETEL-ENG	ShoreTel Engineering Hourly Rate \$175 (for Adaptor installation)	\$149.00	\$1,341.00	N
27			Running SubTotal		\$54,471.00	
28			SIP Trunk and Carrier Services installation - One-Time			
29	1	SIP-NRC	SIP Trunk - Setup Fee - Non Recurring Charge	\$100.00	\$100.00	N
30	125	LNP	Local Number Portability Fee - Non Recurring Charge	\$5.00	\$625.00	N
31	2	E911-NRC	One Time Setup Fee per e911 Address	\$5.00	\$10.00	N
32	1		Charter Installation charge estimate	\$99.00	\$99.00	N
33	1	XTL-DISC	Customer Relations Discount	-\$5,000.00	-\$5,000.00	N
34			Estimated Monthly Investment on above is \$1103,50 per month 60 month term. (City of King owns the equipment at end of term)			

Ln #	Qty	Mfg. Part Number	Description	Unit Price	Ext. Price	Tax?
				SubTotal	\$50,305.00	
				Estimated Sales Tax	\$2,289.54	
				Estimated Shipping/Handling	\$0.00	
				Total	\$52,594.54	

The person signing below has the requisite authority to execute this binding sales order on behalf of the Customer whose name appears below. Customer agrees to all of Sales Order Standard Terms and Conditions as set forth on Xtelesis' WEB site at <http://www.xtelesis.com/terms-and-conditions-2/> and acknowledges that such terms and conditions can only be changed by an Xtelesis Corporation Modification to Terms and Conditions, any such modification requiring the signature of an Officer of Xtelesis Corporation. Actual Shipping costs and Sales Tax will be added to the final invoice. QUOTES ARE NOT FINAL UNTIL AN XTELESIS DESIGN REVIEW HAS TAKEN PLACE. (JD-071309)

Customer Name: _____

Signed By: _____

Title: _____

Date: _____



Item No. **9 (H)**

REPORT TO THE CITY COUNCIL

DATE: JUNE 14, 2016

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: STEVEN ADAMS, CITY MANAGER

BY: SAL MORALES, PUBLIC WORKS SUPERINDENT

RE: CONSIDERATION OF PURCHASE OF RIDING LAWN MOWER

RECOMMENDATION:

It is recommended that City Council: 1) approve purchase of a riding lawn mower from Hydro Turf, Inc in the amount of \$18,628.43; and 2) approve expenditure of the funds from the Non-Departmental Computer Equipment account.

BACKGROUND:

The lawn mower used by the Public Works Department has reached its useful life. The mower is about ten years old and the cost to repair is half of the purchase price.

DISCUSSION:

During this past year it's been hard to keep the mower running. As a result, it has been necessary for staff to use the golf course lawn mower on a temporary basis.

Bids were solicited and three bids were received:

- Hydro Turf, Inc 869 Abbott Street Salinas California 93901 \$18,628.43
- Valley Saw & Garden Equipment 441 Salinas California 93901 \$13,639.53
- Hydro Turf, Inc 869 Abbott Street Salinas California 93901 \$16,281.16

However, only one of the bids was for a diesel engine mower. For purposes of maintenance and performance, staff is recommending a diesel engine mower be purchased. Therefore, only one of the bids received meets this criteria.

**CITY COUNCIL
CONSIDERATION OF PURCHASE OF RIDING LAWN MOWER
JUNE 14 2016
PAGE 2 OF 2**

COST ANALYSIS:

There is sufficient funding available in the Non-Departmental account for computer equipment. This was to be used for purchase of a new computer server. However, the purchase will not be completed before the end of the fiscal year. Therefore, it is recommended that money be used for the lawn mower and new funding has been included in the budget for the computer server.

ALTERNATIVES:

The following alternatives are presented for Council consideration:

1. Approve staff's recommendation;
2. Direct staff to instead purchase one of the lower cost mowers that are not diesel;
3. Reject all bids and request new bids;
4. Do not approve the purchase and pursue leasing equipment; or
5. Provide staff other direction.

Exhibits:

1. Hydro Turf, Inc, 869 Abbott Street, Salinas California 93901, \$18,628.43
2. Valley Saw & Garden Equipment, 441 Front Street, Salinas California 93901, \$13,639.53
3. Hydro Turf, Inc, 869 Abbott Street, Salinas California 93901, \$16,281.16

Submitted by: _____


Sal Morales, Public Works Superintendent

Approved by: _____


Steven Adams, City Manager

Hydro Turf, Inc.

869 Abbott Street
 Salinas, California 93901
 831-975-5022
 831-975-5062 (FAX)
 www.hydroturfonline.com



QUOTE

Quote Date	Quoted
05/17/16	661716

Bill to: CITY OF KING
 212 SO. VANDERHURST AVE.
 KING CITY, CA 93930

Ship to: CITY OF KING
 212 SO. VANDERHURST AVE.
 KING CITY, CA 93930

THIS QUOTE IS GOOD FOR 30 DAYS FROM QUOTE DATE

Customer#	P.O. Number	Sales Code	Terms of Sale	Requote Date	Expire Date	Shipping Method
10012	SAL MORALES	36 ROB ALIOTTI	NET 30	05/17/16	05/17/16	1 WILL CALL

Special Instructions:

Qty	Unit	Part No	Product Code / Description	List Price	Price/PU	U/L	Extension	Ex
1		EA	EMLZS902DKU72R / EXMARK 72" LAZER 2 25HP KUBOTA DIESEL TR REAR DISCHARGE	17799.00	16749.99	EA	16749.99	Y

Pricing and quantities on this quote are for quoting purposes only. HTI is not responsible for the accuracy contained in this quote. It is the sole responsibility of the customer to confirm all material types and counts before ordering. Information on this quote is subject to change without notice.	NONTAX TOTAL:	
	TAXABLE TOTAL:	16749.99
	FREIGHT CHARGE:	350.00
	LABOR CHARGE:	0.00
	SALESTAX:	1528.44
	TOTAL INVOICE:	18628.43

Hydro Turf, Inc.

869 Abbott Street
Salinas, California 93901
831-975-5022
831-975-5062 (FAX)
www.hydroturfonline.com



QUOTE

Quote Date	Quote #
05/17/16	661715

Bill to: CITY OF KING
212 SO. VANDERHURST AVE.
KING CITY, CA 93930

Ship to: CITY OF KING
212 SO. VANDERHURST AVE.
KING CITY, CA 93930

THIS QUOTE IS GOOD FOR 30 DAYS FROM QUOTE DATE

Customer #	P.O. Number	Sales Code	Terms of Sale	Require Date	Expire Date	Shipping Method
10012	SAL MORALES	36 ROB ALIOTTI	NET 30	05/17/16	05/17/16	1 WILL CALL

Special Instructions:

Qty. Ord.	Qty. Shp.	Qty. B/O U/W	EA	Product Code / Description	List Price	Price/PD	PU	Extension	Tax
1			EA	EMLZX980KC726 / EXMARK 72" LAZER LZX PREMIUM Z-TURN W/38H	14599.00	14599.00	EA	14599.00	Y

Pricing and quantities on this quote are for quoting purposes only. HTI is not responsible for the accuracy contained in this quote. It is the sole responsibility of the customer to confirm all material types and counts before ordering. Information on this quote is subject to change without notice.	NON-TAX TOTAL:	
	TAXABLE TOTAL:	14599.00
	FREIGHT CHARGE:	350.00
	LABOR CHARGE:	0.00
	SALESTAX:	1332.16
	TOTAL INVOICE:	16281.16

Q U O T A T I O N

VALLEY SAW & GARDEN EQUIPMENT
 441 Front Street
 Salinas, CA 93901
 Phone #: (831)758-2898

PHONE #: (831)385-3281
 CELL #:
 ALT. #:
 P.O.#:
 TERMS: Net 30
 SALES TYPE: Quote

DATE: 3/16/2016
 ORDER #: 1081056
 CUSTOMER #: 104185
 CP: Anthony
 LOCATION: 1
 STATUS: Active

BILL TO: 104185

CITY OF KING CITY
 212 SOUTH VANDERHURST
 KING CITY, CA 93930

SHIP TO:

CITY OF KING CITY
 212 SOUTH VANDERHURST
 KING CITY, CA 93930

MFR. PRODUCT NUMBER	DESCRIPTION	QTY	PRICE	NET	TOTAL
EXM LZS749EKC724	EXMARK 29hp KOHLER ENGINE RIDER 72" DECK	1	\$13,999.90	\$12,499.00	\$12,499.00
**** MISC	ATTN : SAL MORALES TEL # 682 1007 FAX # 386 5968	1	\$0.00	\$0.00	\$0.00

Prices reflected on this quote are valid for 30 days and while current supplies last. However, prices are subject to change if the program or promotion the prices were quoted under is no longer in effect.

SUBTOTAL: \$12,499.00
 TAX: \$1,140.53
ORDER TOTAL: \$13,639.53

Authorized By: _____



Item No. **9 (I)**

REPORT TO THE CITY COUNCIL

DATE: JUNE 14, 2016

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: OCTAVIO HURTADO, HANNA & BRUNETTI, CITY ENGINEERS

RE: CONSIDERATION OF AGREEMENT FOR CITY ENGINEERING SERVICES – HANNA & BRUNETTI

RECOMMENDATION:

It is recommended that Council approve the Agreement for Engineering Services with Hanna & Brunetti.

BACKGROUND:

The City of King contracts for a variety of services, including City Engineering Services with Hanna & Brunetti. The proposed contract is to replace the existing executed contract signed by Arnold Brunetti who is retiring on June 30, 2016.

COST ANALYSIS:

No change in fee schedule is being proposed with this revised Agreement for Services.

ALTERNATIVES:

The following alternatives are provided for Council consideration:

1. Direct City Manager to execute the contract, upon approval as to form by the City Attorney.
2. Direct City Manager not to execute the contract.
3. Provide other direction.

Exhibits:

1. City Engineering Service Agreement

**CITY COUNCIL
AGREEMENT FOR CITY ENGINEERING SERVICES – HANNA & BRUNETTI
JUNE 14, 2016
PAGE 2 of 2**

Submitted by: 
Octavio Hurtado, Hanna & Brunetti, City Engineers

Approved by: 
Steven Adams, City Manager

**CITY ENGINEERING
SERVICES AGREEMENT**

This Agreement made this _____ day of _____, 2016, by and between the CITY OF KING, a municipal corporation, hereinafter referred to as "CITY", and HANNA & BRUNETTI, 7651 Egleberry Street, Gilroy, California 95020, hereinafter referred to as "ENGINEER",

WITNESSETH:

WHEREAS, CITY desires professional engineering and technical staff services in the discipline of municipal public works; and

WHEREAS, ENGINEER is willing to provide, and CITY is willing to accept the professional and technical staff services of ENGINEER for the work.

NOW, THEREFOR, CITY and ENGINEER further agree as follows:

A. GENERAL SCOPE OF SERVICES

ENGINEER is to perform municipal public works services to CITY under the general direction of the City Manager. The services include but are not limited to the following:

1. Design of streets, sewer, water & utility systems, drainage facilities and general municipal improvements.
2. Perform feasibility studies, and prepare reports and construction cost estimates for municipal improvement projects.
3. Prepare bid documents, evaluate construction bids and advise CITY on the award of construction contracts.
4. Perform field surveys, measurements, inspections and testing in connection with project design and evaluation.
5. Perform plan checking and reviewing of plans submitted for public and private improvements as requested by CITY.
6. Perform advance planning and cost estimating for future public improvements.
7. Compile and maintain records on existing improvements.
8. Perform construction inspection and construction management, construction scheduling, and general project administration.
9. Provide construction staking and testing coordination.
10. Provide assessment district engineering services.
11. Provide general municipal consultation regarding compliance with the State Subdivision Map Act, State and Federal environmental review requirements, project funding and coordination with other public and utility agencies.

Specific work to be performed shall be set forth in separate task orders which shall be designated "Daily Services" or "Special Project" as set forth in Article B.

B. DIVISION OF ENGINEER'S WORK

Although the ENGINEER (HANNA & BRUNETTI) will render engineering services to the CITY, the ENGINEER and the CITY agree that the day-to-day engineering services (hereinafter "Daily Services") will be rendered by the firm of HANNA & BRUNETTI and that special projects (hereinafter "Special Projects") may require the services of a specialized firm other than HANNA & BRUNETTI. If in the opinion of the CITY and the ENGINEER, HANNA & BRUNETTI does not have the personnel or expertise to perform such special services then the CITY and/or HANNA & BRUNETTI shall have the right to subcontract such services to such other firm as is acceptable to both the CITY and the ENGINEER.

C. CONTRACT MANAGEMENT AND SERVICE PERFORMANCE

Principals of ENGINEER (HANNA & BRUNETTI) shall be responsible for supervising all of the professional and technical staff services to be provided to CITY, including coordinating and assigning the various tasks to specific individuals, the completion of the assignments in a timely manner and on a continuing basis.

D. COMPENSATION FOR SERVICES

In consideration for the performance of service(s) provided by this agreement, CITY shall pay ENGINEER an amount computed in accordance with Exhibit "A", Schedule of Charges (Schedules 1 and 2) attached hereto and made a part hereof.

ENGINEER shall submit monthly statements of the services performed. For Daily Services work, the statement shall be based upon daily individual and personnel classification time records. For Special Project work, the statements shall be based upon a prorated amount of work completed to date.

If CITY fails to pay ENGINEER the amounts due pursuant to this agreement within thirty (30) days of receipt of a statement, said amount shall accrue interest at the rate of seven percent (7%) per annum.

ENGINEER shall maintain accounting records including the following information:

- a. Name(s) and title(s) of employees or agents, types of work performed, and times and dates of all work performed in connection with this Agreement which is billed on an hourly basis.
- b. All incidental expenses including reproductions, computer printing, postage, mileage and subsistence.

Federal or State Projects

The following provisions shall apply to projects funded entirely or in part by the State or Federal Government. The ENGINEER agrees to perform services under this agreement in accordance with such provisions, which shall take precedence over any different or inconsistent provisions of this agreement.

- A. During the term of this agreement, and for three years following the termination of the agreement, ENGINEER shall maintain all books, documents, papers, accounting records and other information pertaining to costs incurred. All such accounting records shall be made available to the City, Caltrans or the State of California, the FHWA or other agency as directed by the City for verification of billings within a reasonable time of the CITY's request for inspection.
- B. Any authorized representative of the City shall have access to any writings or records as outlined above for the purpose of making audit, evaluation, examination, excerpts and transcripts during the period such records are to be maintained by ENGINEER. Further, the CITY has the right at all reasonable times to audit, inspect or otherwise evaluate the work performed or being performed under this agreement.
- C. Allowable cost items shall be determined in accordance with the Contract Cost Principles and Procedures (48 CFR Chapter 1, Part 31) and shall comply with the Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments (49 CFR Part 18) (collectively referred hereafter as the "Regulations").
- D. The ENGINEER shall comply with all the requirements and procedures set forth in the Regulations.
- E. Any costs for which payments have been made to the ENGINEER, which are determined by subsequent audit to be unallowable under the Regulations, shall be promptly repaid to the CITY after demand.
- F. Any subcontract entered into by the ENGINEER for performance of the ENGINEER'S obligations under this agreement, shall be subject to all the provisions of this agreement, and shall incorporate by reference all of the terms and conditions of this agreement, and shall contain all the provisions for State or Federally funded projects set forth in Section 3 herein.

- G. The ENGINEER shall perform the work under this agreement with resources available within its own organization and no portion of the work pertinent to the agreement shall be subcontracted without the prior written consent or approval of the State's or the CITY'S City Manager, except that which is expressly identified in the ENGINEER'S proposal. Any substitution of subcontractors must be approved in writing by the State's or the CITY'S City Manager.

E. TITLE TO DOCUMENTS

All maps, plans, detailed drawings, calculations, memorandums, reports and other documents prepared by ENGINEER in the performance of services pursuant to this agreement shall be considered services and shall remain the property of ENGINEER. Upon termination of the contract and following payment by CITY to ENGINEER, reproducible mylar copies of these documents will be transmitted to CITY within fifteen (15) calendar days following receipt of payment. The CITY shall not use copies of site specific work in other locations. The CITY may retain and use copies of general, non-site specific maps and plans such as zoning maps and base maps.

