

GENERAL PLAN AMENDMENT CHECKLIST

COMMUNITY DEVELOPMENT DEPARTMENT

DATE SUBMITTED:		APPLICANT NAME:	
PROJECT NAME:		PROJECT SITE:	
CASE NO.:		FEES PAID:	

To ensure that your application is complete and to avoid delays, please provide all information requested below that is applicable to your project and provide a copy of the completed checklist with your application. If you have any questions or need assistance, contact the Community Development Department at (831) 385-3281.

- Completed & signed *general application form*
- All *applicable fees* (Reference the King City Master Fee Schedule)
- Three (3) sets of mailing labels** of all property owners within 300-feet of the project's site boundary. The names and addresses of owners are those listed on the most current county equalized assessment roll or can be obtained from a title insurance company.

- Type of **General Plan Amendment Application**
- Map Amendment
 Text Amendment (Check One or Both)

- Current General Plan Designation(s)** _____ **Proposed General Plan Designation(s)** _____

- Hazardous Waste Site Declaration Sheet
- Complete Project Description
- Explain the following :

1. Why the property involved in this application is more suitable for the uses associated with the proposed designation than for the uses associated with the present designation:

2. Why the uses associated with the proposed designation would not be detrimental to surrounding property:

- Submit twenty (20) copies of a *map* of the property with the following information:
 1. Fully dimensioned parcel boundaries drawn to a scale adequate to show the entire property and adjacent streets or properties on an 8 1/2" x 11" sheet.
 2. Address or location of property.
 3. Area of parcel in square feet or acres.
 4. A North arrow.
 5. A small location map clearly locating the property within the community.
 6. Area of parcel in square feet or acres.
 7. All access points to the property.
 8. Any additional information which would illustrate the proposal.

- Provide available information needed for Environmental Assessment (Initial Study or Environmental Impact Report)

- Provide the following for *text amendment only*:
 - Proposed general plan text amendment language, and identify the general plan section(s) proposed to be amended on a separate attachment.