

LOT LINE ADJUSTMENT CHECKLIST

COMMUNITY DEVELOPMENT DEPARTMENT

DATE SUBMITTED:	APPLICANT NAME:
PROJECT NAME:	PROJECT SITE:
CASE NO.:	FEES PAID:

To ensure that your application is complete and to avoid delays, please provide all information requested below that is applicable to your project and provide a copy of the completed checklist with your application. If you have any questions or need assistance, contact the Community Development Department.

- Completed and signed *general application form*

- All *applicable fees* (Reference the King City Master Fee Schedule)

- Three (3) sets of mailing labels* of all property owners within 300-feet of the project's site boundary. The names and addresses of owners are those listed on the most current county equalized assessment roll. Applicant's statement of all information considered by the applicant to be relevant, necessary or useful in processing this application

- A *CLTA Subdivision Guaranty*

- Complete Project Description

- Fifteen (15) copies of a legible tentative parcel map* on paper 11" x 17" in size, drawn to scale, showing the following:
 - Improvements, if any
 - Recorded points
 - Data sufficient to determine boundaries of the division accurately
 - Width, location and purpose of existing and proposed easements