F. TERM OF AGREEMENT

1. The agreement may be reviewed annually and amended only during a ninety (90) day period prior to the end of a fiscal year, which for this agreement is designated as June 30. No modifications to the terms of this agreement shall be valid unless made in writing and signed by the parties hereto.
2. The agreement may be terminated at any time upon mutual consent of the parties, with 90 days written notice to Contract persons of record.
3. CITY agrees that ENGINEER has an right to provide engineering services for all CITY public works projects occurring within the term of this agreement.

G. DBE PARTICIPATION REQUIREMENTS

A. DBE Participation Requirements and Regulations General

The DBE participation for this contract is 2% percent.

The ENGINEER shall carry out applicable requirements of 49 CFR, Part 26, of the Code of Federal Regulations, entitled "Participation by Disadvantaged Business Enterprises in Department of Transportation Financial Assistance Programs," in the award and administration of DOT-assisted contracts. The regulations in their entirety are incorporated herein by reference. The ENGINEER shall not discriminate on the basis of race color, national origin or sex in the performance of this contract.

Noncompliance by the ENGINEER with the requirements of the regulations is a material breach of this contract and may result in termination of the contract or other such appropriate remedy as the City of King City deems appropriate.

The ENGINEER shall include the following in each subcontract the ENGINEER signs with a subconsultant:

- * A subconsultant shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract.
- * The subconsultant shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of this contract.
- * ENGINEER shall include in their subcontracts, language providing the use of appropriate alternative dispute resolution mechanisms to resolve payment disputes.

B. Prompt Payment to DBE and non-DBE consultants

The ENGINEER shall pay all DBE subconconsultants and non-DBE subconsultants for satisfactory performance of their contracts within ten (10) days from receipt of each payment from the City of King City made to the ENGINEER.

C. Prompt Payment Progress Pay Retention to DBE and non-DBE Subconsultant

The ENGINEER shall return all moneys withheld in retention from the subconsultant within 30 days after receiving payment for work satisfactorily completed, even if other contract work is not completed and has not been accepted in conformance with the terms of the contract. This requirement shall not be construed to limit or impair any contractual, administrative, or judicial remedies otherwise available to the ENGINEER or subconsultant in the event of a dispute involving late payment or nonpayment to the ENGINEER or deficient subcontract performance or noncompliance by a subconsultant.

D. DBE and Non-DBE Subconsultant Payment Records

The ENGINEER, in addition to maintaining records showing the name and business address of each first tier subconsultant, shall also show the name and business address of every DBE subconsultant, DBE vendor of materials and if applicable, DBE trucking company, regardless of tier. The records shall show the date of payment and the total dollar figure paid to all DBE firms. DBE prime ENGINEER shall also show the date of work performed by their own forces along with the corresponding dollar value of work.

Upon completion of the contract, a summary of these records shall be prepared on Exhibit 17-F of the LAPM and certified correct by the ENGINEER or the ENGINEER's authorized representative, and shall be furnished to the Contract Manager. The Exhibit shall be furnished to the Contract Manager with the final invoice. Failure to provide the summary of DBE payments with the final invoice will result in the invoice being in dispute until the report is received.

E. Penalty Assessed for Failure to Provide Subconsultant Payment Records

\$10,000.00 will be withheld from payment if Exhibit 17-F of the LAPM is not submitted. The amount will be paid to the ENGINEER when the form is submitted.

F. DBE Substitutions or Additions

The ENGINEER may not substitute, or terminate for convenience a subcontractor, a supplier or— if applicable— a trucking company, listed in the original bid/proposal without the prior written approval of the Contract Manager. However, the ENGINEER may add a firm to perform work originally planned to be done by the ENGINEER's own forces.

The ENGINEER must make an adequate good faith effort to find another certified DBE subconsultant to substitute for the original DBE. The ENGINEER will be required to make good faith efforts to replace the original DBE subconsultant with another DBE subconsultant to the extent needed to meet the contract goal.

The requirement that DBEs must be certified by the bid opening date does not apply to DBE substitutions or additions after award of the contract. DBEs must be certified at the time of the substitution or addition.

CONSULTANTS shall submit requests for substitution in writing to the Contract Manager. Authorization to use other subconsultants or suppliers may be requested for the following reasons:

1. The listed DBE, after having had a reasonable opportunity to do so, fails or refuses to execute a written contract, when such written contract, based upon the general terms, conditions for this contract or on the terms of such subconsultant's or supplier's written bid, is presented by the ENGINEER.
2. The listed DBE becomes bankrupt or insolvent.
3. The listed DBE fails or refuses to perform the subconsultant tasks or furnish the listed materials.
4. The ENGINEER stipulated that a bond was a condition of executing a subcontract and the listed DBE subconsultant failed or refuses to meet the bond requirements of the contract.
5. The listed DBE was the result of an inadvertent clerical error. The ENGINEER must have asserted a claim of inadvertent clerical error in listing the subconsultant within two working days after the bid opening and copies of that notice to both the subconsultant he or she claims to have listed in error and intended subconsultant who had bid to the ENGINEER prior to bid/proposal opening.
6. The listed DBE was not licensed as required by the State of California Contractor's Licensing Board or failed to have the required permits or licenses as required by Federal, State or local governmental jurisdictions.

7. The work performed by the listed subconsultant is substantially unsatisfactory and is not in substantial conformance with the scope of work to be performed, or the subconsultant is substantially delaying or disrupting the progress of the work.
8. When the listed DBE is ineligible to work on a public works project pursuant to Section 1777.1 or 1777.7 of the Labor Code.
9. When it is in the best interest of the City of King City.

Prior to approval of the ENGINEER's request for substitution to the Contract Manager, the ENGINEER shall give notice in writing to the listed DBE subconsultant of the ENGINEER's request to substitute and the reasons for the request. The notice shall be served by certified or registered mail to the last known address of the subconsultant. The listed subconsultant who has been so notified, shall have five working days within which to submit written objections to the substitution to the Contract Manager. Failure to respond to a written objection shall constitute the listed subconsultant's consent to the substitution.

H. Termination of a DBE

In conformance with Federal DBE regulation Sections 26.53(f)(1) and 26.53(f)(2), Part 26, 49 CFR, the ENGINEER shall not:

1. Terminate for convenience a listed DBE subconsultant and then perform that work with its own forces (personnel), or those of an affiliate, unless the ENGINEER has received prior written authorization from the Contract Manager to perform the work with other forces or to obtain materials from other sources.
2. If a DBE subconsultant is terminated or fails to complete its work for any reason, the ENGINEER will be required to make good faith efforts to replace the original DBE subconsultant with another DBE subconsultant to the extent needed to meet the contract goal.

I. DBE Certification Status

If a DBE subconsultant is decertified during the life of the contract, the decertified subconsultant shall notify the ENGINEER in writing with the date of decertification. If a subconsultant becomes a certified DBE during the life of the contract, the subconsultant shall notify the ENGINEER in writing with the date of certification.

Upon completion of the contract, the ENGINEER shall complete Exhibit 17-F, of the LAPM, indicating the DBEs certification status and shall be signed and certified correct by the ENGINEER. The certified form shall be furnished to the City Manager within 30 days from the date of completion of the contract.

J. DBE Eligibility Toward Goal

The dollar value of work performed by a DBE is credited/counted toward the goal only after the DBE has been paid.

Credit for Material or Supplies

Credit for materials or supplies purchased from DBEs will be as follows:

- * If the materials or supplies are obtained from a DBE manufacturer, 100 percent of the cost of the materials or supplies will count toward the DBE goal.
- * If the materials or supplies purchased from a DBE regular dealer, 60 percent of the cost of the materials or supplies will count toward the DBE goal.

Packagers, brokers, manufacturers' representatives, or other persons who arrange or expedite transactions are not DBE regular dealers within the meaning of this paragraph.

Credit for materials or supplies purchased from a DBE which is neither a manufacturer nor a regular dealer will be limited to the entire amount of fees or commissions charged for assistance in the procurement of the materials and supplies, or fees or transportation charges for the delivery of

materials or supplies, provided the fees are reasonable and not excessive as compared with fees charged for similar services.

H. SCHEDULE OF SERVICES AND WORK COORDINATION

CITY understands and agrees that ENGINEER has and will be entering into agreements with other private parties, and/or governmental agencies in Monterey County, California, and ENGINEER will be rendering services on behalf of all these agreements.

I. RESPONSIBILITY OF CITY

CITY may have engineering obligations or commitments that are not a part of this agreement. CITY agrees to indemnify, defend and hold ENGINEER harmless from any and all claims which arise out of these obligations.

J. NOTICES

Notices shall be addressed and sent to:

CITY:

CITY OF KING
212 S. Vanderhurst
King City, California 93930
Attn: Michael Powers , City Manager

ENGINEER:

HANNA & BRUNETTI
7651 Egleberry Street
Gilroy, California 95020
Attn: Amanda Musy-Verdel, Principal

K. ENGINEER AS INDEPENDENT CONTRACTOR

It is hereby understood that ENGINEER is not an agent or employee of CITY, but is an independent contractor will full rights to manage its employees subject to all legal requirements. All persons employed by ENGINEER in connection with this agreement will be employees of ENGINEER and not employees of CITY in any respect.

L. INDEMNIFICATION AND INSURANCE

1. ENGINEER shall indemnify and hold harmless CITY, its elective and appointive boards, commissions, officers, agents and employees from liability for damage or claims for damage for personal injury, including death, as well as from claims for property damage, which may arise from negligent acts, errors, or omissions with respect to the work performed by ENGINEER, its subcontractors, agents, or employees, pursuant to this agreement. Said indemnification shall apply to all such damages and claims for damages, regardless of whether or not CITY has accepted, approved, or used any engineering work or work product supplied by ENGINEER pursuant to this agreement. Consistent with the provisions of Article K and the other provisions of this agreement, the limit of liability for HANNA & BRUNETTI's professional liability insurance policy shall be \$500,000 under this sub-part (1) unless a higher limit is agreed upon by the parties in writing for a particular special project.
2. ENGINEER shall maintain in effect worker's compensation, comprehensive general liability (personal injury and property damage), and comprehensive automobile liability (personal injury and property damage) insurance with respect to employees and vehicles assigned to the prosecution of work under this agreement for the following amounts:
 - a. Worker's Compensation and Employer's Liability Insurance in the form required by California Law and Liability in the amount of \$1,000,000.
 - b. Automobile Liability Insurance in the amount of \$500,000 bodily injury and \$100,000 property damage.
 - c. General Business Liability in the amount of \$1,000,000.

3. The ENGINEER providing services hereunder shall maintain in his own name during the term of this agreement a policy of insurance, naming the CITY, its elective and appointive boards, commissions, officers, agents and employees, protecting the City from liability for damages or claims made by reason of any negligent act, error, omission or personal injury arising out of services performed by its subcontractors, agents or employees pursuant to this agreement. The limit of liability for HANNA & BRUNETTI's professional liability insurance policy shall be \$500,000 under this subpart (3).
4. ENGINEER shall furnish CITY with a certificate or certificates of insurance evidencing the coverages provided for in this Article K which shall state that the policy or policies to which it refers will not be canceled or modified without at least ten (10) days' prior notice to CITY. To the extent permitted by the insurance carrier, each such certificate shall show CITY as an additional insured.

M. ENGINEERING ESTIMATE OF PROBABLE COST

Any engineering estimates of probable cost provided by ENGINEER will be on a basis of experience and judgment, but since it has no control over market conditions or bidding procedures ENGINEER cannot warrant that bids or ultimate construction costs will not vary from these engineering estimates.

N. PROFESSIONAL STANDARDS

ENGINEER shall be responsible, to the level of competency presently maintained by other practicing professional engineers in the same area and performing the same type of work, for the professional and technical soundness, accuracy, and adequacy of all designs, drawings, specifications and other work and materials furnished under this agreement. ENGINEER makes no other warranty, express or implied.

O. LEGAL EXPENSES

In the event legal action is brought by CITY or ENGINEER against the other to enforce any of the obligations hereunder or arising out of any dispute concerning the terms and conditions hereby created, the losing party shall pay the prevailing party such reasonable amounts for fees, costs and expenses as may be set by the court.

P. INTERPRETATION OF AGREEMENT

This agreement shall be interpreted under the laws of the State of California.

IN WITNESS WHEREOF, the parties hereto have executed this agreement in duplicate the day and year first above written.

CITY OF KING, a
municipal corporation,

HANNA & BRUNETTI

By _____
City Manager

By _____
Principal

CITY ENGINEERING SERVICES AGREEMENT
EXHIBIT "A"

SCHEDULE OF CHARGES

HANNA & BRUNETTI shall provide professional engineering, design and construction management services to the CITY OF KING, on the following basis:

DAILY SERVICES

HANNA & BRUNETTI shall provide daily service based on the attached fee schedule.

At the direction of the CITY, the firm of HANNA & BRUNETTI will respond to routine civil engineering tasks, as listed in this agreement on an hourly charge rate basis.

The following fee schedule shall be in effect from July 1, 2016.

**STANDARD
PROFESSIONAL SERVICES HOURLY FEE SCHEDULE
OFFICE AND PROFESSIONAL**

Principal Engineer	\$ 175.00
Senior Associate Engineer/Project Manager	\$ 165.00
Associate Engineer/Project Manager	\$ 160.00
Project Engineer	\$ 150.00
Surveyor (office)	\$ 145.00
Design Engineer	\$ 132.50
Assistant Surveyor	\$ 120.00
Junior Civil Engineer	\$ 110.00
Technician	\$ 105.00
Inspector	\$ 132.00
Draftsperson	\$ 100.00
Clerical	\$ 72.50
Witness – Per Deposition Appearance	Minimum 4-hour increments
Witness – Per Court Appearance	Minimum 4-hour increments

FIELD

One-Person Survey Crew	\$ 175.00*
Two-Person Survey Crew	\$ 225.00*
Three-Person Survey Crew	\$ 275.00*

*Add an additional charge of \$ 85.00 per hour for GPS Equipment

MISCELLANEOUS EXPENSE SCHEDULE

Computer/data processing services	\$ 85.00
Transportation	\$.48 per mile
Reprographics, prints and materials	Cost + 20%
Outside Consultant Services	Cost + 15%
Filing and Permit Fees	Cost + 15%
Outside Delivery Service	Cost + 15%
Long Distance Telephone	Cost + 15%
Equipment Rentals	Cost + 15%
Special Fees, Permits or Insurance	Cost + 15%

This hourly rate schedule is effective July 1, 2016.

The rates and fees for all services performed subsequent to that date shall be adjusted to reflect increased operating, overhead and inflationary costs.



Item No. **9 (J)**

REPORT TO THE CITY COUNCIL

DATE: JUNE 14, 2016

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: OCTAVIO HURTADO, HANNA & BRUNETTI, CITY ENGINEERS

RE: CONSIDERATION OF AWARD POCKET PARK MURAL PROJECT CONTRACT

RECOMMENDATION:

It is recommended that Council award the Pocket Park Mural project to John Cerne Murals.

BACKGROUND:

This project is being funded by the Prop 84, 2006 Parks Bond Act, Statewide Park Program. Through community based planning meetings, youth, seniors, and families selected the park features. One of the deliverables of this project is to provide a mural with the help of school children to create a tile mosaic for the sound wall. This task was not included in the bid documents for the construction of the Park. Staff solicited 3 bids from local Mural firms. The City received bids from the following Company's in the amount of;

Signs by Van \$8,500 (up to 6ft by 30ft) mural with no tile component.

John Cerne Murals \$8,000 (up to 6ft by 30ft) mural **with** tile component.

Coral Ramirez \$7,200 (up to 6ft by 30ft) mural with no tile component.
1,350 (4ft by 8ft) as proposed

DISCUSSION:

After receiving the proposals from the three artist, Planning, Recreation and Public Works Department staff reviewed them against the grant deliverables. John Cernes proposal is the only one that meets the required tile component.

