



KING CITY POLICE DEPARTMENT

*“Proud to Protect...
An Honor to Serve*

CITIZEN’S COMMENDATION FORM

DIRECTIONS: Anyone can submit a commendation of appreciation for outstanding service to the community provided by a police employee. Complete this form and mail or bring it in to the police department at the address listed below. We also accept any commendations submitted in written format.

Mail to: King City Police Department
Attention: Office of the Chief of Police
415 Bassett Street
King City, CA 93930

Your Name _____
Street Address _____ City _____ State _____ Zip Code _____
Home Phone () _____ Daytime Phone () _____ Cell Phone () _____

Involved Employee(s) Name _____ ID # _____
Name _____ ID # _____
Name _____ ID # _____

Description, if name(s) is/are unknown _____

Location of Occurrence _____

Date of Occurrence _____ Time _____

Description of Event/Occurrence _____

(Attach additional pages, if necessary)

Signature _____ Date _____

FOR OFFICIAL USE ONLY
KCPD Employee Receiving Commendation
Name _____ Badge # _____ Date _____