All three proposals do not include class room instruction to allow for the school children to participate in the drawing of individual tiles to be used for the train

**CITY COUNCIL
AWARD POCKET PARK MURAL PROJECT
JUNE 14, 2016
PAGE 2 of 2**

themed drawing. It is recommended that \$6,000 dollars be allocated for the time and materials necessary to accomplish this task.

COST ANALYSIS:

Funding for this project will come from the Prop 84 grant awarded the King City for the King Street Pocket Park. The Cost of this project has not exceeded the grand award amount.

ALTERNATIVES:

The following alternatives are provided for Council consideration:

1. Award the Pocket Park Mural Project to John Cerne Murals in the amount of \$8,000 and allocate \$6,000 for time and materials for class room art education and tile painting instructions;
2. Do not award Pocket Park Mural Project to John Cerne Murals;
3. Provide other direction.

Exhibits:

1. Proposals

Submitted by: _____



Octavio Hurtado, Hanna & Brunetti, City Engineers

Approved by: _____



Steven Adams, City Manager



King City Mosaic
Andrea Wasson
212 S. Vanderhurst Avenue
King City, CA. 93930

Scope of project: Paint a mural for the school property. We have been provided with a design of a train and fields.

The Mural:

Signs by Van was provided with a mosaic mural design of a train, hills, and what seems to be some agricultural fields and clouds.

Our design input:

Signs by Van would like the opportunity to come up with a design that is not mosaic. We believe that if we go with a more realistic version of the artwork provided, that it will look much nicer. We have some design elements that actually match this theme already from a prior job. I spoke with Andrea and it sounded like she was interested in some improvement ideas.

Mural Size:

The original mural on paper asks for a 30ft. x 6ft. mural. In speaking with Andrea, she was under the impression that the mural is much smaller. We'd like to design a really nice mural if it's in the larger size spectrum. The size mentioned by Andrea was 4ft. x 6ft. If we have an opportunity to come up with a much upgraded design - would the council be interested in funding the larger mural?

Mural Pricing:

Like with anything, the more square footage you purchase, the better the price we can give you. Mural pricing can vary based on the complexity of the painting. For example, if the mural is mostly fields or landscape, the pricing is less. If the mural contains a ton of detail, ie. a train, the pricing increases quite a bit. If we were to paint a smaller 24 square foot mural...the pricing would be in the ballpark of \$2500-\$3000. If we decide to go with a full size mural as requested in the original paperwork - the ball park price is around \$8500. We highly suggest the larger mural. You want people to see this work of art!!!!

Please advise if the scope of project needs any adjusting. I am here to answer any questions that you may have. We look forward to meeting with everyone.

To your success,

Jeremy VanderKraats
Signs by Van
16130 Hwy 156 Salinas, CA. 93907
(Cell) 831.277.6697



Signs by Van • 16130 Highway 156 • Salinas, CA 93907 • 831-663-2663



From: jmcerney@sbcglobal.net [mailto:jmcerney@sbcglobal.net]
Sent: Monday, April 25, 2016 7:54 PM
To: Andrea Wasson
Subject: Re: King City Park Mural

Andrea,

I attached a few photos at the bottom to give you the 'flavor' of my proposal. Instead of just focusing on trains....and it is a park with children playing, after all....I would show kids riding on, or sitting on large scale trains. The mural could be a series of 2-3-4 kids playing individually, or a railcar with several kids riding in it. Just playing it out in my mind at present. They would be very large kids, probably rising above your wall height, and spaced appropriately for the space you've got. I suppose I could actually photograph some King City kids that live in the development?

A very rough estimate for cost of something like this would be \$4,000 for what you see in that one photo with the kid sitting on the red & silver train engine, about 9 feet tall by 10 feet wide...so a couple of those would be \$8,000. Of course, they don't have to be that big. Two of those would fill your available space. They could be smaller and you could fit more kids in there.

Hope that is pretty clear. John



CORALI RAMIREZ

FREELANCE ARTIST

March 22, 2016

For: City of King
Contact: Andrea Wasson, Recreation Coordinator
awasson@kingcity.com | (831) 385-6748
Mailing Address: 212 S. Vanderhurst Avenue
King City, CA 93930

Painted Mural Proposal – King Street Pocket Park

Artwork Overview A 4x8' "Train" Mural. Client wishes enhance their space with original artwork in the form of a painted mural and enhancements made by Corali Ramirez (Artist). The art image, the "Train", was designed and created by a local teacher in King City.

Location King Street Pocket Park
King City, CA

Design Colors: 10-15 different colors, most can be blended to create colors.
Dimension: 4x8' = 32 square feet
Inlay: Marine Plywood 4x8'
Type of Art: Classic Acrylic – A colorful image of a train.

Materials Marine Plywood (Mural surface)
Paint: Acrylic
Paintbrushes: Taklon brand in various sizes
Installation equipment & supplies
Miscellaneous preparation gear

Price Terms Labor fee is determined per square foot. An additional fee of \$70 is charged for transportation to purchase supplies and for the day of installation.

Price Includes: paint materials, expense of an assistant required to help with the painting and installation.

Price does not include: Unforeseen Complex painting design / design changes, Liability insurance, Unforeseen additional work due to adverse conditions at the site that may require extraneous labor.



CORALI RAMIREZ

FREELANCE ARTIST

Price Terms Continued

Cost Per Square ft.:	\$40.00
Mural size:	32 square ft.
Transportation fee:	\$70.00
Labor fee:	\$1,280.00
Total:	\$1,350.00
Deposit:	\$675.00

*Required deposit must be made 14 days in advance of the scheduled work. Full balance of **\$675.00** due on the day of completion.

By signing below, we state that we agree to the terms set forth in this document:

FOR ARTIST: Corali Ramirez

FOR COMPANY: City of King

AUTHORIZED BY: CORALI RAMIREZ

AUTHORIZED BY: _____

SIGNATURE: _____

SIGNATURE: _____

DATE: ___/___/___

DATE: ___/___/___



Item No. **10 (A)**

REPORT TO THE CITY COUNCIL

DATE: JUNE 14, 2016
TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
FROM: STEVEN ADAMS, CITY MANAGER
RE: CONSIDERATION OF ADJUSTMENTS TO MASTER FEE SCHEDULE

RECOMMENDATION:

It is recommended this item be continued to the July 12, 2016 meeting.

BACKGROUND:

Staff has recommended the Master Fee Schedule be reviewed on an annual basis to help ensure it is updated regularly. Recreation fees were updated in March, but the remainder of fees have not been adjusted since 2011.

DISCUSSION:

Given the time period since the last review, staff has found a number of areas in need of corrections, as well as adjustments. Therefore, additional time is recommended in order to ensure the recommendations are all based on accurate information and appropriate analysis.

COST ANALYSIS:

There are potentially very minor cost impacts from delaying adjustments to the fees for one month.

ALTERNATIVES:

The following alternatives are provided for City Council consideration:

1. Approve the continuance;
2. Continue the item to a different date; or
4. Provide staff with other direction.

**CITY COUNCIL
CONSIDERATION OF ADJUSTMENTS TO MASTER FEE SCHEDULE
JUNE 14, 2016
PAGE 2 OF 2**

Prepared and Approved by:



Steven Adams, City Manager



Item No. **10 (B)**

REPORT TO THE CITY COUNCIL

DATE: JUNE 14, 2016

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: STEVEN ADAMS, CITY MANAGER

RE: CONSIDERATION OF FY 2016-17 ANNUAL BUDGET AND APPROPRIATIONS LIMIT

RECOMMENDATION:

It is recommended the City Council: 1) adopt a Resolution approving the FY 2016-17 Annual Budget; 2) adopt a Resolution approving establishing the appropriation limit from tax proceeds for FY 2016-17.

BACKGROUND:

Preliminary budgets for all funds are incorporated into the FY 2016-17 Recommended Annual Budget. The recommendations are the result of the new budget process approved by the City Council. The document is a proposed work plan for the upcoming fiscal year based upon the collective expertise and consensus of the entire City staff leadership team.

The overall objective of the budget recommendations is to meet the community's needs and provide services in the most effective, efficient and responsible manner. While the new budget format is an important first step forward, there are a number of other adjustments and improvements to be made during the upcoming year as it is implemented. Staff believes the document will be an important step in improving financial planning and increase the organization's ability to respond to the community's challenges, affect change on a long-term basis, and produce ongoing financial stability.

As a result of the new budget process this year, the Finance Director and each department were much more involved in establishing and agreeing to the recommended expenditure and revenue amounts. Therefore, staff has an increased confidence level that budgets can be managed within allocated amounts unless significant unforeseen events occur. New revenue sources were based on conservative estimates. To better manage the budget, staff attempted

**CITY COUNCIL
CONSIDERATION OF FY 2016-17 ANNUAL BUDGET AND
APPROPRIATIONS LIMIT
JUNE 14, 2016
PAGE 2 OF 5**

to match one-time revenues with one-time expenditures as much as possible. It is also staff's intent to time expenditures so that they are not incurred until projected revenues occur. As a result, risks of overexpenditures will be reduced by ensuring that major capital projects or fund transfers are delayed until the medical marijuana tax is approved and takes effect.

The budget recommendations were presented to the City Council at a special budget workshop on May 16, 2016. At that time, the City Council directed staff to proceed with finalizing the budget, but requested two changes be considered. The first was programming funding for City Council stipends. The second was an increase in pay for volunteer firefighter staff.

In addition to approving the Annual Budget, the City is required to calculate the expenditure appropriation limit from tax proceeds to determine compliance with Propositions 4 (Gann Initiative) and 111 (Spending Limitation Act of 1990). The calculation is based on the previous year's appropriation limit multiplied by the per capita personal income percentage increase and multiplied again by the population percentage change. The State Department of Finance provides both the population change and the per capita personal income change for the previous fiscal year.

DISCUSSION:

The proposed City budget is balanced and makes significant progress toward accomplishing budget goals approved by the City Council as the first step in the budget process.

The goals that were established for the budget include the following:

- Pay down the City's debt;
- Improve public safety;
- Expand economic development efforts to increase commercial development and the City's tax base;
- Increase maintenance of the City's infrastructure and facilities; and
- Improve customer service.

The primary focus of the budget process tends to be on the General Fund because it constitutes the major portion of the budget, funds the majority of traditional government services, and is the most constrained since funding sources are primarily limited to taxes and fees. Recommended General Fund allocations are based on strategies targeting the budget goals established. Within the budget document, new policies are also recommended to be adopted regarding establishment of financial reserves once the debt is repaid.

**CITY COUNCIL
CONSIDERATION OF FY 2016-17 ANNUAL BUDGET AND
APPROPRIATIONS LIMIT
JUNE 14, 2016
PAGE 3 OF 5**

The General Fund includes an appropriation to reduce the debt by \$1.5 million. To address public safety goals, it funds recent increases to Police salaries and partial funding for a City-wide security surveillance camera system. The remainder of the funding needed for the system is projected from grants and a community fundraising campaign. As a first step in enhancing the City's economic development efforts, funding is recommended for development of a downtown streetscape plan. Infrastructure maintenance includes \$200,000 for street improvements. Lastly, customer service is proposed to be enhanced through funding for recent approval of increased administrative support for the front counter and the Community Development Department, as well as a new part-time Public Works Director position and contract street tree trimming program. Other needs that are addressed in the General Fund include increasing the Recreation Coordinator to a full-time permanent position and resurfacing the dive tank pool.

A number of revenue strategies and projections are proposed to fund these enhancements. They include approximately \$1.5 million from the sale of City property, \$200,000 in one-time increased property taxes from the sale of Successor Agency property, \$100,000 from the proposed medical marijuana tax, an increase in the allocation of revenue from the local sales tax measure, a minor adjustment to overall fees, and the street tree trimming program is proposed to be funded by a 4% increase in the City's refuse franchise fee.

A major budget focus during the upcoming year will be on improving projections, projects and management of the Sewer Fund. As a result of these efforts, the recommended expenditures of \$3,616,598 include funding for update of the master plan of future sewer system projects, a feasibility study for upgrade of the sewer treatment plant to tertiary treatment, a sewer rate study, and upgrade of the North Third Street and Ellis Street sewer line.

The Local Sales Tax Advisory Committee met on May 4, 2016 and unanimously approved the recommended allocation of Local Sales Tax funds, which are consistent with the percentage of funds specified for each of the categories set forth in the advisory measure approved by the voters. Staff has established the beginning of a Capital Improvement Program for the City. Capital improvements are normally funded on a five-year cycle. The program is still in its infancy and includes only a few initial projected items. The proposed budget document includes the first long range financial plan for the City. This is a 10-year revenue and expenditure plan for the General Fund. Based on the results of the strategies set forth in the long range financial plan, the City would be projected to have a positive General Fund balance by FY 2022-23 and would reach the goal of a 20% General Fund reserve by the end of the 10-year period.

**CITY COUNCIL
CONSIDERATION OF FY 2016-17 ANNUAL BUDGET AND
APPROPRIATIONS LIMIT
JUNE 14, 2016
PAGE 4 OF 5**

The following adjustments to the original draft budget are recommended and have been incorporated into the budget document, which are based on Council direction and other items that were identified since the budget workshop:

City Council Stipends	\$11,000
City Hall Part-Time Staff Salary Increases	\$5,500
Chamber of Commerce Membership	\$5,000
TAMC Congestion Management Relief Charge	\$4,500
Increase in Fire Department Hourly Pay	\$12,000
City Entrance Sign	\$35,000
Public Works Street Striping	\$10,000
City Hall Carpet Replacement	<u>\$17,000</u>
Total	\$100,000

The changes will be paid by increasing the estimate from the sale of land by \$75,000 and appropriating \$25,000 for the City entrance sign that was paid by PG&E as a mitigation for the damage to the prior sign. The TAMC fee is required to be paid by all cities, but was left out of the original budget recommendations in error. Funding for assistance to restripe streets within the City was budgeted last year, but not included in the original recommendations. After further review, staff determined it is an essential cost. Lastly, new carpet for City Hall was not originally included in the recommendations because funding efforts were focused on the budget priorities established. However, after further consideration, it was determined to be an important expense in order to address the goal of improving customer service.

In order to maintain the Long-Range Financial Plan objective of reaching the City's fund balance goal within 10-years, it is recommended to increase projected proceeds from the sale of land in FY 2017-18 and accelerate projected revenue from the medical marijuana tax in FY 2018-19. These additional modifications were necessary because the majority of the increased costs are ongoing expenditures, but the proposed revenue increase is a one-time source. While these revised projections are reasonable, it highlights how small increases can have significant impacts in the long-term. Without modifying revenues, it would decrease projected reserves in ten years from 20% to 10% of the General Fund. Therefore, it is recommended the City proceed cautiously in the future with regard to any additional budget modifications, particularly with regard to increases that will involve ongoing costs versus one-time expenditures.

In addition, the Council directed staff to include a Long-Range Plan scenario that shows the impact on the City's finances if the Local Sales Tax is not renewed. Staff has added a second version of this scenario to the Long-Range Financial

**CITY COUNCIL
CONSIDERATION OF FY 2016-17 ANNUAL BUDGET AND
APPROPRIATIONS LIMIT
JUNE 14, 2016
PAGE 5 OF 5**

Plan, which results in a negative fund balance of \$2,045,167 in ten years given all other assumptions remaining the same.

The Gann Limit was calculated to be \$16,010,326. Therefore, expenditures may not exceed this amount. Since the City's General Fund expenditures are substantially less than this amount, the Annual Budget is in compliance with the Appropriations Limit.

COST ANALYSIS:

The total proposed City budget is \$9,415,280. Of that amount, the General Fund is proposed to be \$7,727,200, which includes repayment of debt and transfers.

ALTERNATIVES:

The following alternatives are provided for City Council consideration:

1. Adopt both Resolutions;
2. Direct staff to make additional changes and defer adoption to the June 28, 2016 meeting; or
3. Provide staff other direction.

Exhibits:

1. Fiscal Year 2016-17 Recommended Annual Budget

Prepared and Approved by:



Steven Adams, City Manager

RESOLUTION NO. _____

**A RESOLUTION OF CITY COUNCIL OF CITY OF KING, CALIFORNIA
ADOPTING FISCAL YEAR 2016-17 ANNUAL BUDGET AND
MAKING APPROPRIATIONS FOR THE AMOUNT BUDGETED**

WHEREAS, a proposed Annual Budget for the City of King for Fiscal Year commencing on July 1, 2016 and ending June 30, 2017 was submitted to the City Council and is on file with the City Clerk; and

WHEREAS, whereas the City Council also services as the Board of Directors of the Successor Agency to the Dissolved King City Community Development Agency; and

WHEREAS, proceedings for adoption of said Budget have been duly taken; and

WHEREAS, the total Budget for FY 2016-17 is \$9,415,280 and the General Fund is \$7,727,200; and

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of King, California that the Budget is adopted as the Annual Budget for the City of King for the Fiscal Year commencing July 1, 2016 and ending June 30, 2014.

PASSED AND ADOPTED at a regular meeting of the City Council on the _____ day of _____, 2016, by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Robert Cullen, Mayor

ATTEST:

Steven Adams, City Clerk

APPROVED AS TO FORM:

Martin Koczanowicz, City Attorney

RESOLUTION NO. 2016 -

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KING ESTABLISHING
THE APPROPRIATIONS SUBJECT TO LIMIT FOR THE CITY OF KING FOR THE
2016-2017 FISCAL YEAR**

WHEREAS, Section 37200 of the Government Code provides for the payment of demands based on the adoption of an annual budget; and

WHEREAS, the City Manager has presented a proposed budget to the City Council for the 2016-2017 fiscal year; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of King that:

1. In accordance with Section 2227 of the California Revenue & Taxation Code, the appropriations limit for the City of King for the 2016-2017 Fiscal Year, as set forth in Exhibits A & B, attached hereto, is \$16,010,326.
2. Pursuant to Article XIII B of the California Constitution, appropriations subject to limit for the 2016-2017, as set forth in Exhibit A, attached hereto, are \$4,654,500.
3. The appropriation figures in the schedule attached hereto shall serve as the approved budget for the City of King for the 2016-2017 Fiscal Year, pursuant to Section 37200 of the Government Code of the State of California.

PASSED AND ADOPTED by the City Council of the City of King at a regular meeting duly held on the 14TH day of June 2016, by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Robert Cullen, Mayor

ATTEST:

Steven Adams, City Clerk

APPROVED AS TO FORM:

Martin Koczanowicz, City Attorney

EXHIBIT [A]

FISCAL YEAR 2016-2017 APPROPRIATIONS LIMITATION

Article XIII B of the California Constitution specifies that "Appropriations made by State and Local Governments may increase annually by a Factor comprised of the Change in Population combined either with the Change in California Per Capital Personal Income or the Local Assessment Roll due to Local Nonresidential Construction."

Per Capita Change	5.37%	Converted to a Factor		1.0537
Population Change	1.52%	Converted to a Factor		1.0152
Ratio of Change	1.0537	(x)	1.0152	(=) 1.0697
2015-2016 Appropriations Limit:				\$14,967,118
Factor				1.0697
2016-2017 Appropriations Limit:				\$16,010,326

The Amount subject to the Appropriations Limit is calculated as follows:

2016-2017 PROPOSED BUDGET

(1)	Property Taxes	\$1,117,000
(2)	Sales and Use Tax	\$1,998,000
(3)	Utility Users Tax	\$246,000
(4)	Business License Tax	\$85,000
(5)	Transient Occupancy Tax	\$370,000
(6)	Other Taxes:	\$28,000
	- Real Estate Transfer Tax	
	- Homeowner's Property Tax Relief (HOPTR)	
(7)	Interest (Prorated)	\$5,000
(8)	Motor Vehicle In-Lieu Tax	\$805,500
	Total Amount subject to Limitations	\$4,654,500

EXHIBIT [B]

**CALIFORNIA
DEPARTMENT OF FINANCE
FISCAL YEAR 2016-2017
SUPPORTING DOCUMENTATION**



May 2016

Dear Fiscal Officer:

Subject: Price Factor and Population Information

Appropriations Limit

The California Revenue and Taxation Code, section 2227, requires the Department of Finance (Finance) to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2016, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2016-17. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2016-17 appropriations limit. Attachment B provides the city and unincorporated county population percentage change. Attachment C provides the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

Population Percent Change for Special Districts

Some special districts must establish an annual appropriations limit. The Revenue and Taxation Code, section 2228 provides additional information regarding the appropriations limit. Article XIII B, section 9(C) of the California Constitution exempts certain special districts from the appropriations limit calculation mandate. The Code and the California Constitution can be accessed at the following website: <http://leginfo.legislature.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

Population Certification

The population certification program applies only to cities and counties. Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. Finance will certify the higher estimate to the State Controller by June 1, 2016.

Please Note: Prior year's city population estimates may be revised.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

MICHAEL COHEN
Director
By: _____

AMY COSTA
Chief Deputy Director

Attachment

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2016-17 appropriation limit is:

Per Capita Personal Income

Fiscal Year (FY)	Percentage change over prior year
2016-17	5.37

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2016-17 appropriation limit.

2016-17:

Per Capita Cost of Living Change = 5.37 percent
Population Change = 0.90 percent

Per Capita Cost of Living converted to a ratio: $\frac{5.37 + 100}{100} = 1.0537$

Population converted to a ratio: $\frac{0.90 + 100}{100} = 1.0090$

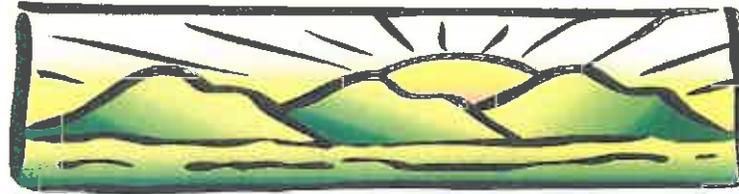
Calculation of factor for FY 2016-17: $1.0537 \times 1.0090 = 1.0632$

Fiscal Year 2016-17

Attachment B
Annual Percent Change in Population Minus Exclusions*
January 1, 2015 to January 1, 2016 and Total Population, January 1, 2016

County City	<u>Percent Change</u>	<u>--- Population Minus Exclusions ---</u>		<u>Total</u>
	2015-2016	1-1-15	1-1-16	1-1-2016
Monterey				
Carmel-By-The-Sea	0.24	3,824	3,833	3,833
Del Rey Oaks	0.66	1,655	1,666	1,666
Gonzales	0.74	8,411	8,473	8,473
Greenfield	2.94	16,947	17,446	17,446
King City	1.52	14,008	14,221	14,221
Marina	2.37	20,496	20,982	20,982
Monterey	0.38	24,698	24,792	28,610
Pacific Grove	0.66	15,251	15,352	15,352
Salinas	0.98	159,486	161,042	161,042
Sand City	1.33	376	381	381
Seaside	-0.38	30,280	30,166	34,071
Soledad	0.80	16,510	16,642	25,556
Unincorporated	0.90	104,121	105,053	105,545
County Total	0.96	416,063	420,049	437,178

*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.



KING CITY
C A L I F O R N I A

**FISCAL YEAR
2016-17**

**RECOMMENDED
ANNUAL BUDGET**





FISCAL YEAR 2016-17 RECOMMENDED ANNUAL BUDGET

City Council

Robert Cullen, Mayor
Karen Jernigan, Mayor Pro Tem
Belinda Hendrickson, Council Member
Mike LeBarre, Council Member
Darlene Acosta, Council Member

Staff Leadership Team

Steven Adams, City Manager
Mike Howard, Finance Director
Darius Engles, Interim Police Chief
Doreen Liberto-Blanck, Community Development Director
Martin Koczanowicz, City Attorney
George Young, Fire Chief
Paul Hodges, Chief Building Official
Octavio Hurtado, City Engineer
Sal Morales, Public Works Superintendent
Maricruz Aguilar, Assistant Planner
Andrea Wasson, Recreation Coordinator
Patricia Grainger, Accountant
Adriana Granados, Administrative Assistant
Erica Sonne, Administrative Assistant/Deputy City Clerk
Lee-Ann Ruyle, Human Resources Assistant

BUDGET MESSAGE



June 2016

Honorable Mayor and Members of the City Council:

The staff of the City of King is pleased to present the Recommended Annual Budget for FY 2016-17.

Introduction

Budgets for all funds are incorporated into the document. The recommendations are the result of the new budget process approved by the City Council. The document is a proposed work plan for the upcoming fiscal year based upon the collective expertise and consensus of the entire City staff leadership team.

The proposed City budget is balanced and makes significant progress toward accomplishing budget goals approved by the City Council as the first step in the budget process.

The goals that were established for the budget include the following:

- Pay down the City's debt;
- Improve public safety;
- Expand economic development efforts to increase commercial development and the City's tax base;
- Increase maintenance of the City's infrastructure and facilities; and
- Improve customer service.

The total proposed City budget is \$9,415,280. Of that amount, the General Fund is proposed to be \$7,727,200, which includes repayment of debt and transfers. The primary focus of the budget process tends to be on the General Fund because it constitutes the major portion of the budget, funds the majority of traditional government services, and is the most constrained since funding sources are primarily limited to taxes and fees. Recommended General Fund allocations are based on strategies targeting the budget goals established. Within the budget document, new policies are also recommended to be adopted regarding establishment of financial reserves once the debt is repaid.

General Fund

The General Fund includes an appropriation to reduce the debt by \$1.5 million. To address public safety goals, it funds recent increases to Police salaries and partial funding for a City-wide security surveillance camera system. The remainder of the funding needed for the system is projected from grants and a community fundraising campaign. As a first step in enhancing the City's economic development efforts, funding is recommended for development of a downtown streetscape plan. Infrastructure maintenance includes \$200,000 for street improvements. Lastly, customer service is proposed to be enhanced through funding for recent approval of increased administrative support for the front counter and the Community Development Department, as well as a new part-time Public Works Director position and contract street tree trimming program. Other needs that are addressed in the General Fund include increasing the Recreation Coordinator to a full-time permanent position and resurfacing the dive tank pool.

Increases in costs that have also occurred and are addressed within the budget include salary and benefit costs, as well as expenses for liability and workers' compensation coverage. Salary and benefit costs result from recently negotiated salary increases, increases in CalPERS pension rates, and ongoing escalation of health insurance costs. Research by City staff has indicated medical plan costs are projected to continue to rise at rate of approximately 12% per year. Meanwhile, liability and workers' compensation cost increases result from adjustments due to a high experience of claims by the City over the past few years and to address shortfalls in the City's overall insurance pool.

Both property and sales tax revenue projections are based upon estimates provided by the City's tax consultant, HdL. Sales tax is projected to increase by a modest 1%. The majority of the property tax increase is due to a one-time adjustment expected from the sale of Successor Agency properties. Without this allocation, the normal increase would represent a 4% increase.

A number of revenue strategies and projections are proposed to fund these enhancements. They include approximately \$1.5 million from the sale of City property, \$200,000 in one-time increased property taxes from the sale of Successor Agency property, \$100,000 from the proposed medical marijuana tax, an increase in the allocation of revenue from the local sales tax measure, a minor adjustment to overall fees, and the street tree trimming program is proposed to be funded by a 4% increase in the City's refuse franchise fee. The increased fee will be earmarked for a much needed program that will benefit City residents at minimal cost, and the fee will remain well below those charged by other cities in the Salinas Valley.

As a result of the new budget process this year, the Finance Director and each department were much more involved in establishing and agreeing to the recommended expenditure and revenue amounts. Therefore, staff has an increased confidence level that budgets can be managed within allocated amounts unless significant unforeseen events occur. New revenue sources were based on conservative estimates. To better manage the budget, staff attempted to match one-time revenues with one-time expenditures as much as possible. It is also staff's intent to time expenditures so that they are not incurred until projected revenues occur. This will reduce the risk of overexpenditures by ensuring that major capital projects or fund transfers are delayed until the medical marijuana tax is approved and takes effect.

Local Sales Tax

The Local Sales Tax Advisory Committee met on May 4, 2016 and unanimously approved the following recommended allocation of funds, which are consistent with the percentage of funds specified for each of the categories set forth in the advisory measure approved by the voters:

Public Safety:	50%
Police Department	\$225,000
Police Investigator Position	\$60,000
Video Surveillance System	\$50,000
Full-Time Recreation Coordinator Position	\$40,000
Subtotal	<u>\$375,000</u>
Money Management:	30%
Pay Off City Debt	<u>\$225,000</u>
Subtotal	<u>\$225,000</u>
Communication:	10%
Communications/Community Promotion	\$20,000
City Newsletter and Promotional Efforts	\$10,000
Restructuring of City Hall Administrative Staffing	\$35,000
Part-Time Public Works Director Position	<u>\$10,000</u>
Subtotal	<u>\$75,000</u>
Appearance:	10%
Streetscape Plan	\$50,000
Street Improvements	<u>\$25,000</u>
Subtotal	<u>\$75,000</u>
Total	\$750,000

Enterprise Funds

Enterprise Funds are those that are managed as independent operations and funded almost entirely by fees for services. In King City, this is limited to the Sewer Operations and Construction Funds.

A major budget focus during the upcoming year will be on improving projections, projects and management of the Sewer Fund. As a result of these efforts, the recommended expenditures of \$3,616,598 include funding for update of the master plan of future sewer system projects, a feasibility study for upgrade of the sewer treatment plant to tertiary treatment, a sewer rate study, and upgrade of the North Third Street and Ellis Street sewer line. This will provide the City with an accurate long-range plan of sewer related costs and revenues. As a result, of these one-time expenditures, the Sewer Operations Fund balance is projected to decrease by \$1,231,598, but will maintain a healthy balance of \$13,470,057 due to the repayment of debt from the General Fund.

It is important to note that the balance includes the loan to the General Fund. Therefore, the loan will need to be fully repaid before the Sewer Fund has that amount of cash to expend on improvements.

Capital Improvement Program

Staff has established the beginning of a Capital Improvement Program for the City. Capital improvements are normally funded on a five-year cycle. The program is still in its infancy and includes only a few projected items. The first year is limited primarily to items with specific funding recommended for approval. However, projects projected to be funded from the Community Development Block Grant (CDBG) application have been identified because staff is confident they will be funded in a future year if not approved next fiscal year. Therefore, if the grant application is unsuccessful, it will most likely result in a delay rather than elimination of the project. Future years of the CIP include other items that are projected, but not yet confirmed. The CDBG funds are programmed in the CIP, but will not be allocated as a revenue or expense until approved.

Recommendations include beginning to allocate a limited amount of General Fund revenues for street improvements. The City's streets have a number of serious deficiencies that will be expensive to address and delays will continue to increase the cost of improvements. The ultimate goal will be to improve all streets to a level where they can be maintained on a five-year cycle with slurry seal preventative maintenance treatments. Street improvements are a cost effective investment because future costs can be drastically reduced once that street condition can be achieved. Staff believes if this general funding level can be maintained in the future, and if the TAMC sales tax increase is approved and receipt of annual RSTP funds return, then the City will be able to achieve the ongoing funding necessary to address these long-term goals.

The next phase of the sewer line replacement is proposed for FY 2016-17, which includes replacement of 6" pipes with 10" or 12" pipes on North Third Street and Ellis Street. This project will address a number of problems with the sewer system that have been experienced by residents in that area.

Projects projected to be funded from the CDBG program include sidewalk replacement and rehabilitation of the Skate Park. Meanwhile, revenues from the General Fund are being programmed toward the proposed citywide police surveillance security camera system and resurfacing of the dive tank pool.

Long Range Financial Plan

The proposed budget document includes the first long range financial plan for the City. This is a 10-year revenue and expenditure plan for the General Fund. It is particularly important at this time in order to develop strategies on how to pay down the debt over time, address critical needs, and establish future reserves. On an ongoing basis, long-range financial planning is important in order to plan for and adjust to the fluctuations in the economy and other changes impacting the City's revenues and expenditures. Ideally, reserves should be increased during strong economic periods and utilized during recessions in a manner where overall revenues and expenditures are balanced and consistent service levels can be maintained.

It is difficult to accurately project revenues on a long-term basis. Therefore, the long range financial plan is intended to be a flexible rather than static document. Adjustments will need to be made each year as changes occur. However, the most significant benefit of budgeting with a long-range financial planning approach is these changes can be addressed over a 10-year period rather than on an annual basis. This enables the City to better stabilize what otherwise can involve drastic shifts in funding and service levels.

The recommended long range financial plan assumes three primary strategies to increase revenues to address priorities for the City on a long-term basis that will occur in a phased manner. The first year the majority of new revenues will be derived from the sale of available land that has no projected City use. The second year is projected to bring a substantial revenue increase from medical marijuana. However, for planning purposes, revenue estimates are conservative and projected to increase on a gradual basis. Finally, the third phase is a projected increase in sales tax in the later years of the plan from the results of proposed economic development efforts.

Revenues include the anticipated effects of a recession projected in FY 2019-20 through FY 2022-23. Given that the City's sales tax has already dropped due to the loss of the City's auto dealership and reduction in gas prices, the decrease in revenue during that time will likely be less severe than what other jurisdictions may experience.

Based on the results of the strategies set forth in the long range financial plan, the City would be projected to have a positive General Fund balance by FY 2022-23 and would reach the goal of a 20% General Fund reserve by the end of the 10-year period. The proposed long range financial plan is designed to address only the City's most critical long-term needs. Therefore, the minimal amount for each need identified has been programmed. These needs include enhancing public safety efforts, a minor increase in overall staffing, facility maintenance, purchase of a fire truck, street and sidewalk improvements, and the tree trimming program.

To address these needs in an adequate fashion and address the debt, the medical marijuana tax will need to reach an ongoing revenue amount of \$2 million annually. Based upon this plan, if any of the revenue sources do not reach projected levels, there would need to be a corresponding decrease in expenditures or increase in other revenues. As a result, it provides an overall target, as well as the specific data necessary to determine adjustments that are necessary to stay on course as revenues and expenditures change.

A strategic planning process is proposed to begin later in the year. Once it is demonstrated that basic critical needs can be met, strategic planning then becomes more valuable because staff can project resources that may be available to address other strategic goals.

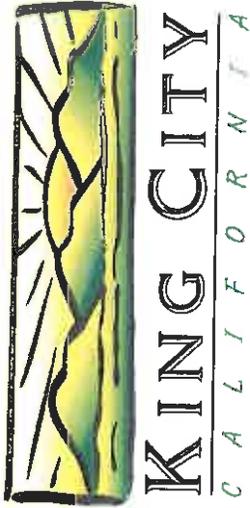
Conclusion

The overall objective of the budget recommendations is to meet the community's needs and provide services in the most effective, efficient and responsible manner. While the new budget format is an important first step forward, there are a number of other adjustments and improvements to be made during the upcoming year as it is implemented. Staff believes the document will introduce a new era of financial planning to the City that will increase the organization's ability to respond to the community's challenges, affect change on a long-term basis, and produce ongoing financial stability.



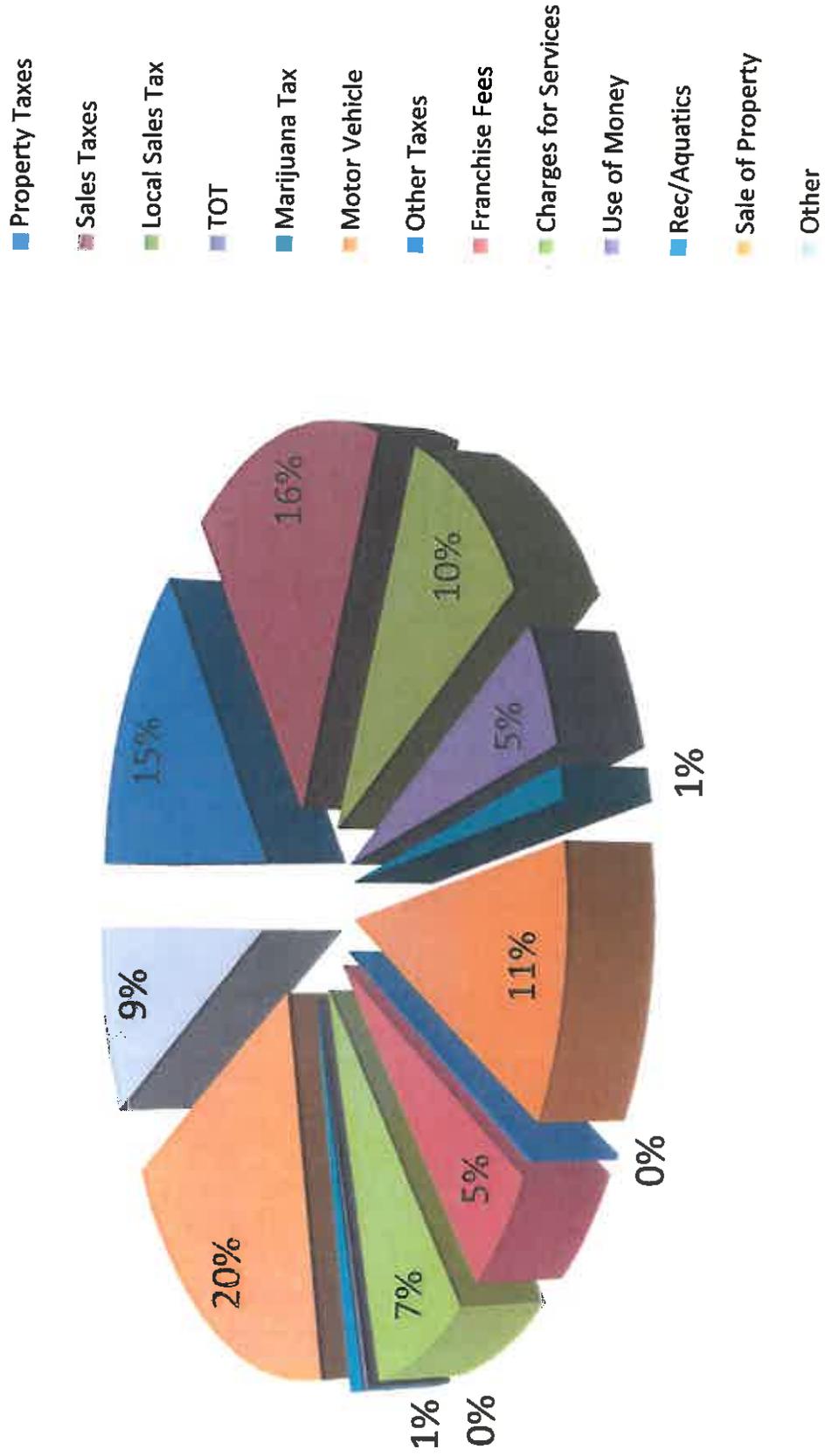
Steven Adams
City Manager

BUDGET OVERVIEW



FY 2016/17

General Fund Revenues - \$7,627,200



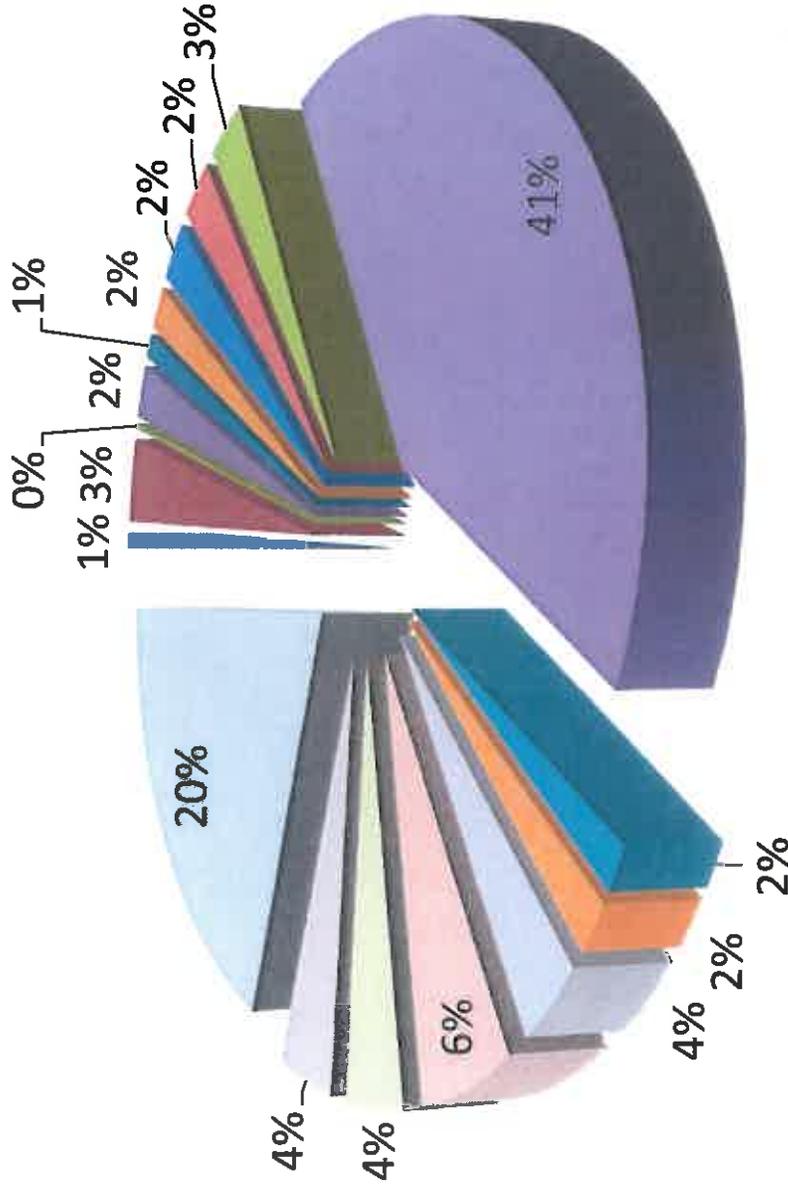


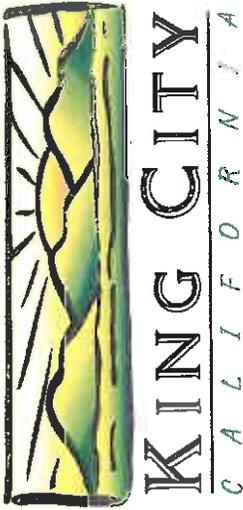
KING CITY
CALIFORNIA

FY 2016/17

General Fund Appropriations - \$7,627,200

- City Council
- City Manager
- Elections
- City Attorney
- Civic Center
- Engineering
- Building & Safety
- Finance
- Planning
- Police
- Fire
- Public Works
- Parks
- Non-Departmental
- Rec/Aquatics
- Misc.
- Debt Service

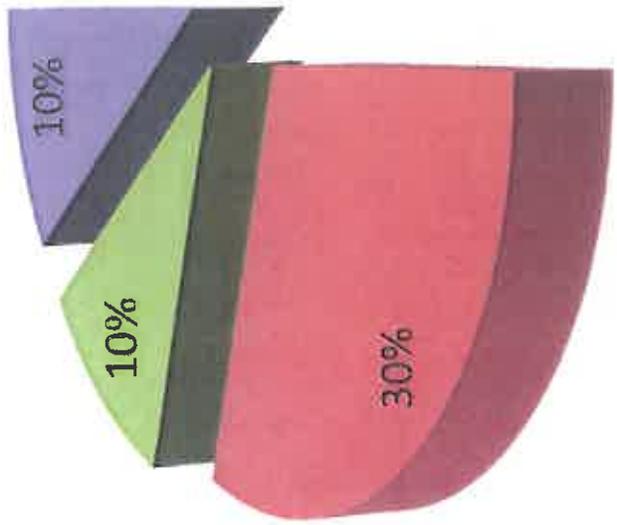




FY 2016/17

Local Sales Tax - \$750,000

- Public Safety
- Money Management
- Communication
- Appearance



**FY 2016-17 ANNUAL BUDGET
RECOMMENDED STAFFING ALLOCATIONS**

<u>Department/Position</u>	<u>Full-Time</u>	<u>Part-Time</u>
Administration:		
City Manager	1	
Administrative Assistant	2	
Subtotal	3	
Administrative Services:		
Accountant	1	
Human Resources Assistant		1
Administrative Assistant		1
Subtotal	1	2
Building & Safety:		
Chief Building Official	1	
Administrative Assistant		1
Subtotal		
Planning:		
Assistant Planner	1	
Subtotal		
Police:		
Chief	1	
Police Clerk Supervisor	1	
Police Clerk I	1	
Administrative Assistant	1	
Police Captain	1	
Police Sergeant	4	
Investigator	1	
Police Officer	10	
Code Enforcement/Animal Control Officer	1	
Subtotal	21	
Fire:		
Volunteer Firefighter		12
Subtotal		12

<u>Department/Position</u>	<u>Full-Time</u>	<u>Part-Time</u>
Public Works:		
Public Works Director		1
Public Works Superintendent	1	
Maintenance Worker I	2	
Maintenance Worker II	3	
Street Sweeper Operator	1	
Subtotal	7	1
Recreation:		
Recreation Coordinator	1	
Lifeguards/Aids		22
Recreation Aids		6

CITY OF KING RECOMMENDED RESERVE POLICY

It shall be the City's policy to maintain an annual unappropriated fund balance in the General Fund of at least 20% of expenditures in order to maintain the ability to adequately address unexpected emergency revenue shortfalls and/or expenditure requirements.

It shall be the City's policy to maintain an annual unappropriated fund balance in the Sewer Fund of at least 60 days of operating expenses plus \$500,000.

It shall be the City's policy to maintain a long-range financial plan with the goal of increasing unappropriated fund balances above the minimum established reserve amounts during periods when revenues are projected to increase. The long-range financial plan shall include projected growth in reserves sufficient to maintain critical service levels during periods of economic decline without expending reserves below the minimum levels established above.

These reserve levels will enable the City: 1) to maintain during any given fiscal year a stable level of services and balanced budget; and 2) to have the ability to absorb most emergency revenue shortfalls and unexpected expenditure requirements while preparing long-term solutions to such, including the replenishment of the reserves.

Expenditure of funds below these reserve levels will only be used when the City has exhausted other financial resources, and for unforeseen financial emergencies, natural disasters, major unforeseen expenditures, or to permit the essential continuity of current year public services funded by the City.

If used, the reserves must be replenished as soon as possible and/or become the first priority of the City budget in the subsequent fiscal year.

**KING CITY
CITY DEPARTMENTAL
FY 2015-16 ACCOMPLISHMENTS
AND FY 2016-17 GOALS**

Department: Administration

FY 2015-16 Accomplishments:

- Developed and participated in an extensive community outreach program.
- Developed a new Administrative Policy Manual.
- Developed and implemented a new budget process.
- Developed and implemented a new agenda process.
- Developed and administered a citywide community survey.
- Coordinated implementation of district elections.
- Coordinated the Police Chief recruitment process.
- Prepared and submitted a USDA grant application for a citywide security surveillance camera system.
- Coordinated contracting with a consultant to prepare a CDBG grant application.
- Developed and received approval for a streetlight enhancement program.
- Coordinated preparation of a new City Emergency Plan and coordinated a volunteer El Nino sandbagging project.
- Coordinated the sale of three Successor Agency properties and one City property.
- Developed a strategy and received approval from all South Monterey County cities to reduce TAMC development impact fees by almost 50%.
- Developed a funding strategy and coordinated the design process for a new entrance sign.
- Initiated a monthly column in the Rustler.
- Completed initial improvements to the City website.
- Developed recommendations for restructuring City Hall staffing.
- Developed new risk management procedures and obtained approval for extension of the City's membership in the MBASIA insurance pool.
- Developed a long range financial plan.
- Coordinated the process of preparing recommendations for a medical marijuana tax measure.
- Directed consultant efforts to complete all labor negotiations.
- Drafted Construction and Demolition Debris Diversion Ordinance.

FY 2016-17 Goals:

- Design and promote strategies to attract commercial development.
- Coordinate development a Broadway streetscape plan.
- Promote and facilitate opportunities for a volunteer based beautification program.
- Initiate and design a community strategic planning effort.
- Develop a comprehensive public information program, including upgrade of the City website and creation of a City newsletter.

- Develop a funding strategy for implementation of a comprehensive plan to end gang violence to be designed by a community task force.
- Coordinate completion of the grant applications for Community Development Block Grant funds for citywide sidewalk improvements, gang prevention programs, and upgrade of the Skateboard Park.
- Continue to expand community outreach efforts.
- Establish a citizen request tracking system.
- Complete preparation and implementation of a comprehensive administrative policy manual.
- Develop citywide risk management program, employee training program and safety committee.
- Develop long-term recommendations for the City's liability and workers' compensation coverage.
- Identify strategies to promote tourism and visitor serving businesses.
- Coordinate review and update of airport hanger leases and develop recommendations for lease rate adjustments.
- Review all City leases and develop recommendations for adjustments and sale of land.
- Enhance records retention program.
- Update Conflict of Interest program and training.
- Develop recommendations for hospitality program with Fort Hunter Liggett.

Department: City Attorney's Office

FY 2015-16 Accomplishments:

- Assisted City Council in City Manager transition and recruitment process.
- Assisted staff and City Council through separation process with former Police Chief.
- Guided the Council and staff through the District Election threat of litigation and establishment of Districts in the City.
- Assisted in drafting of General Plan Amendments to the State mandated Housing and Land use Elements along with related CEQA documents.
- Participated in successful resolution to the Garcia towing lawsuit.
- Assisted staff and Council through the MBASIA threat of expulsion from the Authority and related issues.
- Successfully defended numerous Pitchess Motions in Superior Court.
- Coordinated with outside Counsel in handling of Police Department personnel matters.
- Initiated litigation to clean up the Jayne Street property owned by L. Rocha.
- Drafted several Municipal Code Amendments directed at improvement in City operations and land use.
- Assisted the Police Department through the State Audit process.
- Assisted staff and Council in timely installing medical marijuana regulations under the new State law and to meet the demands of the industry.

FY 2016-17 Goals:

- Finalize the ballot measure for medical marijuana taxation proposal.
- Assist staff and Council through the first District election cycle in November 2016.
- Finalize Rocha litigation to obtain clean-up of the Jayne Street property.
- Continue to be responsive to staff and Council requests for legal assistance.
- Finalize the regulatory Ordinance related to medical marijuana cultivation, manufacturing and transportation.
- Continue to update the Zoning Code and other sections of the Municipal Code.
- Obtain resolution to outstanding accounts for Airport leases.
- Provide legal representation to Planning Commission.
- Assist new Police Chief in legal matters related to the Police Department.

Department: Building

FY 2015-16 Accomplishments:

- Completed 40 plan checks with a total revenue generated of \$34,457.
- Issued 200 building permits with a total revenue generated of \$129,365.
- Conducted 6 code enforcement actions, 3 of which have been completed.
- Trained front counter staff.
- Coordinated with the City Attorney on Jayne Street abatement action.
- Assisted in development of the Construction and Demolition Debris Diversion Ordinance.
- Completed all quarterly and monthly reports to the State Department of Conservation, California Homebuilding Foundation and Monterey County Assessor's Office.
- Completed assessment of unreinforced masonry buildings.
- Coordinated with property owner on plans to address damage from structure fire on Broadway Street.

FY 2016-17 Goals:

- Expand front counter responsibilities in the building permit process, including reports, issuing permits, and updating permit software.
- Implement the Construction and Demolition Debris Diversion Program.
- Increase HdL training and in-house expertise of the building system in order to better customize system to improve services.
- Upgrade and update the building permit system.
- Increase public education regarding building permit process requirements.
- Develop a joint Building/Fire courtesy inspection program for downtown businesses to address current safety concerns.
- In conjunction with the future comprehensive plan to end gang violence recommendations, develop a joint program with the Police Department to increase code enforcement activity at gang problem locations.
- Establish private contract services to ensure timely response during peak activity periods.
- Coordinate preparation of an ADA Transition Plan for the City.

Department: Community Development

FY 2015-16 Accomplishments:

- Prepared and received adoption of the 2015 - 2023 Housing Element and amended the Land Use Element and Conservation, Open Space and Safety Elements.
- Prepared environmental review for the medical marijuana ordinance.
- Worked with the Citizen Code Enforcement Committee on preparation of a temporary structure regulatory ordinance.
- Worked with the Citizen Code Enforcement Committee in identifying recommended priorities for code enforcement categories and then obtained Council approval.
- Processed the third Arboleda Specific Plan Amendment.
- Prepared and received adoption of a zoning text amendment to allow agriculture employee housing in the FSC Zoning District.
- Work with property owners and farmers on developing agriculture employee housing concepts.

FY 2016-17 Goals:

- Complete archiving of Community Development Department files.
- Prepare and distribute public educational materials to all businesses regarding non-permitted signs.
- Establish new fast track permit process for sign permit applications that meet established criteria and requirements.
- Update forms and handouts for use permits and plot plan reviews.
- Increase forms and information on website.
- Convert forms and information to bi-lingual.
- Amend the Zoning Code to increase uses that require only a plot plan review instead of a full conditional use permit. 17-18
- Complete revisions and update of Chapter 16 and Chapter 17 of the Municipal Code.
- Develop an implementation and funding plan for the Multi-Modal Transit Center project.
- Update the Mesa Del Rey Airport Layout Plan.
- Develop strategy for update of the Airport Master Plan.
- Review and Evaluate the Airport Capital Improvement Plan and make any necessary changes before meeting with FAA in the Fall 2016.
- Provide public education on plastic bag prohibitions.

Department: Administrative Services

FY 2015-16 Accomplishments:

- Changed the A/P check signing process to signature stamps to improve efficiency.
- Implemented a more efficient process for submitting time sheet.
- Began development of a master standard time sheet.
- Hired an HR Assistant and have begun review of personnel procedures.
- Improved business license renewals and processing through training of front counter staff.
- Trained department staff on budget management. Refunded the Successor Agency 1998 TAB for a savings of \$800,000.
- Developed new position control spreadsheet to use as backup for budgeting and ongoing operations.
- Transitioned to an annual ROPS for the Successor Agency.
- Paid off 98% of outstanding 3rd party Successor Agency loans.
- Received approval to refund the Successor Agency 2011 TAB.

FY 2016-17 Goals:

- Increase budget support materials.
- Close the Fiscal Year timely and complete the FY 15-16 financial audit before November 2016.
- Work with the Department of Finance to wind-down the former CDA.
- Work towards reducing the number of General Ledger Departments, especially in the General Fund, in order to have a more simplified general ledger.
- Prepare and provide more detailed monthly financial reports to department staff.
- Prepare and provide more useful quarterly financial summaries and mid-year budget report to the City Council.
- Create a master standard time sheet and implement a more efficient process for submitting time sheets.
- Complete training in the PERS pension system.
- Develop a new overall personnel system and update personnel files and forms.
- Improve release and processing times of business licenses and evaluate business license software alternatives.
- Develop and implement 2-year budget process.
- Train department staff in how to better manage their budgets.
- Develop master pay scale for Council authorization and posting on the website.
- Update master fee schedule.
- Update investment policy.

Department: Police

FY 2015-16 Accomplishments:

- Renewed Investigator's contract and there have been no homicides thus far this calendar year. In response to two shooting incidents, the Police Department has made two arrests on one and the other is under investigation with active leads.
- Successfully hired a number of officers and are only two short of full staffing
- Implemented new customer service efforts, including "Park, Walk & Talk" for officers during shifts, extended front office hours, training, creation of a Facebook page, and involvement in service organizations and Chamber of Commerce,
- Created the logo "*Proud to Protect . . . An Honor to Serve*," which has been placed on the department letterhead, business cards and patrol vehicles.
- Participated with other Salinas Valley cities in submitting a grant application for community outreach and youth diversion programs.
- Re-established the Explorer Program to assist with at-risk juveniles.
- Implemented the Surveillance Camera Registry.
- Developed and expanded community outreach programs, including:
 1. Increased presentations to the public on safety, gangs, domestic violence, etc.;
 2. Met regularly with neighborhood groups and are working with the Creekbridge Home Owners Association to start the first Neighborhood Watch Program;
 3. Increased attendance at community events and activities;
 4. Increased foot patrol; and
 5. Increased input from the Town Watch members.
- Upgraded appearance of the Police Station Lobby.
- Developed a new comprehensive training manual and training schedule and started in-service training.
- Developed and began implementation of a vehicle replacement program.
- Began implementation of a replacement program for the MDTs.
- Began working with the Mobile Crisis Team from Behavioral Health on Police Department encounters with individuals with mental disabilities.
- Operations formerly known as Cal-Grip operations were continued, which involves patrol saturation, probation checks, and compliance checks.
- Implemented efforts to improve media relations.

FY 2016-17 Goals:

- Achieve a substantial reduction in homicides and violent crime.
- Reach full staffing and then maintain a stable staffing level.
- Fill the second in command position on a permanent basis.
- Improve customer satisfaction level that identified on the results of the citizen survey.
- Facilitate with the City Manager a process to establish a community task force to develop a comprehensive plan to end gang violence.

- In conjunction with results of the plan, develop a strategy to fund a full-time gang detail, including an intel officer and SRO, and approach other partnering agencies such as the School District and neighboring agencies.
- In conjunction with the plan, develop a strategy to fund and install a citywide surveillance camera system at key locations.
- In conjunction with the plan, work with other City departments and organizations to expand youth gang prevention and diversion programs.
- Develop more outreach programs, including:
 1. Additional members to Town Watch
 2. Increased presentations to the public on safety/gangs/domestic violence etc.
 3. Start neighborhood watch programs. Meet regularly with different neighborhood groups.
 4. Reinstate Police Explorer and PAL programs.
 5. Introduce new police chief to community and reinstate "Coffee with a Cop."
 6. Have the PD join "My Neighborhood.com" as another communication tool.
 7. Increase attendance at community events and activities.
 8. Increased foot patrol.
 9. Establish a community support and input group.
- Develop a plan to upgrade the appearance of the Police Station.
- Complete development and implementation of the new comprehensive training manual and schedule.
- Continue implementation of the vehicle replacement program.
- Continue implementation of the replacement program for the MDTs.
- Purge old files/records/evidence needs to be purged according to the records retention schedule.
- Form additional partnerships with other local agencies, including other police departments, sheriff, social services, civic, non-profits, all with a goal of assisting the community.
- Train KCPD officers to join the Monterey County Sheriff SWAT team.
- Continue to expand press relations program
- Participate in the National Night Out program on August 2.

Department: Fire

FY 2015-16 Accomplishments

- Recruited three new firefighters.
- Earned ISO 4 rating for the City of King.
- Held a Toy Drive for needy families in King City, distributing over 400 toys during the holidays.
- Participated in City Emergency Plan preparation, including sandbagging event.
- Dispatched to approximately 325 calls for service from 2015 – 2016, including structure fires, medical assists, vehicle accidents, city-assists including sewer spills and gas leaks.
- Conducted a dozen school tours throughout the year.
- Conducted maintenance to Fire Department facility, including bathroom renovation and painting of the interior.
- Received Council approval to purchase new generator.

FY 2016-17 Goals:

- Increase training opportunities for all firefighters.
- Conduct ongoing firefighter recruitment to replace retiring personnel.
- Continue fundraising for purchase of new fire engine and replacement of firefighter and suppression equipment through grants and private donations.
- Utilize FirePrograms software and implement new inspection schedule for businesses and facilities.
- Organize files and Fire Department office to streamline procedures and recordkeeping.
- Secure facility to increase security of building, which includes new gate installation behind the Fire Department.
- Develop strategies for funding future fire inspector and administrative support positions.

Department: Public Works

FY 2015-16 Accomplishments:

- Began and constructed the majority of the 2015 King City Sanitary Sewer Infrastructure Project.
- Prepared Improvement Plans and Specifications for the First Street / Lonoak Road shoulder improvement Project.
- Closed out the 2014 Street project.
- Participated and commented on the Salinas River Stream Maintenance Program Permit Application, and successfully advocated to include the San Lorenzo Creek sediment removal.
- Complied with "year three" requirements under the City's permit with the Regional Water Quality Control Board and submitted the City's Annual Report.
- Held San Lorenzo Creek Cleanup Day using student volunteers removing trash and debris from the Creek channel.
- Requested TAMC funding for and received Draft Report of Intersection Control Evaluation of Broadway Street / San Antonio Drive / US 101 Northbound ramps.
- Submitted an FY16-17 AB2766 grant application thru the Monterey Bay Resources District to fund preparation of a Project Study Report-Project Development Support (PSR/PDS) project initiation document.
- Coordinated with TAMC to include King City in the TAMC Regional Bicycle Master Plan Update.
- Applied for and were successfully assigned eight temporary employees from CET.
- Response time to pothole requests has been less than one week
- Replaced 80% of all street signs in North East quadrant of the City
- Completed storm water monitoring at all City storm drain outfalls in compliance with the Regional Water Quality Control Board.
- Met with the Central Coast Regional Board regarding closeout of the City Landfill in an effort to request the reduction or elimination of landfill groundwater monitoring. The Regional Board is open to reducing monitoring.
- Installed Mesa Del Rey Airport sign, installed handicap ramp and provided a bench in the landscape area.

FY 2016-2017 Goals:

- Replace all stop signs, No Parking signs, and street signs in need or replacement in the northwest quadrant of the city.
- Maintain all park turf areas on a weekly basis.
- Respond to pothole requests within one week.
- Implement a citizen request and tracking system.
- Coordinate development of a plan for upgrade of the sewer treatment plant.
- Coordinate update of the Sewer Master Plan.
- Initiate preparation of a Sewer Fee Study.
- Begin update the City's Pavement Management Program.
- Develop a citywide sidewalk improvement strategy.
- Research and apply for "Safe Routes to School" grant for ADA ramps and new sidewalks where segments are missing.

- Comply with "year four" requirements under the City's permit with the Regional Board and Submit our Annual Report prior to deadline.
- Construct the First Street/Lonoak shoulder widening project to link farmworker housing to town via bicycles or walking.
- Begin the design and permit process for the Lonoak Railroad widening if available grants funds are available after First Street project is awarded.
- Complete construction of the King City Energy Innovation Project (Opterra Energy Services).
- Closeout the 2015 King City Sanitary Sewer Infrastructure Project.
- Complete the North Third Street and Ellis Street Sewer Improvement Project.
- Help research grant opportunities for future phases of the Forden Park Improvements
- Apply for CDBG grant to develop a City wide ADA plan, install ADA ramps at intersections throughout the city, and upgrade City facilities to ADA compliance.

Recreation

FY 2015-16 Accomplishments:

- Increased parent participation in our youth sports programs by offering free registration to participants whose parents volunteered to coach a team.
- Implemented an online registration program for youth and adult programs.
- Increased youth participation in sports programs by 5%.
- Increased pool attendance by 4%.
- Partnered with Chevron, Inc. to provide free swimming lesson vouchers to King City first graders.
- Improved swimming lessons taught by increasing training of pool staff and certification of Assistant Pool Manager as Water Safety Instructor-certified through the American Red Cross.
- Hosted five Teen Swim events, which included 75 – 100 teens per event.
- Partnered with King City High School basketball, soccer, baseball and softball teams to offer no-to-low cost sports camps for King City kids.
- Utilized basketball, baseball and softball players for refereeing/umpiring, which gives our younger players positive role models.
- The Open Gym Basketball program averaged about 25 young men per night – 40-plus in the summer months.
- Partnered with Pinnacle Basketball Academy to offer a King City program, which included over 80 boys and girls ages 12 – 17 playing in the program and representing King City in tournaments from Paso Robles to Castroville.
- Partnered with the Knights of Columbus to host the Free Throw Championship.
- Partnered with other organizations to offer classes at the Recreation Center, including yoga, karate and wrestling.
- Offered 12 instructional painting classes for adults and children.
- Hosted a CPR/First Aid class and babysitting classes at Rec Center
- Purchased three pool lifts using pool impact fees, which will provide residents, no matter their physical ability or limitations, access to the facilities.
- Organized "Fun"ds for Forden committee and raised nearly \$20,000 towards the new playground equipment at Forden Park by hosting of events such as Paint Nights and a hamburger barbecue.
- Developed recommendations and received approval to increase user fees for programs and services to help increase the sustainability of current programs.
- Received over \$3,000 in donations that has been used for equipment and scholarships for sports programs.
- Implemented a new incident reporting system for the pool facility, which includes accident and first aid reports, as well as lifeguard activity reports.
- Applied and received grant for AED's through Community Hospital of the Monterey Peninsula.

FY 2016-17 Goals:

- Increase parent/adult participation in youth programs by offering incentives and education on the benefits of parental involvement.

- Increase youth participation and develop more teen-specific programs by partnering with organizations that help promote self-esteem and healthy living activities.
- In coordination with future plans to solve gang problems and violence, assist in development and implementation of new youth gang prevention programs.
- Develop outreach programs to attract other organizations and non-profit groups to expand overall recreation programs in the community, with the focus on increased youth participation.

- Offer more adult and youth instructional classes per year – host at least two classes per month
- Develop a fundraising team to strategize and plan funding opportunities to refurbish the Skate Park, including grants and private donors.
- Develop a plan for upgrades to the pool facilities, including tiles, shade structures, new heating system, seating areas, and improved ADA access.
- Develop plans to maximize use of recreation center, including reuse of a portion of the racquetball courts.
- Implement the plan to raise funds and install playground equipment at Forden Park.
- Implement an ongoing cost recovery program for the Recreation Department to better insure the sustainability of Recreation Department services, in addition to the development of a formalized scholarship program.
- Pursue training and assume the position of a Disaster Response Public Information Officer for the City.
- Review and improve all cash handling procedures.
- Conduct a comprehensive review of policies and procedures to improve risk management.

**GENERAL
FUND**

**FISCAL YEAR 2016-2017
RECOMMENDED BUDGET**

General Fund

Revenues

Source	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
Sales Tax - General	1,373,405	1,772,000	1,472,000	1,248,000
Sales Tax - Local	150,000	403,000	403,000	750,000
Property Tax	743,816	865,500	890,500	1,117,000
Motor Vehicle in Lieu Tax	795,644	797,000	820,900	805,500
Transient Occupancy Tax	351,097	310,000	380,000	370,000
Medical Marijuana Tax	-	-	-	100,000
Other Taxes	8,061	18,000	18,000	18,000
Franchise Fees	336,803	354,000	354,000	404,000
Business Licenses	86,378	85,000	85,000	85,000
Other Licenses	2,111	-	-	1,750
Permits	166,751	161,500	161,500	171,050
Use of Money and Property	29,543	26,500	26,500	22,500
Intergovernmental	18,670	10,000	2,000	1,500
Fines and Penalties	92,396	119,000	119,000	91,500
Planning/Building Dept.	127,032	56,000	91,000	124,400
Police Department	116,688	120,750	120,750	75,000
Fire Department	206	136,000	91,000	100
Aquatics/Recreation Services	147,104	100	100	75,900
Other Revenue	243,121	95,500	95,500	80,000
Sale of Property	-	-	-	1,575,000
Charges to Other Funds	617,807	604,000	616,000	611,000
Total	5,406,633	5,933,850	5,746,750	7,727,200

**FISCAL YEAR 2016-2017
RECOMMENDED BUDGET**

General Fund

Expenditures

Account	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
City Council	18,086	378,525	78,525	54,600
City Manager	254,187	254,200	349,200	254,543
Elections	7,404	-	-	15,000
Civic Center	97,593	68,450	68,450	89,250
Legal	666,210	185,000	240,000	160,000
Finance	182,137	245,700	210,700	191,900
Non-Departmental	524,978	779,500	890,500	505,005
Building & Safety	155,007	160,150	160,150	185,693
Planning	236,320	148,700	148,700	210,020
Police	3,213,011	2,933,200	3,063,700	3,137,112
Fire	145,962	178,050	178,050	151,585
Public Works	36,541	35,350	35,350	170,570
Engineering	76,992	30,000	30,000	130,000
Parks	265,893	282,775	282,775	300,033
Golf Course	4,187	-	-	4,000
Recreation	85,133	99,850	99,850	197,002
Aquatics	313,356	113,400	170,900	134,887
Transfers Out	74,045	41,000	41,000	1,836,000
Total	6,357,042	5,933,850	6,047,850	7,727,200
Excess/Surplus	(950,409)	-	(301,100)	-

Department: Administration

Account: City Council

Account Number: 111

Expense	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
Salaries	-	-	-	11,000
PERS	-	-	-	-
Medical Insurance	-	-	-	-
Other Benefits	-	-	-	-
Operational Costs	18,086	378,525	78,525	43,600
Capital Costs	-	-	-	-
Vehicle Replacements	-	-	-	-
Capital Improvements	-	-	-	-
Total	18,086	378,525	78,525	54,600

Account: City Manager

Account Number: 121

Expense	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
Salaries	159,001	143,600	143,600	107,454
PERS	34,170	28,000	28,000	23,572
Medical Insurance	19,608	20,000	20,000	25,309
Other Benefits	11,904	12,800	12,800	10,856
Operational Costs	29,504	49,800	144,800	87,352
Capital Costs	-	-	-	-
Vehicle Replacements	-	-	-	-
Capital Improvements	-	-	-	-
Total	254,187	254,200	349,200	254,543

Account: Elections

Account Number: 114

Expense	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
Salaries	-	-	-	-
PERS	-	-	-	-
Medical Insurance	-	-	-	-
Other Benefits	-	-	-	-
Operational Costs	7,404	-	-	15,000
Capital Costs	-	-	-	-
Vehicle Replacements	-	-	-	-
Capital Improvements	-	-	-	-
Total	7,404	-	-	15,000

Department: Administrative Services

Account: Finance

Account Number: 131

Expense	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
Salaries	73,500	70,800	75,800	67,040
PERS	12,763	11,000	11,000	6,484
Medical Insurance	24,763	27,000	27,000	15,443
Other Benefits	7,799	7,450	7,450	7,373
Operational Costs	63,312	129,450	89,450	95,560
Capital Costs	-	-	-	-
Vehicle Replacements	-	-	-	-
Capital Improvements	-	-	-	-
Total	182,137	245,700	210,700	191,900

Department: City Attorney

Account: Legal

Account Number: 151

Expense	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
Salaries	-	-	-	-
PERS	-	-	-	-
Medical Insurance	-	-	-	-
Other Benefits	-	-	-	-
Operational Costs	666,210	185,000	240,000	160,000
Capital Costs	-	-	-	-
Vehicle Replacements	-	-	-	-
Capital Improvements	-	-	-	-
Total	666,210	185,000	240,000	160,000

Account: Civic Center

Account Number: 161

Expense	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
Salaries	-	-	-	-
PERS	-	-	-	-
Medical Insurance	-	-	-	-
Other Benefits	-	-	-	-
Operational Costs	97,593	68,450	68,450	89,250
Capital Costs	-	-	-	-
Vehicle Replacements	-	-	-	-
Capital Improvements	-	-	-	-
Total	97,593	68,450	68,450	89,250

Account: Engineering

Account Number: 221

Expense	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
Salaries	-	-	-	-
PERS	-	-	-	-
Medical Insurance	-	-	-	-
Other Benefits	-	-	-	-
Operational Costs	76,992	30,000	30,000	130,000
Capital Costs	-	-	-	-
Vehicle Replacements	-	-	-	-
Capital Improvements	-	-	-	-
Total	76,992	30,000	30,000	130,000

Department: Building & Safety

Account: Building & Safety

Account Number: 231

Expense	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
Salaries	90,305	95,000	95,000	104,984
PERS	18,469	16,000	16,000	20,470
Medical Insurance	16,051	13,500	13,500	25,487
Other Benefits	8,752	8,250	8,250	10,152
Operational Costs	19,895	24,400	24,400	22,600
Capital Costs	1,535	3,000	3,000	2,000
Vehicle Replacements	-	-	-	-
Capital Improvements	-	-	-	-
Total	155,007	160,150	160,150	185,693

Department: Community Development

Account: Planning

Account Number: 241

Expense	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
Salaries	71,694	54,000	54,000	58,132
PERS	16,473	12,000	12,000	13,000
Medical Insurance	9,904	8,500	8,500	11,828
Other Benefits	6,468	5,500	5,500	6,800
Operational Costs	131,781	68,700	68,700	120,260
Capital Costs	-	-	-	-
Vehicle Replacements	-	-	-	-
Capital Improvements	-	-	-	-
Total	236,320	148,700	148,700	210,020

Account: Non-Departmental

Account Number: 264

Expense	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
Salaries	-	-	-	-
PERS	-	-	111,000	-
Medical Insurance	3,639	6,000	6,000	-
Other Benefits	277,117	277,500	277,500	2,000
Operational Costs	229,619	466,000	466,000	503,005
Capital Costs	14,603	30,000	30,000	-
Vehicle Replacements	-	-	-	-
Capital Improvements	-	-	-	-
Total	524,978	779,500	890,500	505,005

Department: Police

Account: Police

Account Number: 311

Expense	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
Salaries	1,516,864	1,626,600	1,757,100	1,712,904
PERS	243,802	345,000	345,000	327,093
Medical Insurance	119,434	159,000	159,000	158,736
Other Benefits	276,471	197,400	197,400	403,519
Operational Costs	1,056,440	605,200	605,200	534,860
Capital Costs	-	-	-	-
Vehicle Replacements	-	-	-	-
Capital Improvements	-	-	-	-
Total	3,213,011	2,933,200	3,063,700	3,137,112

Department: Fire

Account: Fire

Account Number: 321

Expense	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
Salaries	97,582	90,000	90,000	103,830
PERS	-	-	-	-
Medical Insurance	-	-	-	-
Other Benefits	8,301	15,000	15,000	7,205
Operational Costs	40,079	73,050	73,050	40,550
Capital Costs	-	-	-	-
Vehicle Replacements	-	-	-	-
Capital Improvements	-	-	-	-
Total	145,962	178,050	178,050	151,585

Department: Public Works

Account: Public Works

Account Number: 422

Expense	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
Salaries	13,949	5,100	5,100	86,568
PERS	3,104	4,000	4,000	17,345
Medical Insurance	2,398	3,700	3,700	26,311
Other Benefits	1,451	1,900	1,900	8,771
Operational Costs	15,639	20,650	20,650	31,575
Capital Costs	-	-	-	-
Vehicle Replacements	-	-	-	-
Capital Improvements	-	-	-	-
Total	36,541	35,350	35,350	170,570

Account: Parks

Account Number: 426

Expense	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
Salaries	37,709	61,000	61,000	34,752
PERS	8,692	8,000	8,000	7,770
Medical Insurance	3,666	3,700	3,700	14,236
Other Benefits	3,563	4,175	4,175	3,975
Operational Costs	164	3,750	3,750	53,750
Capital Costs	212,099	202,150	202,150	185,550
Vehicle Replacements	-	-	-	-
Capital Improvements	-	-	-	-
Total	265,893	282,775	282,775	300,033

Department: Recreation

Account: Recreation

Account Number: 621

Expense	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
Salaries	41,484	67,500	67,500	111,355
PERS	1,984	-	-	11,483
Medical Insurance	-	-	-	5,465
Other Benefits	3,115	3,100	3,100	30,349
Operational Costs	38,550	29,250	29,250	38,350
Capital Costs	-	-	-	-
Vehicle Replacements	-	-	-	-
Capital Improvements	-	-	-	-
Total	85,133	99,850	99,850	197,002

Account: Aquatics

Account Number: 620

Expense	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
Salaries	60,595	45,000	70,000	75,000
PERS	-	-	-	-
Medical Insurance	-	-	-	-
Other Benefits	5,056	-	-	5,737
Operational Costs	163,405	61,900	75,900	54,150
Capital Costs	84,300	6,500	25,000	-
Vehicle Replacements	-	-	-	-
Capital Improvements	-	-	-	-
Total	313,356	113,400	170,900	134,887

Account: Golf Course

Account Number: 630

Expense	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
Salaries	-	-	-	-
PERS	-	-	-	-
Medical Insurance	-	-	-	-
Other Benefits	-	-	-	-
Operational Costs	4,187	-	-	4,000
Capital Costs	-	-	-	-
Vehicle Replacements	-	-	-	-
Capital Improvements	-	-	-	-
Total	4,187	-	-	4,000

Account: Transfers Out

Account Number: 910

Expense	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
Salaries	-	-	-	-
PERS	-	-	-	-
Medical Insurance	-	-	-	-
Other Benefits	-	-	-	-
Operational Costs	74,045	41,000	41,000	21,000
Debt Service	-	-	-	1,500,000
Vehicle Replacements	-	-	-	-
Capital Improvements	-	-	-	315,000
Total	74,045	41,000	41,000	1,836,000

ENTERPRISE FUNDS

FISCAL YEAR 2016-2017 RECOMMENDED BUDGET

Sewer Operations Fund

Revenues

Source	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
Sewer Operations	2,379,952	2,300,000	2,300,000	2,299,950
Rent Income	52,550	52,550	52,550	52,550
Miscellaneous Revenue	-	-	-	30,000
Investment Earnings	3,213	1,000	1,000	2,500
Total	2,435,715	2,353,550	2,353,550	2,385,000

Expenditures

Expense	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
Salaries	126,112	195,000	195,000	297,337
PERS	21,025	19,000	19,000	48,188
Medical Insurance	24,191	30,000	30,000	62,433
Other Benefits	12,388	13,700	13,700	28,129
Operational Costs	1,052,493	1,095,800	1,095,800	1,472,450
Depreciation	168,652	200,000	200,000	200,000
Transfer to PFA	-	-	-	335,061
Capital Improvements	-	-	-	1,173,000
Total	1,404,861	1,553,500	1,553,500	3,616,598
Excess/Surplus	1,030,854	800,050	800,050	(1,231,598)

**FISCAL YEAR 2016-2017
RECOMMENDED BUDGET**

Sewer Construction Fund

Revenues

Source	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
Connection Fee Income	66,404	12,000	12,000	70,000
Investment Earnings	-	-	-	-
Total	66,404	12,000	12,000	70,000

Expenditures

Expense	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
Salaries	-	-	-	-
PERS	-	-	-	-
Medical Insurance	-	-	-	-
Other Benefits	-	-	-	-
Operational Costs	-	-	-	-
Capital Costs	-	-	-	-
Vehicle Replacements	-	-	-	-
Capital Improvements	-	5,500,000	5,500,000	-
Total	-	5,500,000	5,500,000	-

Excess/Surplus	66,404	(5,488,000)	(5,488,000)	70,000
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SPECIAL FUNDS

**FISCAL YEAR 2016-2017
RECOMMENDED BUDGET**

Library Impact Fee

Revenues

Source	Actual	Budget	Revised Budget	Recommended
Impact Fee	13,016	3,000	3,000	3,000
Investment Earnings	11	-	-	-
Total	13,027	3,000	3,000	3,000

Expenditures

Expense	Actual	Budget	Revised Budget	Recommended
Salaries	-	-	-	-
PERS	-	-	-	-
Medical Insurance	-	-	-	-
Other Benefits	-	-	-	-
Operational Costs	7,114	3,000	3,000	-
Capital Costs	-	-	-	-
Vehicle Replacements	-	-	-	-
Capital Improvements	-	-	-	-
Total	7,114	3,000	3,000	-

Excess/Surplus	5,913	-	-	3,000
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**FISCAL YEAR 2016-2017
RECOMMENDED BUDGET**

SLESF / COPS Grant Fund

Revenues

Source	Actual	Budget	Revised Budget	Recommended
SLESF Grant	91,667	100,000	100,000	100,000
Miscellaneous Revenue				
Investment Earnings	-	-	-	-
Total	91,667	100,000	100,000	100,000

Expenditures

Expense	Actual	Budget	Revised Budget	Recommended
Salaries	-	-	-	-
PERS	-	-	-	-
Medical Insurance	-	-	-	-
Other Benefits	-	-	-	-
Operational Costs	79,476	100,000	100,000	100,000
Capital Costs	-	-	-	-
Vehicle Replacements	-	-	-	-
Capital Improvements	-	-	-	-
Total	79,476	100,000	100,000	100,000

Excess/Surplus	12,191	-	-	-
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**FISCAL YEAR 2016-2017
RECOMMENDED BUDGET**

Airport Operations Fund

Revenues

Source	Actual	Budget	Revised Budget	Recommended
Airport Income	102,066	115,400	115,400	102,500
Grant Income	127,004	10,000	10,000	137,000
Investment Earnings	-	-	-	-
Total	229,070	125,400	125,400	239,500

Expenditures

Expense	Actual	Budget	Revised Budget	Recommended
Salaries	21,498	34,250	34,250	67,732
PERS	4,737	4,500	4,500	12,925
Medical Insurance	10,050	9,000	9,000	17,914
Other Benefits	1,994	2,800	2,800	7,471
Operational Costs	247,911	78,600	78,600	95,300
Capital Costs	-	-	-	-
Vehicle Replacements	-	-	-	-
Capital Improvements	-	-	-	-
Total	286,190	129,150	129,150	201,342
Excess/Surplus	(57,120)	(3,750)	(3,750)	38,158

**FISCAL YEAR 2016-2017
RECOMMENDED BUDGET**

Gas Tax Fund

REVENUES

Source	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
Gas Tax Revenue	322,541	395,275	395,275	328,000
Investment Earnings	49	-	-	-
Total	322,590	395,275	395,275	328,000

Expenditures

Expense	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
Salaries	163,732	138,500	138,500	56,773
PERS	27,943	26,000	26,000	11,870
Medical Insurance	48,945	41,000	41,000	24,735
Other Benefits	16,552	15,700	15,700	12,784
Operational Costs	629,476	194,450	194,450	221,838
Capital Costs	-	-	-	-
Vehicle Replacements	-	-	-	-
Capital Improvements	-	-	-	-
Total	886,648	415,650	415,650	328,000

Excess/Surplus	(564,058)	(20,375)	(20,375)	-
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**FISCAL YEAR 2016-2017
RECOMMENDED BUDGET**

Asset Forfeitures

Revenues

Source	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
General Revenue	(6,565)	1,500	1,500	-
Investment Earnings	-	-	-	-
Total	(6,565)	1,500	1,500	-

Expenditures

Expense	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
Salaries	-	-	-	-
PERS	-	-	-	-
Medical Insurance	-	-	-	-
Other Benefits	-	-	-	-
Operational Costs	-	-	-	-
Capital Costs	-	-	-	-
Vehicle Replacements	-	-	-	-
Capital Improvements	-	-	-	-
Total	-	-	-	-
Excess/Surplus	(6,565)	1,500	1,500	-

**FISCAL YEAR 2016-2017
RECOMMENDED BUDGET**

Park Impact Fee Fund

Revenues

Source	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
Impact Fees	-	1,000	1,000	500
Miscellaneous Revenue	187,827	-	-	-
Investment Earnings	102	-	-	-
Total	187,929	1,000	1,000	500

Expenditures

Expense	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
Salaries	-	-	-	-
PERS	-	-	-	-
Medical Insurance	-	-	-	-
Other Benefits	-	-	-	-
Operational Costs	-	1,000	1,000	-
Capital Costs	273,070	-	-	-
Vehicle Replacements	-	-	-	-
Capital Improvements	-	-	-	65,000
Total	273,070	1,000	1,000	65,000
Excess/Surplus	(85,141)	-	-	(64,500)

**FISCAL YEAR 2016-2017
RECOMMENDED BUDGET**

Police Impact Fee Fund

Revenues

Source	Actual	Budget	Revised Budget	Recommended
Impact Fees	22,151	2,000	2,000	20,000
Miscellaneous Revenue	-	-	-	-
Investment Earnings	-	-	-	-
Total	22,151	2,000	2,000	20,000

Expenditures

Expense	Actual	Budget	Revised Budget	Recommended
Salaries	-	-	-	-
PERS	-	-	-	-
Medical Insurance	-	-	-	-
Other Benefits	-	-	-	-
Operational Costs	-	-	-	-
Capital Costs	-	-	-	-
Vehicle Replacements	-	-	-	-
Capital Improvements	-	-	-	-
Total	-	-	-	-
Excess/Surplus	22,151	2,000	2,000	20,000

**Fiscal Year 2016-2017
Recommended Budget**

Riverview Gardens Landscape Assessment Fund

Revenues

Source	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
Assessments	-	1,000	1,000	50
Miscellaneous Revenue	-	-	-	-
Investment Earnings	14	-	-	-
Total	14	1,000	1,000	50

Expenditures

Expense	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
Salaries	-	1,000	1,000	-
PERS	-	-	-	-
Medical Insurance	-	-	-	-
Other Benefits	-	-	-	-
Operational Costs	122	-	-	-
Capital Costs	-	-	-	-
Vehicle Replacements	-	-	-	-
Capital Improvements	-	-	-	30,000
Total	122	1,000	1,000	30,000
Excess/Surplus	(108)	-	-	(29,950)

**FISCAL YEAR 2016-2017
RECOMMENDED BUDGET**

General Facility, Vehicle, Equipment Impact Fee Fund

Revenues

Source	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
Impact Fee Revenue	19,718	2,000	2,000	15,000
Miscellaneous Revenue	-	-	-	-
Investment Earnings	85	-	-	-
Total	19,803	2,000	2,000	15,000

Expenses

Expense	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
Salaries	-	-	-	-
PERS	-	-	-	-
Medical Insurance	-	-	-	-
Other Benefits	-	-	-	-
Operational Costs	-	-	-	-
Capital Costs	-	-	-	-
Vehicle Replacements	-	-	-	-
Capital Improvements	-	-	-	-
Total	-	-	-	-
Excess/Surplus	19,803	2,000	2,000	15,000

**FISCAL YEAR 2016-17
RECOMMENDED BUDGET**

Fire & Development Impact Fee Fund

Revenues

Source	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
Impact Fees	17,547	1,000	1,000	15,000
Miscellaneous Revenue	-	-	-	-
Investment Earnings	8	-	-	-
Total	17,555	1,000	1,000	15,000

Expenditures

Expense	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
Salaries	-	-	-	-
PERS	-	-	-	-
Medical Insurance	-	-	-	-
Other Benefits	-	-	-	-
Operational Costs	-	-	-	-
Capital Costs	-	-	-	-
Vehicle Replacements	-	-	-	-
Capital Improvements	-	-	-	-
Total	-	-	-	-
Excess/Surplus	17,555	1,000	1,000	15,000

**FISCAL YEAR 2016-2017
RECOMMENDED BUDGET**

Storm Sewer Impact Fee Fund

Revenues

Source	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
Impact Fees	13,555	5,000	5,000	14,000
Miscellaneous Revenue	-	-	-	-
Investment Earnings	17	-	-	-
Total	13,572	5,000	5,000	14,000

Expenditures

Expense	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
Salaries	-	-	-	-
PERS	-	-	-	-
Medical Insurance	-	-	-	-
Other Benefits	-	-	-	-
Operational Costs	21,021	5,000	5,000	12,870
Capital Costs	-	-	-	-
Vehicle Replacements	-	-	-	-
Capital Improvements	-	-	-	47,000
Total	21,021	5,000	5,000	59,870
Excess/Surplus	(7,449)	-	-	(45,870)

**FISCAL YEAR 2016-2017
RECOMMENDED BUDGET**

Traffic Impact Fee Fund

Revenues

Source	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
Impact Fees	56,730	2,000	2,000	45,000
Miscellaneous Revenue	-	-	-	-
Investment Earnings	8	-	-	-
Total	56,738	2,000	2,000	45,000

Expenditures

Expense	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
Salaries	-	-	-	-
PERS	-	-	-	-
Medical Insurance	-	-	-	-
Other Benefits	-	-	-	-
Operational Costs	-	-	-	-
Capital Costs	-	-	-	-
Vehicle Replacements	-	-	-	-
Capital Improvements	-	-	-	-
Total	-	-	-	-
Excess/Surplus	56,738	2,000	2,000	45,000

**FISCAL YEAR 2016-2017
RECOMMENDED BUDGET**

UUT - Public Safety Fund

Revenues

Source	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
Franchise Fees	252,806	239,000	239,000	246,000
Miscellaneous Revenue	-	-	-	-
Investment Earnings	3	-	-	-
Total	252,809	239,000	239,000	246,000

Expenditures

Expense	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
Salaries	-	-	-	-
PERS	-	-	-	-
Medical Insurance	-	-	-	-
Other Benefits	-	-	-	-
Operational Costs	-	-	-	-
Capital Costs	-	-	-	-
Vehicle Replacements	-	-	-	-
Capital Improvements	-	-	-	-
Transfers Out	252,807	228,000	228,000	246,000
Total	252,807	228,000	228,000	246,000
Excess/Surplus	2	11,000	11,000	-

**Fiscal Year 2016-2017
Recommended Budget**

Public Use Facilities Impact Fee Fund

Revenues

Source	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
Impact Fees	18,335	5,000	5,000	15,000
Miscellaneous Revenue	-	-	-	-
Investment Earnings	96	-	-	-
Total	18,431	5,000	5,000	15,000

Expenditures

Expense	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
Salaries	-	-	-	-
PERS	-	-	-	-
Medical Insurance	-	-	-	-
Other Benefits	-	-	-	-
Operational Costs	-	-	-	-
Capital Costs	-	-	-	-
Vehicle Replacements	-	-	-	-
Capital Improvements	-	-	-	-
Transfers Out	-	-	-	-
Total	-	-	-	-
Excess/Surplus	18,431	5,000	5,000	15,000

**FISCAL YEAR 2016-2017
RECOMMENDED BUDGET**

Aquatic Center Impact Fee Fund

Revenues

Source	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
Impact Fees	18,127	10,000	10,000	15,000
Miscellaneous Revenue	-	-	-	-
Investment Earnings	35	-	-	-
Total	18,162	10,000	10,000	15,000

Expenditures

Expense	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
Salaries	-	-	-	-
PERS	-	-	-	-
Medical Insurance	-	-	-	-
Other Benefits	-	-	-	-
Operational Costs	-	-	-	-
Capital Costs	-	-	-	-
Vehicle Replacements	-	-	-	-
Capital Improvements	-	-	-	-
Transfers Out	-	-	-	-
Total	-	-	-	-
Excess/Surplus	18,162	10,000	10,000	15,000

**FISCAL YEAR 2016-2017
RECOMMENDED BUDGET**

Traffic Safety Fund

Revenues

Source	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
CVC Fines	1,058	-	-	1,000
Miscellaneous Revenue	-	-	-	-
Investment Earnings	13	-	-	-
Total	1,071	-	-	1,000

Expenditures

Expense	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
Salaries	-	-	-	-
PERS	-	-	-	-
Medical Insurance	-	-	-	-
Other Benefits	-	-	-	-
Operational Costs	-	-	-	-
Capital Costs	-	-	-	-
Vehicle Replacements	-	-	-	-
Capital Improvements	-	-	-	-
Transfers Out	-	-	-	-
Total	-	-	-	-
Excess/Surplus	1,071	-	-	1,000

**FISCAL YEAR 2016-2017
RECOMMENDED BUDGET**

Kings Station Apartments Fund

Revenues

Source	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
Grant Revenue	273,430	-	-	-
Miscellaneous Revenue	-	-	-	-
Transfers In	39,585	-	-	-
Total	313,015	-	-	-

Expenditures

Expense	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
Salaries	-	-	-	-
PERS	-	-	-	-
Medical Insurance	-	-	-	-
Other Benefits	-	-	-	-
Operational Costs	313,015	-	-	-
Capital Costs	-	-	-	-
Vehicle Replacements	-	-	-	-
Capital Improvements	-	-	-	-
Transfers Out	-	-	-	-
Total	313,015	-	-	-
Excess/Surplus	-	-	-	-

**FISCAL YEAR 2016-2017
RECOMMENDED BUDGET**

Successor Agency to CDA Fund

Revenues

Source	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
RPTTF	1,332,375	1,200,000	1,200,000	1,350,000
Investment Earnings	20,226	15,000	15,000	15,000
Rental Income	4,650	4,000	4,000	4,000
Total	1,357,251	1,219,000	1,219,000	1,369,000

Expenditures

Expense	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
Salaries	34,673	54,000	54,000	65,801
PERS	8,303	9,700	9,700	13,963
Medical Insurance	2,819	4,500	4,500	14,335
Other Benefits	2,921	2,700	2,700	6,403
Operational Costs	42,380	120,100	120,100	128,100
Capital Costs	-	-	-	-
Vehicle Replacements	-	-	-	-
Capital Improvements	-	-	-	-
Debt Service	1,172,701	702,347	702,347	526,499
Total	1,263,797	893,347	893,347	755,101
Excess/Surplus	93,454	325,653	325,653	613,899

**FISCAL YEAR 2016-2017
RECOMMENDED BUDGET**

King City Finance Authority

Revenues

Source	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
Bond Proceeds	-	-	-	-
Investment Earnings	5,694	-	-	2,500
Transfers In	-	-	-	335,061
Total	5,694	-	-	337,561

Expenditures

Expense	Prior Year Actual	FY 2015-2016 Budget	FY 2015-2016 Revised Budget	FY 2016-2017 Recommended
Salaries	-	-	-	-
PERS	-	-	-	-
Medical Insurance	-	-	-	-
Other Benefits	-	-	-	-
Operational Costs	-	-	-	-
Capital Costs	-	-	-	-
Vehicle Replacements	-	-	-	-
Capital Improvements	-	-	-	212,868
Debt Service	-	-	-	335,061
Total	-	-	-	547,929
Excess/Surplus	5,694	-	-	(210,368)

**CAPITAL
IMPROVEMENT
PROGRAM**

CAPITAL IMPROVEMENT PROGRAM PROJECT SUMMARY

Project	Funding to Date	Carry Over	FY 2016-17		FY 2018-19	FY 2019-20	FY 2020-21	Total
			New Funding	Total Budget				
Police Video Surveillance System			\$ 200,000	\$ 200,000				\$ 200,000
Pool Resurfacing			\$ 30,000	\$ 30,000				\$ 30,000
Broadway Street City Entrance Sign			\$ 35,000	\$ 35,000				\$ 35,000
Forden Park Playground Accessibility			\$ 65,000	\$ 65,000				\$ 65,000
Skate Park Rehabilitation			\$ 250,000	\$ 250,000				\$ 250,000
Riverview Gardens Landscape Imp.			\$ 30,000	\$ 30,000				\$ 30,000
Street Resurfacing			\$ 200,000	\$ 200,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 3,200,000
Sidewalk Reconstruction			\$ 1,500,000	\$ 1,500,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 1,700,000
2015 Sanitary Sewer Project	\$ 5,453,000	\$ 765,868	\$ 47,000	\$ 812,868				\$ 5,500,000
N. Third Street/Ellis Street Sewer			\$ 620,000	\$ 620,000				\$ 620,000
	\$ 5,453,000	\$ 765,868	\$ 2,977,000	\$ 3,742,868	\$ 800,000	\$ 800,000	\$ 800,000	\$ 11,630,000

**CAPITAL IMPROVEMENT PROGRAM
SUMMARY BY FUND**

Fund	Funding to Date	Carry Over	FY 2016-17		FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	Total
			New Funding	Total Budget					
General Fund			\$ 290,000	\$ 290,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 1,490,000
Sewer Operations Fund	\$ 5,453,000	\$ 765,868	\$ 667,000	\$ 1,432,868					\$ 6,120,000
Park Impact Fee Fund			\$ 65,000	\$ 65,000					\$ 65,000
Riverview Gardens Landscape Imp.			\$ 30,000	\$ 30,000					\$ 30,000
PG&E Contribution			\$ 25,000	\$ 25,000					\$ 25,000
CDBG			\$ 1,750,000	\$ 1,750,000					\$ 1,750,000
RSTP				\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,000,000
TAMC Sales Tax				\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 1,000,000
Miscellaneous Grants			\$ 100,000	\$ 100,000					\$ 100,000
Fundraising			\$ 50,000	\$ 50,000					\$ 50,000
	\$ 5,453,000	\$ 765,868	\$ 2,977,000	\$ 3,742,868	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000	\$11,630,000